



EUROPEAN UNION

Erasmus+
Enriching lives, opening minds.

2021-2027

Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1 Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Information in highlight are instructions and should be deleted before signing the agreement.

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

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Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	2022/2023	[2021]
End of validity	2026/2027	[2027]

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Websites (General/Faculties/ Course catalogue)
Yıldız Technical University	TRISTANBU07	Assoc. Prof. Ali AKPEK Biomedical Engineering Department Tel: +90(212)383-5854 E-Mail: aliakpek@yildiz.edu.tr	www.yildiz.edu.tr www.erasmus.yildiz.edu.tr/en Course catalogue: www.bologna.yildiz.edu.tr
Universidad Rey Juan Carlos	E MADRID26	Institutional Coordinator: María Luisa Humanes Humanes Vice-rector for International Relations. c/Tulipán s/n 28933 Móstoles (Madrid) International Agreements e-mail: internacional.agreements@urjc.es	http://www.urjc.es

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

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B. Mobility numbers³ per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)*	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional) * [total number of students]	Student Mobility for Traineeships (optional) * [total number of months]
TR ISTANBU07	E MADRID26	0914	BM E	Biomedical Engineering	1st	2	10 (5 each)		
E MADRID26	TR ISTANBU07	0914	BM E	Biomedical Engineering	1st	2	10 (5 each)		

Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM	TO	Number of staff mobility periods	
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³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*): <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

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[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
TR ISTANBU 07	E MADRID 26	0914	Biomedical Engineering	1 teacher (with invitation)	5 days	To be defined	To be defined
E MADRID 26	TR ISTANBU 07	0914	Biomedical Engineering	1 teacher (with invitation)	5 days	To be defined	To be defined

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English	Turkish	B2	B2
E MADRID26		Spanish	English	Exchange students who want to study in Spanish must have a B1 Spanish certificate. B2 in Spanish is desirable. B2 English level is compulsory for studies in English.	B2

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

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D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
TR ISTANBU07	Online application period 15 th of May- 15 th of July	Online application period 15 th of October- 15 th of December
E MADRID26	April 30 th	October 15 th

Nomination procedure for incoming students

Receiving institution [Erasmus code]	Link to the procedure	Contact details
TR ISTANBU07	incoming@yildiz.edu.tr	https://ytuerasmus.yildiz.edu.tr
E MADRID26	https://gestion2.urjc.es/movilidadincoming/	internacional.in@urjc.es

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
TR ISTANBU07	Online application period 15 th of May- 15 th of July	Online application period 15 th of October- 15 th of December
E MADRID26	May 15 th	October 31 st

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Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
E MADRID26	internacional.in@urjc.es	https://www.urjc.es/internacional/inicio/252-erasmus
TR ISTANBU07	incoming@yildiz.edu.tr	https://ytuerasmus.yildiz.edu.tr

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
TR ISTANBU07	Procedure of nomination of incoming students	Exchange Students should be nominated by the home institution. Exchange Students are required to complete the online application module: https://ytuerasmus.yildiz.edu.tr	
E MADRID26			

The receiving institution will send its decision within [5] weeks

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

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Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
TR ISTANBU07	<ul style="list-style-type: none"> - Reduced mobility - Hearing impairments - Visual impairments - ... 	YTU provides infrastructure for welcoming students and staffs with special needs	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en
E MADRID26	To all people with disabilities and / or special educational needs, SEN.	<ul style="list-style-type: none"> >Personalized assistance for students with motoric differences, >Spanish sign language interpreters, >Other adaptations (ex. extra time in exams, modification of the font size, etc) 	discapacidad.programa@urjc.es +34 91 488 85 66.	https://www.urjc.es/component/k2/1004-uad-discapacidad#servicios

F. Information

1.Grading systems of the institutions

TR ISTANBU07: <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading/en>

E MADRID26:

<http://www.urjc.es/internacional/erasmus-y-movilidad/252-erasmus#información-general>

Institutional grading system:

Numerical Mark	grading	ECTS
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NP	NO PRESENTADO (NOT ATTENDANCE)	FX
0-4.9	SUSPENSO (SS)	FX
5.0-5.9	APROBADO (AP)	D
6.0-6.9	APROBADO (AP)	C
7.0-8.9	NOTABLE (NT)	B
9.0-10	SOBRESALIENTE (SB)	A
9.0-10	MAT. DE HONOR (MH)	A

ECTS Grade	%of successful students normally achieving the grade	Definition
A	10	EXCELLENT – outstanding performance with only minor errors
B	25	VERY GOOD – above the average standard but with some errors
C	30	GOOD – generally sound work with a number of notable errors
D	25	SATISFACTORY – fair but with significant shortcomings
E	10	SUFFICIENT – performance meets the minimum criteria
FX	-	FAIL – some more work required before the credit can be awarded
F	-	FAIL – considerable further work is required

2. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

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Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en https://yildiz.esnturkey.org/accomodation
E MADRID26	Internacional.in@urjc.es +34 91 488 7722	http://www.urjc.es/internacional/erasmus-y-movilidad

3. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en
E MADRID26	Internacional.in@urjc.es +34 91 488 7722	http://www.urjc.es/internacional/erasmus-y-movilidad

4. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en

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E MADRID26	Internacional.in@urjc.es +34 91 488 7722	http://www.urjc.es/internacional/erasmus-y-movilidad
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5. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
Institution 1			
Institution 2			

A Transcript of Records will be issued by the receiving institution no later than [8] weeks after the assessment period has finished at the receiving HEI.

Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

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G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
E MADRID26	Prof. María Luisa Humanes Humanes Vice-rector for International Relations		
TR ISTANBU07	Murat TURHAN, PhD Institutional Coordinator		

⁵ Scanned signatures are accepted

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