



EUROPEAN UNION

ERASMUS+
Enriching lives, opening minds
2021-2027

Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1 Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Validity period of the agreement

Timeframe	Academic Year
Start of validity	2021/2022
End of validity	2027/2028

1. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Cracow University of Technology – Politechnika Krakowska	PL KRAKOW03	mgr Daria Majka-Sitko – Erasmus Institutional Coordinator ul. Warszawska 24, 31-155 Kraków, Poland Tel.: +48 12 628 25 04 Fax: +48 12 628 25 04 E-mail: erasmus@pk.edu.pl	http://www.erasmus.pk.edu.pl/
Cracow University of Technology - Faculty of Chemical Engineering and Technology		dr hab. inż. Izabela Czekaj, prof. PK - Departmental Coordinator – Faculty of Chemical Engineering and Technology tel. +48 12 628 2111 e-mail: izabela.czekaj@pk.edu.pl	
Cracow University of Technology - Faculty of Mechanical Engineering		dr inż. Janusz Pobożniak tel.: 12628 3266 e-mail: pobozniak@mech.pk.edu.pl	
Yildiz Technical University	TR ISTANBU07 Participant Identification Code (PIC): 997203651	Murat TURHAN, PhD Institutional Coordinator +90 212 383 39 40 erasmus@yildiz.edu.tr bilateralagreements@yildiz.edu.tr	General: www.yildiz.edu.tr www.erasmus.yildiz.edu.tr/en Course catalogue: www.bologna.yildiz.edu.tr

Yildiz Technical University Mechanical Engineering Department	TR ISTANBU07 Participant Identification Code (PIC): 997203651	Ozgen ACIKGOZ, PhD Mechanical Engineering Departmental Coordinator Tel: +90 212 383 29 14 E-mail: ocakgoz@yildiz.edu.tr	Faculty/faculties: http://www.mkm.yildiz.edu.tr/en
Yildiz Technical University Chemical Engineering Department	TR ISTANBU07 Participant Identification Code (PIC): 997203651	Emel AKYOL, PhD Chemical Engineering Departmental Coordinator Tel: +90 212 383 47 63 E-mail: eakyol@yildiz.edu.tr	http://www.kmm.yildiz.edu.tr/en/

2. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle <i>[short cycle, 1st, 2nd or 3rd]</i> *	Number of student mobility periods
					Student Mobility for Studies <i>[total number of months of the study periods or average duration*]</i>
TR ISTANBU07	PL KRAKOW03	0711	Chemical Engineering	1 st , 2 nd	6 x 10 months
PL KRAKOW03	TR ISTANBU07	0711	Chemical Engineering	1 st , 2 nd	6 x 10 months
TR ISTANBU07	PL KRAKOW03	0715	Mechanical Engineering	1 st , 2 nd or 3 rd	2 x 5 months
PL KRAKOW03	TR ISTANBU07	0715	Mechanical Engineering	1 st , 2 nd or 3 rd	2 x 5 months

Short-term blended mobility option for students

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*):

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-f12cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

TEACHING STAFF MOBILITY

FROM	TO	Subject area code	Subject area name	Number of staff mobility periods
TR ISTANBU07	PL KRAKOW03	0711	Chemical Engineering	2 x 5 days teaching 1 x 5 days training
PL KRAKOW03	TR ISTANBU07	0711	Chemical Engineering	2 x 5 days teaching 1 x 5 days training
TR ISTANBU07	PL KRAKOW03	0715	Mechanical Engineering	2 x 5 days teaching 2 x 5 days training
PL KRAKOW03	TR ISTANBU07	0715	Mechanical Engineering	2 x 5 days teaching 2 x 5 days training

3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills³ at the start of the mobility period (see also section 5 "Preparation and Support").

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL KRAKOW03		English		B1	B2
TR ISTANBU07		Turkish	English	B1	B2

³ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR):

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

4. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
PL KRAKOW03	April 30th	September 30th
TR ISTANBU07	from 15 th May to 15 th July	from 15 th October to 15 th December

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
PL KRAKOW03	May 31st	November 15th
TR ISTANBU07	from 15 th May to 15 th July	from 15 th October to 15 th December

The receiving institution will send its decision within [5] weeks and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KRAKOW03	erasmus@pk.edu.pl	http://erasmus.pk.edu.pl/incoming-students/formal-requirements/
TR ISTANBU07	incoming@yildiz.edu.tr	https://ytuerasmus.yildiz.edu.tr/

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
PL KRAKOW03	Reduced Mobility		Erasmus Office e-mail: erasmus@pk.edu.pl tel.: +48 12 628 2504	http://erasmus.pk.edu.pl/incoming-students/
TR ISTANBU07			incoming@yildiz.edu.tr	https://ytuerasmus.yildiz.edu.tr/

Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KRAKOW03	Erasmus Office e-mail: erasmus@pk.edu.pl tel.: +48 12 628 2504	http://erasmus.pk.edu.pl/incoming-students/
TR ISTANBU07	incoming@yildiz.edu.tr	https://yildiz.esnturkey.org/accommodation http://www.erasmus.yildiz.edu.tr/en

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KRAKOW03	Erasmus Office e-mail: erasmus@pk.edu.pl tel.: +48 12 628 2504	http://erasmus.pk.edu.pl/incoming-students/
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KRAKOW03	Erasmus Office e-mail: erasmus@pk.edu.pl tel.: +48 12 628 2504	http://erasmus.pk.edu.pl/incoming-students/
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en

4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
PL KRAKOW03		Erasmus Office e-mail: erasmus@pk.edu.pl tel.: +48 12 628 2504	http://erasmus.pk.edu.pl/incoming-students/

TR ISTANBU07		incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en
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Grading systems of the institutions

PL KRAKOW03

ECTS grade	Local grade	Description of the local grade
A	5.0	Very good
B	4.5	Better than good
C	4.0	Good
D	3.5	Better than satisfactory
E	3.0	Satisfactory
FX/F	2.0	Unsatisfactory (Fail)

A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.

TR ISTANBU07



<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

Termination of the agreement

In case of termination a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one academic year will only take effect as of 1 September of the following academic year.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict".

5. Recognition

Institution [Erasmus code]	Name, function	Date	Signature ⁵
PL KRAKOW03	Jerzy ZAJĄC PhD, DSc, Eng., Prof. of CUT Vice-Rector for Education and International Cooperation	22 GRU. 2021	Prorektor ds. Kształcenia i Współpracy z Zagranicą <i>Jerzy Zajac</i> dr.hab.inż. Jerzy Zajac, prof. PK
TR ISTANBU07	Murat TURHAN, PhD <i>Institutional Coordinator</i> ✓	16 December 2021	 

⁵ Scanned signatures are accepted