



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2021-2027 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	Murat TURHAN, PhD <i>Institutional Coordinator</i> +90 212 383 39 40 erasmus@yildiz.edu.tr bilateralagreements@yildiz.edu.tr	www.yildiz.edu.tr www.erasmus.yildiz.edu.tr/en Course Catalogue: www.bologna.yildiz.edu.tr http://www.yde.yildiz.edu.tr/en
		<i>Departmental Coordinator</i> Asst. Prof. Dr. Semin Kazazoğlu Tel: +90 212 383 48 53 E-mail: semink@yildiz.edu.tr Yıldız Technical University Faculty of Education English Language Teaching Department Esenler, Istanbul, Turkey	
Jan Kochanowski University of Kielce/	PL KIELCE02	Erasmus+ Institutional Coordinator Dr hab. Barbara Gawdzik, Prof UJK Vice-Rector for Education	https://en.ujk.edu.pl

Uniwersytet Jana Kochanowskiego w Kielcach	Żeromskiego 5, 25-369 Kielce, Poland Tel.: +48 41 349 72 06 Fax.: +48 41 349 72 01 e-mail: Prorektor.ds.Dydzaktyki@ujk.edu.pl	http://www.erasmus.ujk.edu.pl/info-for-incoming-students/courses-in-english/
	Contact persons: Erasmus Officers Beata Banach-Rząca Head of International Relations Office Tel. +48 41 349 72 67 email: beatabanach@ujk.edu.pl Kinga Gola (incoming students) kgola@ujk.edu.pl Tel. +48-41 349 72 97 Agnieszka Wilczkowska (outgoing students) agnieszka.wilczkowska@ujk.edu.pl Tel. +48-41 349 72 73	

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration *]	Student Mobility for Traineeships
TR ISTANBU07	PL KIELCE02	0110	Education, not further defined	1 st , 2 nd , long cycle	5 students x 5 months	Only by individual agreement
PL KIELCE02	TR ISTANBU07	0110	Education, not further defined	1 st , 2 nd , long cycle	5 students x 5 months	Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training
TR ISTANBU07	PL KIELCE02	0110	Education, not further defined	2 staff x 5 days	Only by individual agreement
PL KIELCE02	TR ISTANBU07	0110	Education, not further defined	2 staff x 5 days	Only by individual agreement

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07	Education, not further defined	Turkish	English	B1	B2
PL KIELCE02	Education, not further defined	English	-	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ISTANBU07

- Exchange students should be nominated by the home institution.
- Exchange students are required to complete the online application module: <https://ytuerasmus.yildiz.edu.tr/>
- YTU provides infrastructure for welcoming students and staff with special needs.

PL KIELCE02

1. Before sending application documents, students must be officially nominated by their home university. We may accept late applications upon agreement of both parties.
2. The nomination should be sent to the International Relations Office and include the following information:
 - name and surname of the nominee
 - date of birth
 - e-mail
 - gender
 - field of study/academic area
 - level of study

¹For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. Exchange students are encouraged to participate in orientation sessions which are held at the beginning of each semester.
4. Support is offered to students and staff with special need or disability.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
PL KIELCE02	Nomination deadline: 30th June Application deadline: 30th July	Nomination deadline: 15th January Application deadline: 30th January

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR ISTANBU07: <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

PL KIELCE02: <http://www.erasmus.ujk.edu.pl/info-for-incoming-students/grading-system/>

GRADING SYSTEM **Jan Kochanowski University in Kielce**

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst. Moreover, students can also be marked with additional sign of + which equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and

for these a student may simply obtain *zal.* or *zaliczenie* which means that their workload was satisfactory and they have passed the course.

Local grade	ECTS grade	Local definition
5	A	Very good (bardzo dobry)
4+	B	Better than good (dobry plus)
4	C	Good (dobry)
3+	D	Better than satisfactory (dostateczny plus)
3	E	Satisfactory (dostateczny)
2	F	Failed/Unsatisfactory (niedostateczny)
Zal.	Credit/approval	Credited without marks

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en
PL KIELCE02	Kinga Gola (incoming students) kgola@ujk.edu.pl Tel. +48-41 349 72 97 Agnieszka Wilczkowska (outgoing students) agnieszka.wilczkowska@ujk.edu.pl Tel. +48-41 349 72 73 erasmus@ujk.edu.pl	http://www.erasmus.ujk.edu.pl/info-for-incoming-students/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en
PL KIELCE02	Kinga Gola (incoming students) kgola@ujk.edu.pl Tel. +48-41 349 72 97 Agnieszka Wilczkowska (outgoing students) agnieszka.wilczkowska@ujk.edu.pl Tel. +48-41 349 72 73 erasmus@ujk.edu.pl	http://www.erasmus.ujk.edu.pl/info-for-incoming-students/



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en https://yildiz.esnturkev.org/accommodation
PL KIELCE02	Kinga Gola (incoming students) kgola@ujk.edu.pl Tel. +48-41 349 72 97 Agnieszka Wilczkowska (outgoing students) agnieszka.wilczkowska@ujk.edu.pl Tel. +48-41 349 72 73 erasmus@ujk.edu.pl	http://www.erasmus.ujk.edu.pl/info-for-incoming-students/accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
TR ISTANBU07	MURAT TURHAN, Ph.D. Coordinator YTU International Relations	27 AUG 2021	 YILDIZ TECHNICAL UNIVERSITY since 1911 YU OFFICE
PL KIELCE02	dr hab.inż. Barbara Gawdzik, prof. UJK Erasmus+ Institutional Coordinator Vice-Rector for Education	23.06.2021	Jan Kochanowski University of Kielce Erasmus+ Institutional Coordinator  dr hab. inż. Barbara Gawdzik, prof. UJK

²Scanned signatures are accepted