



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2021-2027 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	Murat TURHAN, PhD <i>Institutional Coordinator</i> +90 212 383 39 40 erasmus@yildiz.edu.tr bilateralagreements@yildiz.edu.tr	www.yildiz.edu.tr www.erasmus.yildiz.edu.tr/en
	Participant Identification Code (PIC): 997203651	<i>Department: Marine Engineering</i> <i>Departmental Coordinator:</i> Assoc. Prof. Dr. Hasan Kayhan Kayadelen Tel: +90 212 383 2942 E-mail: hkayhan@yildiz.edu.tr	Course Catalogue: www.bologna.yildiz.edu.tr Department Web-site: http://www.gmi.m.yildiz.edu.tr/en
Gdynia Maritime University	PL GDYNIA01 PIC: 996239956	<i>Institutional Coordinator</i> Sambor Guze PhD, DSc, Associate Professor Deputy Rector for Education Tel: +48 58 558 64 37 E-mail: pror.k@umg.edu.pl Contact person: Aleksandra Datta a.datta@au.umg.edu.pl Erasmus Administrative Coordinator	University web-site: www.umg.edu.en Course Catalog: https://umg.edu.pl/en/erasmusplus

		Departmental Coordinator Justyna Molenda E-mail: j.molenda@wm.umg.edu.pl	
--	--	---	--

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
					[total number of months of the study periods or average duration*]	
TR ISTANBU07	PL GDYNIA01	716	Marine Engineering	1 st , 2 nd	2 (x5)=10	Only by individual agreement
PL GDYNIA01	TR ISTANBU07	716	Marine Engineering	1 st , 2 nd	2 (x5)=10	Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
				[total number of days of teaching periods or average duration*]	
TR ISTANBU07	PL GDYNIA01	716	Marine Engineering	5 days (1x1 week)	7 days (1x1 week)
PL GDYNIA01	TR ISTANBU07	716	Marine Engineering	5 days (1x1 week)	7 days (1x1 week)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English		B1	B2
PL GDYNIA01		English		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ISTANBU07

- Exchange students should be nominated by the home institution.
- Exchange students are required to complete the online application module: <https://ytuerasmus.yildiz.edu.tr/>
- YTU provides infrastructure for welcoming students and staff with special needs.

PL GDYNIA01

Erasmus+ | Gdynia Maritime University (umg.edu.pl)

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
PL GDYNIA01	15 th June	30 th November

¹For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR ISTANBU07: <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

PL GDYNIA01:

Grading scale in GMU:

- | | |
|----------------------|---------|
| a) very good | 5.0 (A) |
| b) good plus | 4.5 (B) |
| c) good | 4.0 (C) |
| d) satisfactory plus | 3.5 (D) |
| e) satisfactory | 3.0 (E) |
| f) unsatisfactory | 2.0 (F) |

An unsatisfactory (failing) grade shall mean no credit awarded or failure in an exam. The used scales of grades and points of the European Credit Transfer System (ECTS) are contained in the curricula of respective specializations of studies.

27-33 ECTS per semester; 60 ECTS per academic year.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en

PL GDYNIA01	Basic information: Ministry of Foreign Affairs of the Republic of Poland Assistance: a.datta@au.umg.edu.pl	https://www.gov.pl/web/diplomacy/visas
-------------	---	---

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en
PL GDYNIA01	National Health Fund Assistance: a.datta@au.umg.edu.pl	https://www.ekuz.nfz.gov.pl/en/info_dla_uprawnionych_z_innych/general-information-concerning-access-health-care-during-temporary-st





4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en https://yildiz.esnturkey.org/accommodation
PL GDYNIA01	Student Hostels (dormitories) owned by the GMU	Accommodation application form to be sent with the student application to the Erasmus Administrative Coordinator http://www.akademiki.umg.edu.pl/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
TR ISTANBU07	Murat TURHAN, PhD Institutional Coordinator	23 NOV 2021	 
PL GDYNIA01	Sambor Guze PhD, DSc, Associate Professor Institutional Coordinator	8/11/2021	 

²Scanned signatures are accepted