



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20[21]² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
Kazimieras Simonavicius University	LT VILNIUS24	Erasmus Coordinator: Ruta Vysniauskiene Mob. +370 686 344 23 Tel. +370 5 213 51 72 E-mail: ruta.vysniauskiene@ksu.lt	http://www.ksu.lt/international/erasmus/?lang=en
Yildiz Technical University	TR ISTANBU07	Erasmus Coordinator: H. Gulru YUKSEL Yildiz Technical University,	http://www.bologna.yildiz.edu.tr/

¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p>Faculty of Education, English Language Teaching Department, Davutpaşa Campus/ Istanbul/Turkey Tel: +902123834861 Fax: +902123834808 e.mail: hayuksel@yildiz.edu.tr</p> <p>Institutional Coordinator: Bayram Ali ERSOY</p> <p>Yıldız Technical University, EU Office, Davutpaşa Campus/ Istanbul/Turkey Tel: +902123835650 e.mail: erasmus-incoming@yildiz.edu.tr OR incoming@yildiz.edu.tr</p>	
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B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods or average duration*]	
LT VILNIUS24	TR ISTANBU07		English language teaching	1 st	2 students/20 months	-
TR ISTANBU07	LT VILNIUS24		English language teaching	1 st	2 students/20 months	-

Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration ⁴]</i>	Staff Mobility for Training *
LT VILNIUS24	TR ISTANBU07		English language teaching	2 persons/7 days/8 hours	2 persons/7 days
TR ISTANBU07	LT VILNIUS24		English language teaching	2 persons/7 days/8 hours	2 persons/7 days

C. Recommended language skills

The sending Institution, following agreement with the receiving Institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
LT VILNIUS24		English		B1	B2
TR ISTANBU07		Turkish	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

Receiving institution [Erasmus code]	Subject area	Additional requirements
LT VILNIUS24	No such	No such
TR ISTANBU07		

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
LT VILNIUS24	May 31	December 31
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within [4] weeks.

3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2014 will only take effect as of 1 September 2014+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁷. A link to a webpage can be enough.

⁷ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

Grading Scale at Kazimieras Simonavicius University: <http://www.ksu.lt/international-students/?lang=en>

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT VILNIUS24	Ruta.vysniauskiene@ksu.lt	http://www.ksu.lt/International/erasmus/?lang=en
TR ISTANBU07	Incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT VILNIUS24	Ruta.vysniauskiene@ksu.lt	http://www.ksu.lt/international/erasmus/?lang=en
TR ISTANBU07	Incoming@yildiz.edu.tr	http://www.sag.gov.tr/wps/portal/en?CSRT=15758577449206964749

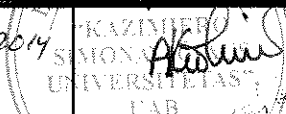
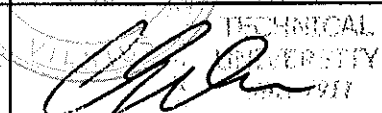
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT VILNIUS24	Ruta.vysniauskiene@ksu.lt	http://www.ksu.lt/international/erasmus/?lang=en
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name / Title	Date	Signature ⁸
LT VILNIUS24	Assoc. Prof. Dr. Auste Kiskiene Vice-Rector	25/11/2014	
TR ISTANBU07	Assoc. Prof. Dr. Bayram Ali Ersoy Institutional Erasmus Coordinator	11 NOV 2014	

⁸ Scanned signatures are accepted