



EUROPEAN UNION

**Erasmus+**  
Enriching lives, opening minds

2021-2027

**Erasmus+ Programme**  
**Inter-institutional agreement**  
**Key Action 1**  
**Learning mobility for higher education students and staff**

**between EU Member States and third countries associated to the Programme**  
**and third countries not associated to the Programme**

The institutions<sup>1</sup> named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 20[21]-20[27] in:

• KA131

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the *Erasmus Charter for Higher Education*<sup>2</sup> and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR<sup>3</sup> and in line with the technical standards of the *European Student Card Initiative*<sup>4</sup>, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

<sup>1</sup> Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

<sup>2</sup> [https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter\\_en](https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en)

<sup>3</sup> [https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr\\_en](https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en)

<sup>4</sup> [https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative\\_en](https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en)

# 1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city <sup>5</sup>	Contact details <sup>6</sup> (email, phone)	Websites
<b>Yildiz Technical University</b>	TR ISTANBU07  Participant Identification Code (PIC): 997203651	Murat TURHAN, PhD <i>Institutional Coordinator</i> +90 212 383 39 40 erasmus@yildiz.edu.tr bilateralagreements@yildiz.edu.tr	<a href="http://www.yildiz.edu.tr">www.yildiz.edu.tr</a> <a href="http://www.erasmus.yildiz.edu.tr/en">www.erasmus.yildiz.edu.tr/en</a> Course Catalogue: <a href="http://www.bologna.yildiz.edu.tr">www.bologna.yildiz.edu.tr</a> Department Web-site: <a href="http://www.mkm.yildiz.edu.tr/en">www.mkm.yildiz.edu.tr/en</a>
<b>Lviv Polytechnic National University / Ukraine</b>	99857930  5 Lviv	<b>Institutional Erasmus+ coordinator:</b> Prof. Natalya Hots cie@lpnu.ua tel: +38 (032) 2582188 St. Bandera str., 12, 79013, Lviv, Ukraine  <b>Departmental coordinator:</b> Lesia Brych erasmus@lpnu.ua <b>Departmental coordinator</b> Solomiya Liaskovska solomiya.y.liaskovska@lpnu.ua	<b>Information :</b> <a href="http://lp.edu.ua/en/education/information-package">http://lp.edu.ua/en/education/information-package</a> <b>Admission:</b> <a href="http://lp.edu.ua/en/node/165">http://lp.edu.ua/en/node/165</a> <b>List of education programs:</b> <a href="https://lpnu.ua/sites/default/files/2022/pages/18340/education-programs.pdf">https://lpnu.ua/sites/default/files/2022/pages/18340/education-programs.pdf</a>

<sup>5</sup> Higher education institutions (HEIs) from Member States or third countries associated to the Programme should indicate their Erasmus code. HEIs from third countries not associated to the Programme should mention the city where they are located.

<sup>6</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

**Mobility numbers per academic year**

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement.

**Number of student and staff mobility periods**

FROM		TO		Subject area	Subject area	Study cycle	Number of mobility periods	
[Erasmus code or city of the sending institution]	[Erasmus code or city of the receiving institution]	ISCED CODE <sup>2</sup>	(optional)	NAME	(optional)	[short cycle, 1st, 2nd or 3rd] (optional)	Student Mobility	Student Mobility
							[Specify here total number of students]	[Specify here total number of months]
TR ISTANBUO 7	99857930 5 Lviv	071(715)		Mechanical Engineering		1 <sup>st</sup> - BA 2 <sup>nd</sup> - MA	5	5 month
				Computer Science		1 <sup>st</sup> - BA 2 <sup>nd</sup> - MA	5	5 month
99857930 5 Lviv	TR ISTANBUO7	071(715)		Mechanical Engineering		1 <sup>st</sup> 2 <sup>nd</sup>	5	5 month
				Computer Science		1 <sup>st</sup> - BA 2 <sup>nd</sup> - MA	5	5 month

<sup>2</sup> <https://cirabc.europa.eu/sd/a/285ebac5-aa7c-4ade-a2b6-f2c3a442b6/ISCED-F%202013%20-%20Detailed%20fields%20descriptions.pdf>



### Optional additional information

e.g. blended mobility, traineeships, staff training etc.

FROM	TO	Subject area	Subject area	Number of mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
[Erasmus code or city of the sending institution]	[Erasmus code or city of the receiving institution]	ISCED CODE <sup>8</sup> (optional)	NAME (optional)	[Specify here total number of students]	[Specify here total number of months]
TR ISTANBUO 7	99857930 Lviv	071(715)	Computer Science	2*5 days (+2 for travelling)	1*5 days (+2 for travelling)
99857930 5 Lviv	TR ISTANBUO7		Mechanical Engineering	2*5 days (+2 for travelling)	1*5 days (+2 for travelling)
		071(715)	Computer Science	2*5 days (+2 for travelling)	1*5 days (+2 for travelling)
			Mechanical Engineering	2*5 days (+2 for travelling)	1*5 days (+2 for travelling)

## 2. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills<sup>9</sup> at the start of the mobility period (see also section 5 "Preparation and Support").

<sup>8</sup> <https://circa.ec.europa.eu/su/su/0/286ebac6-a2b7c-4a0a-a2b7-f12c13a442b1/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

Receiving Institution [Erasmus code or city]	Subject area (Optional)	Language of instruction 1		Language of instruction 2		Recommended level	
		Instruction 1		Instruction 2		Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
TR ISTANBU07	all	Turkish		English		B1	B2
998579305 Lviv	all	Ukraine		English		B1/B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

<sup>9</sup> For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

### 3. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students.

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

Partners agree on the following use and repatriation of organisational support funds including a list of objectives that both partners consider a priority:

OS Use and Repatriation		Priority Objectives
998579305 Lviv		provide updated course catalogues for international students and provide information and assistance to students and staff
		promote and manage international mobility
		facilitate the integration of incoming participants in the HEI and other forms of support
		the implementation of digital mobility management.

#### 4. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline <sup>10</sup>
TR ISTANBU07	Online Application Period 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December
Lviv Polytechnic National University	Nomination deadline: May 1 Application deadline: May 30 Academic calendar September 01 – January 31 (with Christmas break)	Nomination deadline: Nov 01 Application deadline: Nov 30 Academic calendar February 10 – June 30 (with Easter break)

The receiving institution will send its decision within 2 weeks and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

<sup>10</sup> Please specify the deadline for each semester and, if necessary, adapt to a trimester system.



Application procedure		
Source of information		
TR ISTANBU07	Murat TURHAN, PhD Institutional Coordinator +90 212 383 39 40 erasmus@yildiz.edu.tr	<a href="https://erasmus.yildiz.edu.tr/">https://erasmus.yildiz.edu.tr/</a>
998579305 Lviv	Institutional Erasmus+ coordinator: Prof. Nataliya Hots die@lpnu.ua tel : +38 (032)2582188 St. Bandera str.,12, 79013, Lviv, Ukraine Departmental coordinator: Lesia Brych erasmus@lpnu.ua	<a href="http://lp.edu.ua/en/erasmus-key-action-1">http://lp.edu.ua/en/erasmus-key-action-1</a>

Language and further requirement for application		
Receiving Institution [Erasmus code or city]		
Details		Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="https://erasmus.yildiz.edu.tr">https://erasmus.yildiz.edu.tr</a>
998579305 Lviv	Ukrainian\English B1 recommended	<a href="http://lp.edu.ua/en/erasmus-key-action-1">http://lp.edu.ua/en/erasmus-key-action-1</a>

## 5. Preparation and support

The Higher Education Institution(s) in a Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the *Erasmus Student Charter*<sup>11</sup>.
- Arrange travels or provide a pre-financing of the grant to reduce the costs that participants need to cover upfront, to the extent possible.

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.

<sup>11</sup> The Erasmus Student Charter is available here: [https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter\\_en](https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en)

- Provide assistance related to obtaining insurance, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming participants with fewer opportunities.
- Provide appropriate mentoring and support arrangements for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institutions everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

Details of the bank account of the Partner Institution, to which the amount due for the Organization of Mobility, shall be transferred are as follows:

INTERMEDIARY BANK:	DEUTSCHE BANK AG, FRANKFURT-AM-MAIN
SWIFT CODE:	DEUTDE33
BENEFICIARY BANK:	THE STATE EXPORT-IMPORT BANK OF UKRAINE,
SWIFT CODE:	EXBSUAUX, 127, ANTONOVYCHA STR, KIEV, UKRAINE
BENEFICIARY CUSTOMER:	In case of the definite card payment system
ACCOUNT #	26005000028040
IN FAVOUR OF:	Lviv Polytechnic National University (Ukraine 79013, Lviv, S.Bandery str., 12 )

## 6. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed.

### European Credit Transfer and Accumulation Systems

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
  - Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
  - A Transcript of Records will be issued by the receiving institution no later than [weeks after the assessment period has finished at the receiving HEI.
  - Providing staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.



## 7. Grading systems of the institutions


It is recommended that receiving institutions provide the statistical distribution of grades or make this information available through EQA/ACONS according to the descriptions in the ECTS users' guide<sup>12</sup>. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

TR ISTANBU07	Website for information
<p>Murat TURHAN, PhD Institutional Coordinator +90 212 383 39 40 Department: Departmental Coordinator: Tel: +90 212 383 2914 E-mail: <a href="mailto:ocakgoz@yildiz.edu.tr">ocakgoz@yildiz.edu.tr</a> Assoc. Prof. Alper UYSAL Only Incoming Students Tel: +90 212 383 2807 E-mail: <a href="mailto:auysal@yildiz.edu.tr">auysal@yildiz.edu.tr</a> Assoc. Prof. Tolga MERT Tel: +90 212 383 2805 E-mail: <a href="mailto:tmert@yildiz.edu.tr">tmert@yildiz.edu.tr</a> Research Assistant Kerem ASMAZ Tel: +90 212 383 2829 E-mail: <a href="mailto:asmaz@yildiz.edu.tr">asmaz@yildiz.edu.tr</a></p>	<p><a href="http://www.yildiz.edu.tr">www.yildiz.edu.tr</a> <a href="http://www.erasmus.yildiz.edu.tr/en">www.erasmus.yildiz.edu.tr/en</a> Course Catalogue: <a href="http://www.bologna.yildiz.edu.tr">www.bologna.yildiz.edu.tr</a> Department Web site: <a href="http://www.mkm.yildiz.edu.tr">www.mkm.yildiz.edu.tr</a></p>
<p>998579305 Lviv</p>	<p>Institutional Erasmus+ KA 107 coordinator: Lesia Brych <a href="mailto:erasmus@ipnu.ua">erasmus@ipnu.ua</a> tel : +38 (032)2582188 St. Bandera str., 12, 79013, Lviv, Ukraine <a href="mailto:solomiya.y.lvaskovska@ipnu.ua">solomiya.y.lvaskovska@ipnu.ua</a></p> <p><a href="http://ip.edu.ua/en/erasmus-key-action-1">http://ip.edu.ua/en/erasmus-key-action-1</a></p>

<sup>12</sup> The ECTS user's guide is available here: [https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide\\_en](https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en)

8. Any other information regarding the terms of the agreement (optional)

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature <sup>13</sup>
TR ISTANBU07  998579305 Lviv	Murat TURHAN, PhD Institutional Coordinator	6.10.2021	
	Prof. Nataliya Chukhray Vice-rector for Education and international relations	28.09.2021	



<sup>13</sup> Scanned copies of signatures or digital signatures may be accepted depending on the national legislation