



01

# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement

### Key Action 1 Learning Mobility for Higher Education Students and Staff

#### among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

#### Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

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<sup>1</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.



## Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2022/2023]	[2022]
End of validity	[2027/2028]	[2027]

\* One of the two options should be selected.

## A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Websites ( General/Faculties/ Course catalogue)
University of Granada – Faculty of Education, Economics and Technology (Ceuta Campus)	E GRANADA01	<p><b>Dr María José Aznar</b> (She/her) Dean of the Faculty</p> <p><b>Dr Beatriz Cortina-Pérez</b> (she/her) Academic international coordinator Vice-Dean for International Relations</p> <p><b>ADDRESS:</b> Campus Universitario de Ceuta C/Cortadura del Valle s/n 51001 – Ceuta (Spain) intlceuta@ugr.es bcortina@ugr.es</p>	<p><b>General website:</b> <a href="http://www.ugr.es">www.ugr.es</a></p> <p><b>Faculty's website:</b> <a href="https://feetce.ugr.es/">https://feetce.ugr.es/</a></p> <p><b>Course catalogue:</b> <a href="https://www.ugr.es/estudiantes/grados">https://www.ugr.es/estudiantes/grados</a> <a href="https://www.ugr.es/estudiantes/master-doctorados">https://www.ugr.es/estudiantes/master-doctorados</a></p> <p><b>Academic offer of courses taught in English:</b> <a href="https://internacional.ugr.es/pages/movilidad/estudiantes/entrantes">https://internacional.ugr.es/pages/movilidad/estudiantes/entrantes</a></p>
Yıldız Technical University – Faculty of Education (Davutpasa Campus)	TR ISTANBUL07	<p><b>Dr. Murat TURHAN</b> Institutional Coordinator +90 212 383 39 40 <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a> <a href="mailto:bilateralagreements@yildiz.edu.tr">bilateralagreements@yildiz.edu.tr</a></p> <p><b>Assoc. Prof. Bünyamin Bavlı</b> Educational Sciences, Departmental Coordinator +90 212 383 5575 <a href="mailto:bbavli@yildiz.edu.tr">bbavli@yildiz.edu.tr</a></p> <p>Res. N. Burçin Giritlioğlu Foreign Languages Education, Departmental Coordinator +90 212 383 5564 <a href="mailto:nburcin@yildiz.edu.tr">nburcin@yildiz.edu.tr</a></p>	<p><b>University Website:</b> <a href="https://www.yildiz.edu.tr/">https://www.yildiz.edu.tr/</a></p> <p><b>Faculty website:</b> <a href="https://egf.yildiz.edu.tr/">https://egf.yildiz.edu.tr/</a></p> <p><b>Course catalogue:</b> <a href="http://bologna.yildiz.edu.tr/">http://bologna.yildiz.edu.tr/</a></p> <p><b>Courses offered by the faculty:</b> <a href="http://bologna.yildiz.edu.tr/index.php?r=academicunit/view&amp;id=19">http://bologna.yildiz.edu.tr/index.php?r=academicunit/view&amp;id=19</a></p>

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.



## B. Mobility numbers<sup>3</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than October in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] (optional)*	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional)* [total number of students]	Student Mobility for Traineeships (optional)* [total number of months]
E GRANADA 01	TR ISTANBUL 07	0114	Teacher training with subject specialisation	Educational Science	1 <sup>st</sup>	4	30 months		
TR ISTANBUL 07	E GRANADA 01	0114	Educational Science, Teacher Training Teacher training with subject specialisation		1 <sup>st</sup>	4	30 months		
E GRANADA 01	TR ISTANBUL 07	0114	Teacher training with subject specialisation	Foreign Languages	1 <sup>st</sup>	2	12 months		
TR ISTANBUL 07	E GRANADA 01	0114	Teacher training with subject specialisation	Foreign Languages	1 <sup>st</sup>	2	12 months		

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

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E GRANADA 01	TR ISTANBUL 07	0114	Teacher training with subject specialisati on	Mathematics and Science Education	1 <sup>st</sup>	4	30 months		
TR ISTANBUL 07	E GRANADA 01	0114	Teacher training with subject specialisati on	Mathematics and Science Education	1 <sup>st</sup>	4	30 months		

**Short-term blended mobility option for students**

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.



FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
E GRANADA 01	TR ISTANBUL 07	0114	Education, Teacher training with subject specialisation	2	5 days (1 week)	2	5 days (1 week)
TR ISTANBUL 07	E GRANADA 01	0114	Education, Teacher training with subject specialisation	2	5 days (1 week)	2	5 days (1 week)
E GRANADA 01	TR ISTANBUL 07	0114	Foreign Languages , Teacher training with subject specialisation	2	5 days (1 week)	2	5 days (1 week)
TR ISTANBUL 07	E GRANADA 01	0114	Foreign Languages , Teacher training with subject specialisation	2	5 days (1 week)	2	5 days (1 week)
E GRANADA 01	TR ISTANBUL 07	0114	Mathematical and Science Education, Teacher training with subject specialisation	2	5 days (1 week)	2	5 days (1 week)

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TR ISTANBUL 07	E GRANADA 01	0114	Mathemati cal and Science Education, Teacher training with subject specialisati on	2	5 days (1 week)	2	5 days (1 week)

[\* Optional columns can be deleted if not applicable. Subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods can be indicated if relevant.]

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E GRANADA 01	TR ISTANBUL07	Spanish	English	B1	B2
TR ISTANBUL07	E GRANADA 01	Turkish	English	B1	B2

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



## D. Calendar

**Nominations of incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
E GRANADA01	May 1st	Sep 30th
TR ISTANBUL07	April 30th	Sep 30th

**Applications from incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
E GRANADA01	June 1st	October 31st
TR ISTANBUL07	June 30th	October 30th

**Application procedure for incoming students**

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
E GRANADA01	<p><b>UGR Central International Office</b></p> <p>Complejo Administrativo Triunfo, Avenida del Hospicio s/n 18071 Granada (España), Phone +34 958 - 249 030 (242 013 /248 867/ 958 249 792), E-mail: <a href="mailto:intlinfo@ugr.es">intlinfo@ugr.es</a></p> <p><b>Faculty/School:</b> <a href="https://internacional.ugr.es/pages/movilidad/estudiantes/contactoscentros">https://internacional.ugr.es/pages/movilidad/estudiantes/contactoscentros</a></p>	<p><a href="https://internacional.ugr.es/pages/movilidad/estudiantes/entrantes">https://internacional.ugr.es/pages/movilidad/estudiantes/entrantes</a></p> <p><a href="https://internacional.ugr.es/pages/movilidad/estudiantes/entrantes?lang=en">https://internacional.ugr.es/pages/movilidad/estudiantes/entrantes?lang=en</a></p>
TR ISTANBUL07	<a href="mailto:Incoming@yildiz.edu.tr">Incoming@yildiz.edu.tr</a>	<a href="http://YTU Erasmus + Program Unit (yildiz.edu.tr)">YTU Erasmus + Program Unit (yildiz.edu.tr)</a>

## E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
E GRANADA01	Application form		<a href="https://internacional.ugr.es/pages/movilidad/estudiantes/entrantes">https://internacional.ugr.es/pages/movilidad/estudiantes/entrantes</a>



	ID copy Learning agreement		
TR ISTANBUL07	Incoming@yildiz.edu.tr		<a href="http://yildiz.edu.tr">YTU Erasmus + Program Unit (yildiz.edu.tr)</a>

The receiving institution will send its decision within [x] weeks, **and no later than 5 weeks.**

### Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact (email, phone)
E GRANADA01	Support on offer to students with disabilities and specific educational support needs: <a href="https://internacional.ugr.es/pages/perfiles/estudiantes/discapacidad">https://internacional.ugr.es/pages/perfiles/estudiantes/discapacidad</a>		intlinfo@ugr.es
TR ISTANBUL07	<a href="http://yildiz.edu.tr">YTU Erasmus + Program Unit (yildiz.edu.tr)</a>		Incoming@y

## F. Information

### 1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GRANADA01	ORI-Ceuta intlceuta@ugr.es	<a href="https://alojamiento.ugr.es/">https://alojamiento.ugr.es/</a>





TR ISTANBUL07	incoming@yildiz.edu.tr	<a href="#">YTU - Bologna Information System - Accommodation Infoforstudents (yildiz.edu.tr)</a>
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## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GRANADA01	Intlinfo@ugr.es welcome@ugr.es +34958249030	<a href="https://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/residencia">https://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/residencia</a>
TR ISTANBUL07	incoming@yildiz.edu.tr	<a href="#">T.C. Dışişleri Bakanlığı Konsolosluk İşlemleri</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GRANADA01	Intlinfo@ugr.es seguromovilidad@ugr.es	<a href="https://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/insurance">https://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/insurance</a> <a href="https://www.spth.gob.es/">https://www.spth.gob.es/</a>
TR ISTANBUL07	incoming@yildiz.edu.tr	<a href="http://www.sgk.gov.tr">www.sgk.gov.tr</a>



#### 4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
Institution 1			
Institution 2			

A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

#### UGR Grading system:

In the Spanish university system, modules/courses are graded on a scale of 0 to 10 points with the following qualitative equivalence: 0-4.9:'suspenso'; 5-6.9:'aprobado'; 7-8.9:'notable'; 9-10:'sobresaliente'. A special mention, 'Matrícula de Honor' may be granted to up to 5% of the students in a group provided they have got a 'sobresaliente'. To pass a module/course is necessary to get at least 5 points. 'No Presentado': Absent from exam, 'Matriculado': enrolled

**An academic year** normally consists of 60 ECTS credits.

#### ISTANBUL07 Grading system:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>


#### Termination of the agreement

*In case of termination a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one academic year will only take effect as of 1 September of the following academic year.*

*"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict".*



## G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
E GRANADA01	<b>María José Aznar</b> <i>Dean</i> Faculty of Education, Economics and Technology University of Granada – Ceuta Campus		
TR ISTANBUL07	<b>Dr. Murat TURHAN</b>  Institutional Erasmus Coordinator		

<sup>5</sup> Scanned signatures are accepted

