



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2020-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	Murat TURHAN, PhD <i>Institutional Coordinator</i> +90 212 383 39 40 erasmus@yildiz.edu.tr bilateralagreements@yildiz.edu.tr	www.yildiz.edu.tr www.eu.yildiz.edu.tr/en
		<i>Departmental Coordinator</i> Hande Ersöz Demirdağ, PhD. Tel: E-mail: handeersoz2003@yahoo.com	Course Catalogue: www.bologna.yildiz.edu.tr
Università degli Studi di Padova	I PADOVA01	Institutional Coordinator: Prof. Alessandro Paccagnella, Projects and Mobility Office Via VIII Febbraio, 2 - 35122 Padova – ITALIA Fax: +39 049 827 3060	http://www.unipd.it/en http://en.didattica.unipd.it/

		Email erasmus@unipd.it	
		Academic coordinator Prof. Matteo Santipolo Dip. Di Studi Linguistici e Letterari (DISLL) Via Beldomandi, 1 - 35137 - PADOVA (ITALY) Tel. +39 049 827 8691 e-mail: matteo.santipolo@unipd.it	

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
TR IStanBU07	I PADOVA01	223/222	Translation and Interpretin g, Western Languages and Literatures	1 st , 3 rd	2 students x 12 months 1 student x 12 months	Only by individual agreement
I PADOVA01	TR IStanBU07	223/222	Translation and Interpretin g, Western Languages and Literatures	1 st , 2 nd , 3 rd	... students x ... months	Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching]	Staff Mobility for Training

				<i>periods or average duration *]</i>	
TR ISTANBU07	I PADOVA01	223/222	Translation and Interpreting, Western Languages and Literatures	2 staff x 2 week	Only by individual agreement
I PADOVA01	TR ISTANBU07	223/222	Translation and Interpreting, Western Languages and Literatures	... staff x ... week	Only by individual agreement

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07	222/223	Turkish	French, English	B1	B2
I PADOVA01		Italian,	English	a certificate or declaration from the sending institution is required: Italian level A2 for courses in Italian; English level B1 for courses in English	

¹For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ISTANBU07

- Exchange students should be nominated by the home institution.
- Exchange students are required to complete the online application module: <https://ytuerasmus.yildiz.edu.tr/>
- YTU provides infrastructure for welcoming students and staff with special needs.

I PADOVA 01:

For Incoming students see <http://www.unipd.it/en/node/817>

e-mail: erasmus.incoming@unipd.it

For students with special needs see <http://www.unipd.it/en/students-special-needs>

Tel.: +39 049 827 3058 - e-mail: inclusione.studenti@unipd.it

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
I PADOVA01	Nominations: May 15th Applications: June 15th	Nominations: September 15th Applications: November 15th

2. The receiving institution will send its decision within [4] weeks.

I PADOVA 01

- **Nomination** through online platform at <http://www.unipd.it/en/erasmus-study>
- **Confirmation of nomination** and official application: Student and partner university receives an automatic email and is asked to complete his/her application on Mobility Online
- **Application** has to be completed until the given application deadlines
- **Confirmation** of acceptance: within 6-8 weeks after the application deadline has closed, the students will receive an official confirmation of acceptance. Non E.U. citizen students will receive the invitation letter to apply for a visa

3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR ISTANBU07: <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

I PADOVA 01 <http://www.unipd.it/en/european-credit-transfer-and-accumulation-system-ects>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178
I PADOVA 01	Tel : + 39 049 827 3077 E-mail : saos@unipd.it	http://www.unipd.it/en/node/817

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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TR ISTANBU07	incoming@yildiz.edu.tr	http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178
I PADOVA 01		http://www.unipd.it/en/node/817

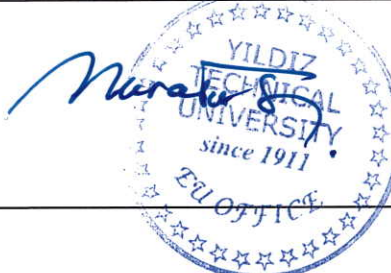
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.


Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.eu.yildiz.edu.tr/sayfa/17/Erasmus-Student-Network/185 https://yildiz.esnturkey.org/accommodation
I PADOVA 01	Tel : + 39 049 7927306 E-mail : sassa@sassa.org	http://www.unipd.it/en/node/817

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
TR ISTANBU07	Murat TURHAN, PhD <i>Institutional Coordinator</i>	11.03.2021	

²Scanned signatures are accepted

I PADOVA01	Prof. Alessandro Paccagnella Vice-Rector for International Relations	03/03/2021	<i>prof. Alessandro Paccagnella</i> Prorettore alle Relazioni Internazionali Vice Rector for International Relations 
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