



**Erasmus+ Programme  
Key Action 1  
- Mobility for learners and staff -  
Higher Education Student and Staff Mobility  
Inter-institutional agreement 2019/20-2020/21  
Staff mobility  
between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
Sveučilište u Zagrebu (University of Zagreb)  Filozofski fakultet (Faculty of Humanities and Social Sciences)	HR ZAGREB 01	<u>Institutional coordinator:</u> Ida Ogulinac (Ms), <a href="mailto:erasmus.coordinator@unizg.hr">erasmus.coordinator@unizg.hr</a> , Tel: +385-1-46-98-128 <u>Faculty coordinator:</u> Faculty of Humanities and Social Sciences Department of Hungarian, Turkish, and Judaic Studies dr. sc. Azra Abadžić Navaey, tel: ++ 385 1 4092 064, Email: <a href="mailto:mobilnost-turk@ffzg.hr">mobilnost-turk@ffzg.hr</a> , <a href="mailto:azra.abadzic@gmail.com">azra.abadzic@gmail.com</a>  Office for International Cooperation: <a href="mailto:tsveljo@ffzg.hr">tsveljo@ffzg.hr</a> Phone: ++ 385 1 4092 266; Fax: ++ 385 1 6156 879; <a href="http://www.ffzg.hr/international/">http://www.ffzg.hr/international/</a>	<a href="http://www.unizg.hr/homepage/study-at-the-university-of-zagreb/degrees-and-studies/">http://www.unizg.hr/homepage/study-at-the-university-of-zagreb/degrees-and-studies/</a>
Yıldız Teknik Üniversitesi (Yıldız Technical University)  Fen-Edebiyat Fakültesi (Faculty of Arts and Sciences)  Türk Dili ve Edebiyatı Bölümü (Department of Turkish Language and Literature)	TR ISTANBU07	<u>Institutional coordinator:</u> Prof. Dr. Bayram Ali Ersoy <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a> , +90 212 383 56 50 <u>Departmental coordinator</u> Assist. Prof. Dr. Fikret Yıldırım Department of Turkish Language and Literature +90 212 383 4452 Email: <a href="mailto:fikretyildirim1981@gmail.com">fikretyildirim1981@gmail.com</a>  Office for International Cooperation: <a href="mailto:icm@yildiz.edu.tr">icm@yildiz.edu.tr</a> , +90 212 383 56 54 <a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a> , +90 212 383 56 55	<a href="http://www.erasmus.yildiz.edu.tr/page/18">http://www.erasmus.yildiz.edu.tr/page/18</a>

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers per academic year

\* *Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods]	Staff Mobility for Training
TR ISTANBU07	HR ZAGREB 01	023	Languages (Turkish)	10 days (2 persons x 5 days)	-

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution  [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>2</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
HR ZAGREB 01	023	Croatian	Turkish, English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

## D. Additional requirements

HR ZAGREB01: In case of additional requirements in regard to academic, organisational or other aspects (e.g. staff with special needs) please contact the International Office: [staff@unizg.hr](mailto:staff@unizg.hr)

### 1. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## F. Information

### 1. Grading systems of the institutions

HR ZAGREB 01: <http://www.unizg.hr/homepage/study-at-the-university-of-zagreb/academic-information/the-ects-system-and-student-progress-assessment/>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



HR ZAGREB01	staff@unizg.hr, +385 (0)1 4698102	<a href="http://www.unizg.hr/homepage/international-exchange/staff-mobility/">http://www.unizg.hr/homepage/international-exchange/staff-mobility/</a>
TR ISTANBU07	icm@yildiz.edu.tr, +90 212 383 56 54 incoming@yildiz.edu.tr, +90 212 383 56 55	<a href="http://www.erasmus.yildiz.edu.tr/page/29/4">http://www.erasmus.yildiz.edu.tr/page/29/4</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR ZAGREB01	staff@unizg.hr, +385 (0)1 4698102	<a href="http://www.unizg.hr/homepage/international-exchange/staff-mobility/">http://www.unizg.hr/homepage/international-exchange/staff-mobility/</a>
TR ISTANBU07	icm@yildiz.edu.tr, +90 212 383 56 54 incoming@yildiz.edu.tr, +90 212 383 56 55	<a href="http://www.erasmus.yildiz.edu.tr/page/29/4">http://www.erasmus.yildiz.edu.tr/page/29/4</a>

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR ZAGREB01		<a href="http://www.unizg.hr/homepage/international-exchange/staff-mobility/">http://www.unizg.hr/homepage/international-exchange/staff-mobility/</a> Please contact the visiting faculty coordinator directly.

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>3</sup> and stamp
HR ZAGREB 01	Prof. Vesna Vlahović Štetić PhD Dean*	20.11.2019	
TR ISTANBU07	Prof. Dr. Bayram Ali Ersoy Institutional Erasmus Coordinator	06.12.2019	

\* According to the Article 21 of the Statute, University of Zagreb, in the 15<sup>th</sup> session of the 344<sup>th</sup> academic year (2012/2013), held on 11 July 2013 University Senate reached a Decision that all the agreements relevant to one faculty or academy can be signed by the Dean of the relevant academy/faculty

<sup>3</sup> Scanned signatures are accepted