



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

1

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Validity period of the agreement

Timeframe	Academic Year
Start of validity	[2021/2022]
End of validity	[2022/2023]

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Websites (General/Faculties/ Course catalogue)
Yildiz Technical University	TR ISTANBU07 Participant Identification Code (PIC): 997203651	Murat TURHAN, PhD Institutional Coordinator +90 212 383 39 40 erasmus@yildiz.edu.tr bilateralagreements@yildiz.edu.tr Department: ART Dept. Coord.: Dr. Öğr. Üyesi İsmail Erim GÜLAÇTI Tel: 0212 3835073 E-mail: egulacti@yildiz.edu.tr	www.yildiz.edu.tr www.erasmus.yildiz.edu.tr/en Course Catalogue: www.bologna.yildiz.edu.tr Department Web-site:
Universidad de Granada Faculty of Fine Arts	Erasmus Code E GRANADA01 PIC 999882015	M^a Reyes González Vida <i>Institutional Coordinator</i> Tel: +34 958 243818 E-mail: mrgv@ugr.es M^a Reyes González Vida <i>Departmental Coordinator</i> Tel: +34 958 243818 E-mail: mrgv@ugr.es	University web-site: https://internacional.ugr.es/pages/movilidad/estudiantes/entrantes?lang=en Course Catalog: https://bellasartes.ugr.es/docencia/grados Department Web-site: http://bellasartes.ugr.es/

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers³ per academic year

[The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

Student Mobility

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)*	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional)* [total number of students]	Student Mobility for Traineeships (optional)* [total number of months]
TR ISTANBU 07	E GRANADA 01	Fine Arts	03.1		1st	2 Students	2 (2x9) = 18 Months Or 4 students x5 months (20 months)	Only by individual agreement	
E GRANADA A01	TR ISTANBU 07	Fine Arts	03.1		1st	2 Students	2 (2x9) = 18 Months Or 4 students x5 months (20 months)	Only by individual agreement	

☐ Short-term blended mobility option for students

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>)

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

Academic Staff Mobility

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
TR ISTANBU07	E GRANADA01	Fine Arts	03.1	2 staff	5 days (8 hours of teaching)	Only by individual agreement	
E GRANADA01	TR ISTANBU07	Fine Arts	03.1	2 staff	5 days (8 hours of teaching)	Only by individual agreement	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		Turkish	English	B1	B2
E GRANADA01		Spanish	Spanish	B1	B2

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Doküman No: FR-0547; Revizyon Tarihi: 27.01.2022; Revizyon No: 07

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
TR ISTANBU07	Online Application Period 15th May-15th July	Online Application Period 15th October-15th December
E GRANADA01	MAY Application dates for incoming students: from 1 April to 15 May for autumn term and for the whole year (autumn + spring term)	OCTOBER Application dates for incoming students: from 1 October to 31 October for spring term

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
TR ISTANBU07	Online Application Period 15th May-15th July	Online Application Period 15th October-15th December
E GRANADA01	MAY Application dates for incoming students: from 1 April to 15 May for autumn term and for the whole year (autumn + spring term)	OCTOBER Application dates for incoming students: from 1 October to 31 October for spring term

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en https://ytuerasmus.yildiz.edu.tr/

E GRANADA01	vtribbaa@ugr.es +34 958 244186	https://internacional.ugr.es/pages/movilidad/estudiantes/entrantant.es?lang=en
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E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
TR ISTANBU07	1. Nomination 2. Application Module	1. Exchange students should be nominated by the home institution. 2. Exchange students are required to complete the online application module.	http://www.erasmus.yildiz.edu.tr/en 2. https://ytuerasmus.yildiz.edu.tr/
E GRANADA01		<i>UGR Orientation Week is compulsory for incoming students</i> https://induction.ugr.es/en/welcome/ <i>The University of Granada has the infrastructure to welcome students and staff with disabilities. See http://ve.ugr.es/pages/sae</i>	

The receiving institution will send its decision within [4] weeks, **and no later than 5 weeks.**

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
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TR ISTANBU07		YTU provides infrastructure for welcoming students and staff with special needs. Applicants should contact our Erasmus office prior to their applications.	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en
E GRANADA01	https://international.ugr.es/pages/perfiles/estudiantes/discapacidad?lang=en	International Relations and Development Cooperation Office e-mail: intlinfo@ugr.es Tel: +34 958 249 030	https://international.ugr.es/pages/perfiles/estudiantes/discapacidad?lang=en	

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
TR ISTANBU07		YTU provides infrastructure for welcoming students and staff with special needs. Applicants should contact our Erasmus office prior to their applications.	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en
E GRANADA01	https://international.ugr.es/pages/perfiles/estudiantes/discapacidad?lang=en	International Relations and Development Cooperation Office e-mail: intlinfo@ugr.es Tel: +34 958 249 030	https://international.ugr.es/pages/perfiles/estudiantes/discapacidad?lang=en	

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en https://yildiz.esnturkey.org/accommodation
E GRANADA01	OFICINA DE GESTION DE ALOJAMIENTOS C/ Doctor Severo Ochoa, s/n Tel.: 00 34 958 244072 Fax: 00 34 958 243134 E-mail: alojamiento@ugr.es	http://estudiantes.ugr.es/alojamientos3/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en
E GRANADA01	International Relations and Development Cooperation Office email: intlinfo@ugr.es Tel: +34 958 249 030	http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/residenciainspain

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU 07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en
E GRANADA01	International Relations and Development Cooperation Office e-mail: intlinfo@ugr.es Tel: +34 958 249 030	http://internacional.ugr.es/pages/movilidad/estudiantes/salientes/seguros/seguros

4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
TR ISTANBU 07	Grading System	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading
E GRANADA01	University of Granada grading system	International Relations and Development Cooperation Office e-mail: intlinfo@ugr.es Tel: +34 958 249 030	In the Spanish university system, each course unit is graded on a scale from 0 to 10 points, and each numerical grade corresponds to a qualitative grade as follows: Suspenso (Fail): 0- 4.9 - Aprobado (Pass): 5- 6.9 - Notable (Good): 7- 8.9 - Sobresaliente (Very Good): 9- 10 - Matrícula de Honor: A special mention for outstanding performance limited to a maximum of 5% of students registered in a given course unit group. When a student does not take the corresponding examination or final assessment, this is

			<p>reflected as No Presentado (Absent). To pass a course unit, a student must receive a grade of at least 5 points out of 10.</p> <p>Statistical distribution of grades according to the descriptions in the ECTS users' guide will be available at http://internacional.ugr.es/pages/conversion-calificaciones/conversion-de-calificaciones</p> <p>For mobility where Statistical distribution of grades is not available the University of Granada will apply the conversion table available at http://internacional.ugr.es/pages/conversion-calificaciones/conversion-de-calificaciones</p>
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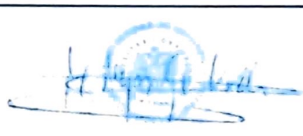
A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI.

Termination of the agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer:

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
TR ISTANBU07	Murat TURHAN, PhD Institutional Coordinator		
E GRANADA01	M ^a Reyes González Vdía Vicedean for Internationalization and Research	24/03/2022	

⁵ Scanned signatures are accepted