



EUROPEAN UNION

Erasmus+
Enriching lives, opening minds

2021-2027



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

1 Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2021/2022]	[2021]
End of validity	To be renewed online via the EWP as soon as possible and until academic year 2028/2029	[2027]

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Websites (General/Faculties/ Course catalogue)
Université de Lorraine	F NANCY43	<p>Institutional Coordinator Nathalie FICK, Directrice des relations internationales et européennes</p> <p>Implementation of staff and student mobility : drie-mobilite-contact@univ-lorraine.fr</p> <p>Management of interinstitutional ERASMUS+ agreements : drie-erasmusagreements-contact@univ-lorraine.fr</p> <p>Academic contact for this agreement (1st & 2nd cycles) : Driss ABLALI, UFR SHS-Metz, driss.ablali@univ-lorraine.fr</p> <p>3rd cycle mobility will be considered on a case-by-case basis</p>	<p>http://welcome.univ-lorraine.fr/</p> <p>https://formations.univ-lorraine.fr/</p> <p>https://shs-metz.univ-lorraine.fr/ufr-sciences-humaines-et-sociales-metz</p>
UFR SHS (Social and Human Sciences)			

Yildiz Technical University	TR ISTANBU07 Participant Identification Code (PIC): 997203651	Murat TURHAN, PhD Institutional Coordinator +90 212 383 39 40 erasmus@yildiz.edu.tr bilateralagreements@yildiz.edu.tr Departmental Coordinator: Hande Ersöz Demirdağ, PhD. Tel: 00902123834405 E-mail: handeersoz@yahoo.com	www.yildiz.edu.tr www.erasmus.yildiz.edu.tr/en Course catalogue: www.bologna.yildiz.edu.tr Department website: http://www.bologna.yildiz.edu.tr/index.php
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B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)*	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional)* [total number of students]	Student Mobility for Traineeships (optional)* [total number of months]
F NANCY43	TR ISTANBU07	0231	Western Languages & Literatures, French Translation and Interpreting		1 st , 2 nd , 3 rd	3 students	12 months	-	-
TR ISTANBU07	F NANCY43	0231	Western Languages & Literatures, French Translation and Interpreting		1 st , 2 nd , 3 rd	3 students	12 months	-	-

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>)

			Interpreting						
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X Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
F NANCY43	TR ISTANBU07	0231	Western Languages & Literatures, French Translation and Interpreting	2 teachers	10 days	-	-
TR ISTANBU07	F NANCY43	0231	Western Languages & Literatures, French Translation and Interpreting	2 teachers	10 days	-	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
F NANCY43	Western Languages & Literatures, French Translation and Interpreting	French		C1	B2
TR ISTANBU07	Western Languages & Literatures, French Translation and Interpreting	French	English	B1	B2

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
F NANCY43	<p>Nominations deadline : May 15th (send nominations to : drie-mobilite-contact@univ-lorraine.fr)</p> <p><i>For doctoral incoming students, applications are welcome at any time of the year, provided that the nomination is made a least 3 months before the beginning of the mobility, and the application submitted at least 2 months before the beginning of the mobility.</i></p> <p><i>3rd cycle applications will be considered on a case-by-case basis</i></p>	<p>Nominations deadline : October 15th (send nominations to : drie-mobilite-contact@univ-lorraine.fr)</p> <p><i>For doctoral incoming students, applications are welcome at any time of the year, provided that the nomination is made a least 3 months before the beginning of the mobility, and the application submitted at least 2 months before the beginning of the mobility.</i></p> <p><i>3rd cycle applications will be considered on a case-by-case basis</i></p>
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
F NANCY43	<p>Application deadline : May 31st</p> <p><i>For doctoral incoming students, applications are welcome at any time of the year, provided that the nomination is made a least 3 months before the beginning of the mobility, and the application submitted at least 2 months before the beginning of the mobility.</i></p> <p><i>3rd cycle applications will be considered on a case-by-case basis</i></p>	<p>Application deadlines : October 31st</p> <p><i>For doctoral incoming students, applications are welcome at any time of the year, provided that the nomination is made a least 3 months before the beginning of the mobility, and the application submitted at least 2 months before the beginning of the mobility.</i></p> <p><i>3rd cycle applications will be considered on a case-by-case basis</i></p>

TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
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Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
F NANCY43	drie-mobilite-contact@univ-lorraine.fr	http://welcome.univ-lorraine.fr/fr/etudiants-en-programmes-dechange/
TR ISTANBU07	incoming@yildiz.edu.tr	https://ytuerasmus.yildiz.edu.tr/

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
F NANCY43	Choice of courses Courses in French languages Welcome Day 3 rd cycle students	<ul style="list-style-type: none"> Students are expected to choose a majority of their courses and/or credits in the subject area and department that are covered by the inter-institutional agreement. Unless specific French-courses are organized by their host department at Université de Lorraine, ERASMUS+ incoming students are welcome to sign up for free French-courses at the University level. The Université de Lorraine organises a Welcome Day at the beginning of each semester to welcome new incoming Erasmus students. Incoming 3rd cycle students : Unless otherwise instructed by the host laboratory, if the duration of the mobility of the incoming student exceeds one week, the access to some of the research laboratories of the University of Lorraine is conditioned by the clearance given by the Defense and Security Administration (Fonctionnaire Sécurité Défense - FSD). 	https://defle-nancy.jimdo.com/formations-courses/erasmus/
TR ISTANBU07	Procedure for nomination of incoming students	<ul style="list-style-type: none"> Exchange students should be nominated by the home institution. Exchange students are required to complete the online application module: https://ytuerasmus.yildiz.edu.tr/ 	

The receiving institution will send its decision within [5] weeks, and no later than 5 weeks after the receipt of the complete application.

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Contact details (email, phone)	Website for information
F NANCY43	The IUT de Saint-Dié-des-Vosges welcomes students and staff with disabilities.	drie-mobilite-contact@univ-lorraine.fr	https://iutsd.univ-lorraine.fr/
TR ISTANBU07	YTU provides infrastructure for welcoming students and staff with special needs.	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en

Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
F NANCY43	The Université de Lorraine welcomes students and staff with disabilities and offers the necessary facilities and support.	Students and their home institution should highlight any disabilities at the application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance.	drie-mobilite-contact@univ-lorraine.fr	http://welcome.univ-lorraine.fr/study-in-ul/
TR ISTANBU07	YTU provides infrastructure for welcoming students and staff with special needs.	Students and their home institution should highlight any disabilities at the application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance.	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F NANCY43	http://welcome.univ-lorraine.fr/find-your-home-sweet-home/	
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en https://yildiz.esnturkey.org/accommodation

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F NANCY43	http://welcome.univ-lorraine.fr/get-your-visa-or-resident-permit/	
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F NANCY43	http://welcome.univ-lorraine.fr/get-some-admin-help/	
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en

4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
F NANCY43	See description below		
TR ISTANBU07	See description below		

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

F NANCY 43 : Université de Lorraine's grading system

In the French university system, each course unit is graded on a scale from 0 to 20 points, 0 being the lowest grade and 20 the highest grade.

Rating scale

The pass mark thresholds are as follows :

- 10 < mark < 12 Acceptable
- 12 < mark < 14 Satisfactory
- 14 < mark < 16 Good
- 16 < mark Excellent

ECTS credits :

- 1 full academic year = 60 credits
- 1 semester = 30 credits
- 1 trimester = 20 credits

TR ISTANBU07: <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

Termination of the agreement

F NANCY 43 :

Protection of personal data

The Institutions acknowledge and agree that they will share personal data in order to fulfill their obligations under this Agreement, in particular to facilitate the functioning of the Exchange.

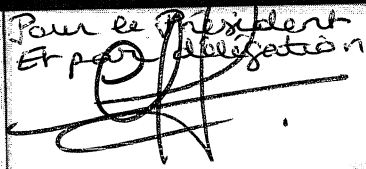
The institutions recognize and agree that as far as personal data transmitted by one institution to another are concerned, each of the institutions is responsible for processing the processed data. Institutions are not co-responsible for treatment.

Each of the institutions undertakes, as far as it is concerned in the implementation of this Agreement, to respect the provisions of the General Data Protection Regulation N° 2016/679 (GDPR), in particular the following principles: purpose of the processing, proportionality and relevance of the processed data, limited retention period, security and confidentiality of the data, application of the rights of the persons (access, rectification, opposition for legitimate reason, limitation, portability and erasure).

Termination of the agreement

During its application, this agreement may be terminated at any time by one or the other party, by registered letter with acknowledgment of receipt, observing at least one academic year' notice period, and subject to the completion of ongoing training and mobility programmes. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. (1st of September for the next academic year). The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)



Institution [Erasmus code]	Name, function	Date	Signature ⁴
F NANCY43	Pierre MUTZENHARDT, Président		Pour le Président Et par délégation 

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Université de Lorraine
34 Cours Léopold - CS 25233
Scanned signatures are accepted
54052 NANCY Cedex

Nathalie Fick
Directrice DRIE

Université de Lorraine - D.R.I.E.
Direction des Relations Internationales et Européennes
Sous-Direction de la Mobilité Internationale
Site Nancy : 91 avenue de la Libération
BP 454 - 54001 Nancy Cedex

Accord ERASMUS+ FINANCY43/TR ISTANBU07
2021/2027

TR ISTANBU07	Murat TURHAN, PhD Institutional Coordinator	23 NOV 2021	 
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