



# Erasmus + Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2021-27 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
DMT Gesellschaft für Lehre und Bildung mbH – Technische Hochschule Georg Agricola	D BOCHUM 05	Daniela Naumann – El Kady Head of International Office, Erasmus Coordinator E- mail: <a href="mailto:daniela.naumann@thga.de">daniela.naumann@thga.de</a> Tel: + 49 (0234) 968 3266	<a href="http://www.thga.de">www.thga.de</a>
Yildiz Technical University	TR ISTANBU07	Murat TURHAN, PhD Institutional Coordinator +90 212 383 39 40 <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a> <a href="mailto:bilateralagreements@yildiz.edu.tr">bilateralagreements@yildiz.edu.tr</a>  Assoc. Prof. Dr. Yildirim Serhat Erdoğan Departmental Coordinator (Civil Engineering) Tel: +90 0212 383 51 93 E-mail: <a href="mailto:serhate@yildiz.edu.tr">serhate@yildiz.edu.tr</a>  Assoc. Prof. Dr. Özgen Açıkgoz Departmental Coordinator (Mechanical Engineering, for outgoings) Tel: +90 212 383 29 14 E-Mail: <a href="mailto:ocakgoz@yildiz.edu.tr">ocakgoz@yildiz.edu.tr</a>	<a href="http://www.yildiz.edu.tr">www.yildiz.edu.tr</a>  <a href="http://www.erasmus.yildiz.edu.tr/en">www.erasmus.yildiz.edu.tr/en</a>  Course catalogue: <a href="http://www.bologna.yildiz.edu.tr">www.bologna.yildiz.edu.tr</a>

## B. Mobility numbers<sup>1</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR ISTANBU07	D BOCHUM 05	0732	Building and civil engineering	1 <sup>st</sup> /2 <sup>nd</sup>	1 student (6 months)	
D BOCHUM 05	TR ISTANBU07	0732	Building and civil engineering	1 <sup>st</sup> /2 <sup>nd</sup>	1 student (6 month)	
TR ISTANBU07	D BOCHUM 05	0715	Mechanics and metal trades	1 <sup>st</sup> /2 <sup>nd</sup>	3 students (10 months)	
D BOCHUM 05	TR ISTANBU07	0715	Mechanics and metal trades	1 <sup>st</sup> /2 <sup>nd</sup>	3 students (10 months)	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR ISTANBU07	D BOCHUM 05	0732	Building and civil engineering	1 (8 days)	
D BOCHUM 05	TR ISTANBU07	0732	Building and civil engineering	1 (8 days)	
TR ISTANBU07	D BOCHUM 05	0715	Mechanics and metal trades	1 (8 days)	1 (2 days)
D BOCHUM 05	TR ISTANBU07	0715	Mechanics and metal trades	1 (8 days)	1 (2 days)

<sup>1</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D BOCHUM 05		German	English	Min. B1 German	B2 German or English
TR ISTANBU07		Turkish	English	B1	B2

\* Except for Projects and EPS, classes are taught in German. However, students may receive support in English (Bibliography and evaluation)

For more details on the language of instruction recommendations, see the course catalogue of each institution.

### D. Additional requirements

for DMT Gesellschaft für Lehre und Bildung mbH / Technische Hochschule Georg Agricola D BOCHUM05:

- The selection criteria for students and staff are regulated by the sending university; measures for preparing, receiving and integrating mobile students and/or staff are organised by the receiving institution.
- Erasmus Incoming Students could choose courses from all the DMT Gesellschaft für Lehre und Bildung mbH / Technische Hochschule Georg Agricola departments which are adequate to their study program.
- For the implementation of STA/STT-mobilities, a letter of invitation – issued by a DMT Gesellschaft für Lehre und Bildung mbH / Technische Hochschule Georg Agricola contact person – is required.

TR ISTANBU07:

- Exchange students should be nominated by the home institution.
- Exchange students are required to complete the online application module:  
<https://ytuerasmus.yildiz.edu.tr/>
- YTU provides infrastructure for welcoming students and staff with special needs.

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
TR ISTANBU07	Online Application Period 15 <sup>th</sup> May-1 <sup>st</sup> July	Online Application Period 15 <sup>th</sup> October-1 <sup>st</sup> December
D BOCHUM 05	Nomination - July, 1 <sup>st</sup> Online application - July, 15 <sup>th</sup>	Nomination - January, 1 <sup>st</sup> Application - January, 15 <sup>th</sup>

2. The receiving institution will send its decision within below-mentioned period:

D BOCHUM05: maximum 10 weeks

TR ISTANBU07: maximum 10 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

This agreement will take effect in the **2021** academic year being valid for a period of 6 years, and will be tacitly renewed for further identical periods.

The above mentioned parties agree to cooperate in the following activities under the terms and conditions of the Erasmus+ Programme. Both parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants and – if the application is successful – the financial agreement, and will work according to the principles of the Erasmus University Charter. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement and will endeavour to carry out the agreement to the best of their abilities.

Either institution is free to terminate the present agreement. In order to do so, the institution wishing to terminate the agreement must:

I. Notify the other institution in writing of its intention, by giving at least a 12 months' notice, stating the date on which it intends to make the termination effective. That is to say, a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. In consequence, any students who have started their exchange experience at either university at the date of termination may complete their stay. If an imbalance exists in the number of terms/semesters where exchanges have taken place, the deficit institution will be entitled to further exchanges until the imbalance is eliminated.

II. Termination of the agreement will not be penalised.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict"

D BOCHUM 05: *Information on the application system is available at:*

<https://www.thga.de/en/study/organize-your-study/re-registration-and-suspension/re-registration>

## F. Information

## **1. Grading systems of the institutions**

**TR ISTANBU07:** <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

**D BOCHUM05:**

Grade	from	to
1.0	95%	100%
1.3	90%	94.99%
1.7	85%	89.99%
2.0	80%	84.99%
2.3	75%	79.99%
2.7	70%	74.99%
3.0	65%	69.99%
3.3	60%	64.99%
3.7	55%	59.99%
4.0	50%	54.99%
n.g	0%	49.99%

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.erasmus.yildiz.edu.tr/en">www.erasmus.yildiz.edu.tr/en</a>
D BOCHUM 05	<a href="mailto:Daniela.Naumann@thga.de">Daniela.Naumann@thga.de</a> +49 234 968 3266	<a href="https://www.thga.de/die-th/zentrale-einrichtungen/international-office/">https://www.thga.de/die-th/zentrale-einrichtungen/international-office/</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.erasmus.yildiz.edu.tr/en">www.erasmus.yildiz.edu.tr/en</a>
D BOCHUM 05	<a href="mailto:Daniela.Naumann@thga.de">Daniela.Naumann@thga.de</a> +49 234 968 3266	<a href="https://www.thga.de/die-th/zentrale-einrichtungen/international-office/">https://www.thga.de/die-th/zentrale-einrichtungen/international-office/</a>

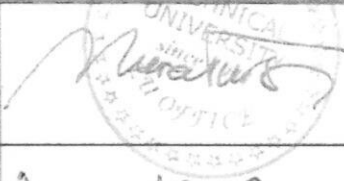

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.erasmus.yildiz.edu.tr/en">www.erasmus.yildiz.edu.tr/en</a> <a href="https://yildiz.esnturkey.org/accomodation">https://yildiz.esnturkey.org/accomodation</a>
D BOCHUM 05	Tanja.Lichtblau@dmf-lb.de, +49 234 968 8240	<a href="https://www.thga.de/studium/leben/wohnen/">https://www.thga.de/studium/leben/wohnen/</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
TR ISTANBU07	Dr. Murat Turhan	4.6.2021	
D BOCHUM 05	Prof. Dr. Jürgen Kretschmann, President	07.06.21	

Technische Hochschule  
Georg Agricola  
Herner Str. 45  
44787 Bochum



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<sup>2</sup> Scanned signatures are accepted