



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme¹

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Validity period of the agreement

Timeframe	Academic Year*
Start of validity	[2021/2022]
End of validity	[2028/2029]

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Websites (General/Faculties/ Course catalogue)
Yildiz Technical University	TR ISTANBU07 Participant Identification Code (PIC): 997203651	Murat TURHAN, PhD Institutional Coordinator +90 212 383 39 40 erasmus@yildiz.edu.tr bilateralagreements@yildiz.edu.tr Department: Pre School Education Departmental Coordinator: Mehmet Nur Tuğluk Tel: 05062623132 E-mail: mntugluk@yildiz.edu.tr	www.yildiz.edu.tr www.erasmus.yildiz.edu.tr/en Course Catalogue: www.bologna.yildiz.edu.tr Department Web-site: http://www.bologna.yildiz.edu.tr/index.php?r=program/view&id=108&aid=130 https://teb.yildiz.edu.tr/okuloncesi/
University of Ostrava Faculty of Education	CZ OSTRAVA02	Department: Departmental Coordinator: Tel: E-mail:	https://pdf.osu.eu/

²Contact details to reach the senior officer in charge of this agreement and of its possible updates.

			http://pdf.osu.eu/index.php?kategorie=34916
--	--	--	---

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)*	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional)* [total number of students]	Student Mobility for Traineeships (optional)* [total number of months]
CZ OSTR AVA02	TR ISTAN BU07	01	Education		1 st , 2 nd	2	10		
TR ISTAN BU07	CZ OSTRA VA02		Education		1 st , 2 nd	2	10		

Short-term blended mobility option for students

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
CZ OSTRAVA02	TR ISTANBU07	01	Education,	2	10		
TR ISTANBU07	CZ OSTRAVA02		Education,	2	10		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		Turkish	English	B1	B2
CZ OSTRAVA02		Czech	English	English B1	English B2

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
CZOSTRAVA02	June 15	October 31
TR ISTANBU07	Online Application Period 15th May-15th July	Online Application Period 15th October-15th December

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
TR ISTANBU07	Online Application Period 15th May-15th July	Online Application Period 15th October-15th December
CZOSTRAVA02	June 30	November 15

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en https://ytuerasmus.yildiz.edu.tr/

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)

CZOSTRAVA02	Academic requirements CV Motivation letter Other	- Number of ECTS credits completed - Subject area code – ISCED - EQF level	
TR ISTANBU07	1. Nomination 2. Application Module	1. Exchange students should be nominated by the home institution. 2. Exchange students are required to complete the online application module.	http://www.erasmus.yildiz.edu.tr/en 2. https://ytuerasmus.yildiz.edu.tr/

The receiving institution will send its decision within [4] weeks, **and no later than 5 weeks.**

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
--	---	---	---------------------------------------	--------------------------------

TR ISTANBU07		YTU provides infrastructure for welcoming students and staff with special needs. Applicants should contact our Erasmus office prior to their applications.	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en
CZ OSTRAVA0 2				Pyramida' – Centre of Support for Students with Special Needs; website: https://pyramida.osu.eu/

Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
TR ISTANBU07		YTU provides infrastructure for welcoming students and staff with special needs. Applicants should contact our Erasmus office prior to their applications.	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en
Institution 2				

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ OSTRAVA 02	Ivana.schmejkalova@osu.cz	http://koleje.osu.cz/index.php?kategorie=35960&id=8623 Students can ask about possibilities: http://www.vsb.cz/ubytovani/en/about-dormitory/accommodation-office/ http://www.kampuspalace.cz/?lang=en
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en https://yildiz.esnturkey.org/accommodation

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ OSTRAVA02		https://www.osu.eu/20955/visa-and-health-insurance/
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance

for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ OSTRAVA02		https://www.osu.eu/20955/visa-and-health-insurance/
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/en

4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
CZ OSTRAVA02			https://dokumenty.osu.cz/osu/erasmus/institutional-fact-sheet-erasmus-plus-2020-2021.pdf
TR ISTANBU07	Grading System	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

Termination of the agreement

This Collaboration Agreement may be terminated on the following grounds:

- End of the stipulated period validity
- Mutual agreement between the parties



- Written notice of termination with 6 months in advance, provided the termination shall not become effective until the end of stay of the students enrolled in both institutions on the date of notification.

G. Final Provisions

"UO is obliged entity pursuant to Act No. 340/2015 Coll., Act on the Register of Contracts (hereinafter the "Act on the Register of Contracts"). Yildiz Technical University acknowledges and expressly agrees that this Agreement in full is subject to publication in the Register of Contracts (information system of public administration, administered by the Ministry of the Interior). UO undertakes to publish this Agreement in compliance with the provisions of the respective Act on the Register of Contracts.

This Agreement shall come into force upon signature by both parties and become effective on the date of its publication in the Register of Contracts at the earliest. About this fact, UO is required to notify the Yildiz Technical University.

H. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
TR ISTANBU07	Murat TURHAN, PhD <i>Institutional Coordinator</i>		
CZOSTRAVA02	Doc. Mgr. Daniel Jandačka, Ph.D. Dean	11.7.2022	



UNIVERSITY OF OSTRAVA
Faculty of Education
International Office
Fr. Šrámka 3 / 701 03 Ostrava
pdf.osu.cz



⁵ Scanned signatures are accepted