



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1 **Learning Mobility for Higher Education Students and Staff**

among EU Member States and third countries associated to the Programme

1

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2021/2022]	[2021]
End of validity	[2028/2029]	[2027]

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code OID PIC	Contact details ² (email, phone)	Websites (General/Faculties/ Course catalogue)
TECHNICAL UNIVERSITY OF VARNA	BG VARNA02 OID - E10208929 PIC - 99987516	Erasmus Operational Coordinator eng. Sergey Dimitrov, MSc International Relations Department 1 Studentska Str., BG-9010 Varna, Bulgaria Phone: +35952383538 Email: erasmus@tu-varna.bg	General information: http://fs.tu-varna.bg/ Courses catalogue: http://fs.tu-varna.bg/erasmus/available-courses-in-english-bachelor-degree-only/
Yıldız Technical University Department of Mechanical Engineering	TR ISTANBU07	Erasmus+ Programme Unit Institutional Coordinator: Dr. Murat TURHAN Phone: +90 212 383 3932/37 Email: erasmus@yildiz.edu.tr Assoc Prof Dr Özgen Açıkgoz Departmental Coordinator for Outgoing Students Phone: +90 212 3832914 Email: ocikgoz@yildiz.edu.tr Assoc Prof Dr Alper Uysal Departmental Coordinator for Incoming Students Phone: +90 212 3832807 Email: auysal@yildiz.edu.tr	General information www.yildiz.edu.tr Eramus http://www.erasmus.yildiz.edu.tr/en Courses catalogue: http://www.bologna.yildiz.edu.tr/

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers³ per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – Clarificati on (optional)	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)*	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional))* [total number of students]	Student Mobility for Traineeships (optional))* [total number of months]
TR ISTANB U07	BG VARNA0 2	0715	Mechani cal Engineer ing	EITE	1 st 3 rd	2	10	0	0
BG VARNA0 2	TR ISTANBU 07	0715	Mechani cal Engineer ing	EITE	1 st 3 rd	2	10	0	0

☐ Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional) * [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
TR ISTANBU 07	BG VARNA0 2	0715	Mechani cal Engineer ing	2	5	2	5
BG VARNA0 2	TR ISTANBU 07	0715	Mechani cal Engineer ing	2	5	2	5

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
BG VARNA02		English	Bulgarian	B1	B2
TR ISTANBU07		English	Turkish	B1	B2

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
BG VARNA02	30 th May	30 th October
TR ISTANBU07	Online application period 15 th May-15 th July	Online application period 15 th October-15 th December

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
BG VARNA02	30 th June	30 th November
TR ISTANBU07	Online application period 15 th May-15 th July	Online application period 15 th October-15 th December

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
BG VARNA02	erasmus@tu-varna.bg	https://fs.tu-varna.bg/wp-content/uploads/ERASMUS-Information-for-Incoming-Students.pdf
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.erasmus.yildiz.edu.tr/page/27/1

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
BG VARNA02	-Private medical & accident insurance		
TR ISTANBU07	-Private medical & accident insurance -Exchange students should be nominated by the home institution -Exchange students are required to complete the online application module - YTU provides infrastructures for welcoming students and staff with special needs		Application module link: https://ytuerasmus.yildiz.edu.tr/

The receiving institution will send its decision within 4 weeks once the sending Institution has fulfilled the online nomination application.

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
BG VARNA02	- Reduced mobility		erasmus@tu-varna.bg	
TR ISTANBU07	- Reduced mobility	If you have a special need to study at YTU as an Erasmus student, please send an e-mail.	incoming@yildiz.edu.tr	

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG VARNA02	erasmus@tu-varna.bg Phone: +35952383538	http://foreignst.tu-varna.bg/#start
TR ISTANBU07	incoming@yildiz.edu.tr Phone: +90 212 383 3937	http://www.erasmus.yildiz.edu.tr/page/Erasmus-Studies-Europe/Accommodation/474

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG VARNA02	International Relations Office erasmus@tu-varna.bg Phone: +35952383538	https://www.mfa.bg/bg/18/
TR ISTANBU07	incoming@yildiz.edu.tr Phone: +90 212 383 3937	http://www.erasmus.yildiz.edu.tr/page/Erasmus-Studies-Europe/Visa-and-Residence-Permit/472

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance

cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG VARNA02	erasmus@tu-varna.bg Phone: +35952383538	http://www.en.nhif.bg/web/guest/home The student is obliged to present the EHIC and a medical and accident private insurance.
TR ISTANBU07	incoming@yildiz.edu.tr Phone: +90 212 383 3937	http://www.erasmus.yildiz.edu.tr/page/Erasmus-Studies-Europe/Visa-and-Residence-Permit/472

4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
BG VARNA02	Students must make their choice from one or at most two of our departments.	erasmus@tu-varna.bg Phone: +35952383538	http://fs.tu-varna.bg/erasmus/available-courses-in-english-bachelor-degree-only/
TR ISTANBU07		incoming@yildiz.edu.tr Phone: +90 212 383 3937	http://www.erasmus.yildiz.edu.tr/page/27/1

Issue of the Transcript of Records

BG VARNA02: TRs are issued by the Erasmus Office as soon as the Study Records Sheets are submitted to the Office by the students. TRs can be picked up, or will be posted to the sending institutions.

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

Any other information regarding the terms of the agreement (optional)

1. Grading systems of the institutions

BG VARNA02:

ECTS Grade	Bulgarian Grade	Definition
A- Excellent	5.50-6.00	EXCELLENT - outstanding performance with only minor errors
B - Very good	4.50-5.49	VERY GOOD- above the average standard but with some errors
C- Good	3.50-4.49	GOOD - generally sound work with a number of notable errors
D-satisfactory	3.00-3.49	SATISFACTORY - fair but with significant Shortcomings
E, FX, F- fail	2	FAIL - some more work required

1 full academic year (2S) should have 60 credit points

1 semester should have 30 credit points


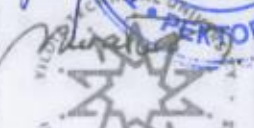
1 ECTS credit point corresponds to 30 hours (lectures +seminars + homework)

TR ISTANBU07: <http://bologna.yildiz.edu.tr/index.php?r=institution/grading>

Termination of the agreement

BG VARNA02 :The involved institutions agree on the procedure for modifying or terminating the inter-institutional agreement. In the event of termination, a notice of at least one academic year should be given. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
BG VARNA02	prof. Vencislav Valchev, PhD Rector of the Technical University of Varna		
TR ISTANBU07	Dr. Murat Turhan Erasmus Institutional Coordinator of Yildiz Technical University	08 FEB 2022	

⁵ Scanned signatures are accepted