

Institutional Factsheet for KIT – Version 2022/23




1. Institutional Information

1.1. Institutional Details



Name of institution	KIT – Karlsruhe Institute of Technology
ERASMUS Code	D KARLSRU01
EUC	29815
Institutional website	www.kit.edu
International website	www.intl.kit.edu/istudies/3171.php
Course catalogue	studium.kit.edu/meineuniversitaet/Seiten/vorlesungsverzeichnis.aspx
Head of institution	Prof. Dr. Holger Hanselka

1.2. Main Contacts for ERASMUS programme

Erasmus Institutional & Staff Exchange Coordinator	Dr. Julia Johnsen 	KIT – International Students Office Adenauerring 2, Geb. 50.20, D-76131 Karlsruhe, Germany
Bilateral Agreements		erasmus_agreement@intl.kit.edu
Erasmus Outgoing Coordinator	Marco Martori 	KIT – International Students Office Adenauerring 2, Geb. 50.20, D-76131 Karlsruhe, Germany Tel.: +49 (0721) 608-44920, Fax: +49 (0721) 608-44907 Email: erasmus-out@intl.kit.edu
Erasmus Incoming Coordinator	Mia Tjandisaka 	KIT – International Students Office Adenauerring 2, Geb. 50.20, D-76131 Karlsruhe, Germany Tel.: +49 (0721) 608-44927, Fax: +49 (0721) 608-44907 Email: erasmus-in@intl.kit.edu
Departmental Coordinators		For all academic questions concerning study schedule, ECTS, courses etc., please contact our departmental coordinators . A list is available online at: http://www.intl.kit.edu/istudies/3742.php .



2. Calendar

Calendar of the academic year	1 st semester (Winter semester)	October 1 st	–	March 31 st
	2 nd semester (Summer semester)	April 1 st	–	September 30 th
Nomination deadline	May 1 st	for the 1 st semester or for the whole academic year		
	November 1 st	for the 2 nd semester		
Application deadline	June 1 st	for the 1 st semester or for the whole academic year		
	December 1 st	for the 2 nd semester		
Decision time	If the application documents of nominated students are complete , students will receive an e-mail with further information/steps on enrolment process within the next 2 - 4 weeks . All successful applicants will be able to download their admission letter from KIT directly from the portal (generally by the end of July or January)			
Enrolment	The enrolment process at KIT starts ca. two months before the start of the academic semester. Students must remain register at their home university during their study stay at KIT. Students from partner universities pay a semester fee (Social contribution/ Studierendenerwerbsbeitrag) of 87.70 €. This includes reduced student prices at the university restaurant, transportation reductions and accident insurance: www.sw-ka.de/en/finanzen/semesterbeitraege KIT student card is expected to be ready during the O-Week and has to be picked up personally.			
Period of exams	1 st semester	February	–	March/April
	2 nd semester	July	–	September/October
Transcript of records	A transcript of records (academic transcript) will be issued no later than 8 weeks after the end of the period of exams at KIT. A transcript of records can be downloaded from study portal at KIT and will not be sent to the home university. It is students' responsibility to provide their home university with the transcript of records.			


Academic year 2022 – 23


1 st semester (Winter semester) 2022 - 23			
Orientation phase/week (O-Phase)	October 10 th , 2022	–	October 18 th , 2022
Pre-semester German language course (online)	September 12 th , 2022	–	September 30 th , 2022
Period of courses	October 24 th , 2022	–	February 18 th , 2023
2 nd semester (Summer semester) 2023 (preliminary dates for Orientation phase and German course)			
Orientation phase/week (O-Phase)	March 20 th , 2023	–	March 26 th , 2023
Pre-semester German language course	March 27 th , 2023	–	April 14 th , 2023
Period of courses	April 17 th , 2023	–	July 28 th , 2023

Academic year 2023 – 24

1 st semester (Winter semester) 2023 - 24			
Orientation phase/week (O-Phase)	tbd.		
Pre-semester German language course	tbd.		
Period of courses	October 23 rd , 2023	–	February 17 th , 2024
2 nd semester (Summer semester) 2024			
Orientation phase/week (O-Phase)	tbd.		
Pre-semester German language course	tbd.		
Period of courses	April 15 th , 2024	–	July 27 th , 2024
For more information please visit: https://www.sle.kit.edu/english/imstudium/697.php			

3. Detailed requirements

<p>3.1. Language skills</p> 	<p>The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates to reach the required language skills.</p> <p>We require ERASMUS exchange students to have the language certificates at the time of application (by June 1st / December 1st). The language certificates must not be older than exactly five years by the application deadline.</p> <p>Certificates do not necessary need to be from the Goethe Institute/TOEFL/IELTS. We accept certificates issued by the home university or issued by a language school. However, we will not accept a simple certificate of attendance for a German/English course.</p> <p>Please note that English is not spoken everywhere in Germany/at KIT. Thus participation in the pre-semester German course offered at KIT is mandatory to all applicants, who don't have any/sufficient German language proficiency.</p> <p>Starting from the academic year 2022/23 the following language requirements will apply:</p> <p>The following departments at KIT:</p> <ul style="list-style-type: none"> • Department of Architecture (ARCH), • Department of Civil Engineering, Geo and Environmental Sciences (BGU), • Department of Chemical and Process Engineering (CIW),
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	<ul style="list-style-type: none"> • Department of Mechanical Engineering (MACH) and • Department of Economics and Management (WIWI) <p>require applicants to have:</p> <ul style="list-style-type: none"> • a B1 CEFR level of German language certificate, if only courses taught in German will be attended or • a B2 CEFR level of English language certificate, if only courses taught in English will be attended or • both language certificates (a B1 CEFR level of German and a B2 CEFR level of English) if courses in both languages will be attended. <p>The Department of Chemistry and Biosciences (CHEM-BIO) requires applicants to have:</p> <ul style="list-style-type: none"> • a C1 CEFR level of German language certificate if courses taught in German will be attended or • a B2/C1 CEFR level of English language certificate if courses taught in English will be attended or • both language certificates (a C1 CEFR level of German and a B2/C1 CEFR level of English) if courses in both languages will be attended. <p>The Department of Informatics (INFO) requires applicants to have:</p> <ul style="list-style-type: none"> • a B1 CEFR level of German language certificate (mandatory requirement and additionally) • a B2 CEFR level of English language certificate only if courses taught in English will be attended. <p>The following departments at KIT:</p> <ul style="list-style-type: none"> • Department of Electrical Engineering and Information Technology (ETIT), • Department of Humanities and Social Sciences (GEIST-SOZ), • Department of Mathematics (MATH) and • Department of Physics (PHY) <p>require applicants to have:</p> <ul style="list-style-type: none"> • an A2/B1 CEFR level of German language certificate (mandatory requirement and additionally) • a B2 CEFR level of English language certificate only if courses taught in English will be attended.
<p>3.2. Additional requirements</p> 	<p>Project / Internship / Final thesis</p> <p>If students are planning to do a project, internship or a final thesis at KIT, a supervisor/tutor at KIT is necessary and applicants are required to find both topic and supervisor on their own. Please be aware that carrying out a Master thesis will take six months or longer. Please contact the departmental coordinator for further details.</p> <p>Students and Staff with disabilities</p> <p>KIT welcomes students and staff with disabilities, but asks them to contact the International Students Office as soon as possible, so that special care can be taken during preparation.</p>

4. Additional Information

<p>4.1. Nomination & application procedure</p>	<ol style="list-style-type: none"> 1. Please use our online nomination platform (https://www.service4mobility.com/europe/LoginServlet?identifier=KARLSRU01&sprache=en) to nominate your students. To get a login name and a password, please write an e-mail to us (erasmus-in@intl.kit.edu). An e-mail will be sent to you with your account credentials and the information on how to nominate. The login name and the password can be used for the nomination in the next round/year. So please keep them carefully and don't forward them to your students. The instruction on how to nominate as well as other important information for our partner university are also available online at https://www.intl.kit.edu/istudies/14673.php 2. Nominated students will get an e-mail with information on how to apply online. They must submit an online application and upload the following applications documents in the portal: <ul style="list-style-type: none"> - Hard copies of the online application form, also stamped and signed by their home university coordinator - Learning Agreement, stamped and signed by their home university coordinator - Language certificates (German and/or English, please refer to 3.1) - Current Transcript of Records 3. Acceptance at KIT depends on the decision of each departmental coordinator and is confirmed when the nominated students receive the admission letter, that will be available online in our application portal approx. 6 weeks after the application deadline provided that students send complete application files. 4. After receiving our admission letter, students must transfer a semester fee of 87.70 Euro (please refer to 4.8) and upload further documents required for the enrolment at KIT.
<p>4.2. Information on courses</p>	<p>Exchange students have to take at least 70% of their courses from study programs offered by their host department at KIT, up to 30% of their courses may also be chosen from other KIT departments.</p> <p>Complete Course catalogue: https://campus.studium.kit.edu/english/events/index.php</p> <p>Further information on course selection and Learning Agreements: http://www.intl.kit.edu/istudies/3377.php</p> <p>Please note that registration for some seminars or lectures is required. If further information is needed, please contact the departmental coordinator directly and enquire about the details.</p>

4.3. Department's website	<p>A list of our departmental coordinators and their webpage is available online at: https://www.intl.kit.edu/istudies/3742.php</p>
4.4. German language courses	<p>We offer beginners and intermediate pre-semester German language courses (3 weeks, 2 x 1.5 h Monday until Friday, 4 ECTS) for exchange students usually about 3-4 weeks before lectures begin. At the moment the tuition fee for this course is 75 €. ECTS points will be awarded for at least 90% participation and after passing the written exam at the end of the course.</p> <p>Registration for the course is integrated into the online application. Students will get a separate e-mail with information on placement test after the fee arrives in KIT account.</p> <p>Accepted students must download the information letter to get the account details.</p> <p>This course is not a substitute for a certificate of German language required for the application.</p> <p>ERASMUS students also have the possibility to participate in German courses during the semester. For foreign students, one German course per semester is free of charge. But, they have to register online at the start of each semester and since there is a high demand, late registration might lead to students not being able to participate.</p> <p>For more information please visit www.stk.kit.edu/deutsch_kurse.php.</p>
4.5. Housing	<p>Our institution will guide incoming students/staff in finding accommodation, according to the requirements of the ERASMUS Charter for Higher Education.</p> <p>However, housing is a difficult subject for all students in Karlsruhe. We are doing our best to secure rooms for our incoming exchange students, but due to the recent rise in Karlsruhe student numbers it is a nearly impossible task. Hence, we cannot guarantee a room upon your arrival, but have to ask the incoming students to take action themselves.</p> <p>We have accumulated tips and tricks about housing in Karlsruhe at https://www.intl.kit.edu/istudies/3173.php</p>

<p>4.6. Health and other insurance</p>	<p>Our institution will provide assistance in obtaining health insurance for incoming and outgoing students/staff, according to the requirements of the ERASMUS Charter for Higher Education.</p> <p>For students, health insurance coverage (with an unlimited coverage) during the entire stay in Germany is compulsory.</p> <p>We strongly recommend that incoming students and staff are fully insured. Insurance policy should cover medical emergencies as well as one's property. The responsibility for obtaining necessary and comprehensive insurance policy rests with the incoming students and/or staff.</p> <p>Further information is available online at https://www.intl.kit.edu/istudies/12698.php or contact erasmus-in@intl.kit.edu.</p>
<p>4.7. Visa/residence permit</p>	<p>Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirement of the ERASMUS Charter for Higher Education.</p> <p>Please do note that the processing time for a study permit can take 8 weeks or longer. The KIT cannot affect this procedure.</p> <p>In general, ERASMUS students from a non-EU member state or a non-EEA member state will require a student visa (not a tourist visa) in order to study in Germany:</p> <ul style="list-style-type: none"> - Non-EU/non-EEA students, who study in one of the EU member states (not valid for Ireland and Denmark) and have a residence permit (not a settlement permit) of this EU member state for the purpose of studies: please refer to our website at http://www.intl.kit.edu/istudies/10934.php (Mobility within the EU for the Purpose of Studying – EU Directive 2016/801). Please note that if students want to come through this regulation their resident permit must be valid for the whole duration of studies at KIT (It means, students have to extend the residence permit in due time before the mobility!) - Other Non-EU/non-EEA students: they need to apply for an entry (study) visa to Germany. Please start making the necessary arrangements as soon as possible at a local German consulate/embassy. Further information is available on the webpage of the German Federal Foreign Office at http://www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/03_Visabestimmungen/Visabestimmungen_no_de.html. <p>For further information please visit https://www.intl.kit.edu/istudies/12699.php or contact erasmus-in@intl.kit.edu.</p>

4.8. Enrolment at KIT	<p>Required documents for enrolment:</p> <ul style="list-style-type: none">- A copy of passport or identity card- Filled-out and signed registration form- Confirmation of enrolment at home university that is valid during student’s study stay at KIT- Remittance slip/Account statement proving that student paid the semester fee- Proof of health insurance<ul style="list-style-type: none">• For EU/EEA students: copy of the EHIC (European Health Insurance Card) that must be valid during student’s entire study time in Germany• For non-EU/non-EEA students: proof of health insurance (with an unlimited cover)- Additionally only for non-EU/non-EEA students: a residence permit or a visa for studying (please refer to 4.7) <p>Semester fee of 87.70 Euro is not a tuition fee and is not an administrative fee. More information about semester fee is available online at: https://www.sw-ka.de/en/geld/studierendenwerksbeitrag/</p>																		
4.9. Grading system	<table><tr><th>Grade</th><th>German</th><th>English</th></tr><tr><td>1.0 – 1.3</td><td>Sehr gut</td><td>Very good</td></tr><tr><td>1.7 – 2.3</td><td>Gut</td><td>Good</td></tr><tr><td>2.7 – 3.3</td><td>Befriedigend</td><td>Satisfactory</td></tr><tr><td>3.7 – 4.0</td><td>Ausreichend</td><td>Sufficient</td></tr><tr><td>> 4.0</td><td>Ungenügend/Nicht ausreichend</td><td>Fail</td></tr></table> <p>Exams may also be evaluated as “bestanden“ (passed) or ”nicht bestanden“ (failed) without grade.</p> <p>Further information on the statistical distribution of grades according to the descriptions in the ECTS users’ guide can be found in the individual module handbooks of each degree course and on request at the KIT registrar’s office.</p>	Grade	German	English	1.0 – 1.3	Sehr gut	Very good	1.7 – 2.3	Gut	Good	2.7 – 3.3	Befriedigend	Satisfactory	3.7 – 4.0	Ausreichend	Sufficient	> 4.0	Ungenügend/Nicht ausreichend	Fail
Grade	German	English																	
1.0 – 1.3	Sehr gut	Very good																	
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2.7 – 3.3	Befriedigend	Satisfactory																	
3.7 – 4.0	Ausreichend	Sufficient																	
> 4.0	Ungenügend/Nicht ausreichend	Fail																	
4.10. Further information for incoming students	<p>Useful and helpful information for incoming students can be found on our webpages at: http://www.intl.kit.edu/istudies/3171.php.</p>																		

5. Student life and free time

Living and studying in Karlsruhe

Attractive City and Surroundings

- ✓ Second warmest city in Germany with 1691 hours of sunshine per year, around 900 hectares of green space and more than 135 cultural institutions and 102 km of bicycle paths – bring your bike along!
- ✓ Located in the Heart of Europe
- ✓ A rich history meets technical inventions, High Tech and Science
- ✓ Short Distance to the surrounding wonderful countries France, Luxemburg, Belgium, Switzerland

Excellent Service for Incoming Students

- ✓ Language courses on all levels
- ✓ One single contact point for administrative issues in the International Students Office and for academic affairs in the 11 departments.

A vivid network with weekly events to make you feel at home at KIT.

- ✓ Weekly “Stammtisch” as a great way to find and stay in touch with new friends
- ✓ Language Café to meet people from all over the world, have a drink together and chat
- ✓ Buddy Program where you are matched with a local student from Karlsruhe, who then becomes your “buddy” for the semester
- ✓ Day and City Trips to the surroundings and to vibrant cities in Germany and the neighboring countries

Meet other students.

140 days of sunshine in Karlsruhe: there are many beautiful spots to meet other students outside: the Botanical Garden at the castle or in the Stadtpark. There you'll find large lawns, beautiful plants and plenty of space to have a nice picnic.



Living and studying in Karlsruhe

Do sports.

KIT, in addition to the many other sports clubs, provides a wide range of sports activities. KITs gym „walk-in“ offers fitness and endurance training on state-of-the-art equipment. There are also an indoor swimming pool and tennis courts available on campus.

Karlsruhe is the ideal base for cycling tours to some of Europe's most scenic regions: the Black Forest, Palatinate Forest, Kraichgau and the French Vosges.

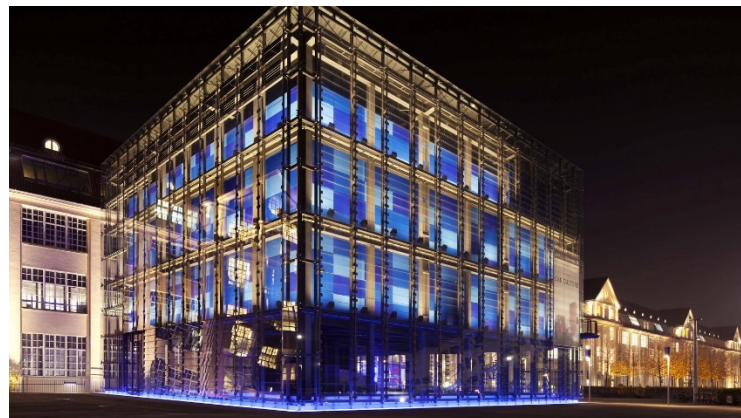
Join a study group.

There are about 90 study groups at KIT, which give you access to social, cultural, technical and political student life. There is a student association for you!

AK Erasmus for example supports international exchange students by organizing city trips and other events.

Enjoy culture.

Karlsruhe enjoys vast and diverse leisure, culture and sports options, which offer something for everyone. Facets of cultural offerings are well-known theaters and museums as well as „Das Fest“ one of the largest annual German open-air-festivals.



ZKM Museum: number 4 of top world museums



„Das Fest“ festival