



TALLINNA TEHNIKAÜLIKOOL
TALLINN UNIVERSITY OF TECHNOLOGY



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014 – 2021

ERASMUS STUDY

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website
Tallinn University of Technology – Faculty of Civil Engineering	EE TALLINN 04	Mrs. Maret Hein Director of International Networks and Mobility Ehitajate tee 5, Tallinn 19086, Estonia Maret.hein@ttu.ee	http://www.ttu.ee/study/ing/exchange-studies/exchange-studies-incomingoutgoing/courses-in-english/
Yildiz Technical University	TR ISTANBU07	Mrs. Betra Leesment Erasmus Coordinator in the Faculty of Civil Engineering Betra.leesment@ttu.ee	
		Institutional Coordinator – Assoc. Prof. Dr. Bayram Ali Ersoy - Yildiz Technical University erasmus@yildiz.edu.tr	
		Drs. Cem Akguner – Murat Tonaroglu akguner@yildiz.edu.tr tonar@yildiz.edu.tr Civil Engr. Dept. Davutpasa, Esenler, 34220, Istanbul Tel: +90 212 383 5231 Fax: +90 212 383 5133	www.eu.yildiz.edu.tr www.bologna.yildiz.edu.tr/ (course catalogue)

B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [1 st , 2 nd or 3 rd]	Number of students [total number of students]	Number of student mobility periods [total number of months]
EE TALLINN04	TR ISTANBU07	52 / 582	Engineering and engineering trades / Building and civil engineering	2nd, 3rd	3	3x10=30
TR ISTANBU07	EE TALLINN04	52 / 582	Engineering and engineering trades / Building and civil engineering	1st, 2nd, 3rd	3	3x10=30

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Name	Staff mobility periods for Teaching [total number of weeks of teaching periods]	Staff mobility periods for Teaching [ours for week]
EE TALLINN04	TR ISTANBU07	52 / 582	Engineering and engineering trades / Building and civil engineering	T.B.D.	1	5
TR ISTANBU07	EE TALLINN04	52 / 582	Engineering and engineering trades / Building and civil engineering	T.B.D.	1	5

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Name	Staff mobility periods for Training [total number of weeks of training periods]
EE TALLINN04	TR ISTANBU07	52 / 582	Engineering and engineering trades / Building and civil engineering	T.B.D.	1
TR ISTANBU07	EE TALLINN04	52 / 582	Engineering and engineering trades / Building and civil engineering	T.B.D.	1

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
EE TALLINN04		Estonian	English	B2 English	B2 English
TR ISTANBU07	English	Turkish	English	B1 English	B2 English

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Institution [Erasmus code]	Autumn term [month]	Spring term [month]
EE TALLINN04	15 May – non-EU and EU	15 Nov – non-EU and EU
TR ISTANBU07	Online Application Period 15th May-15th July	Online Application Period 15th October-15th December

2. The receiving institution will send its decision within [4] weeks.

3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI.

E. Information

1. Grading systems of the institutions

Institution [Erasmus code]	Website for information
EE TALLINN04	http://www.ttu.ee/studying/exchange-studies/exchange-studies-incomingoutgoing/academic-issues/
TR ISTANBU07	http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Institution [Erasmus code]	Website for information
EE TALLINN04	Ragne Kouglja - Ragne.kouglja@ttu.ee - +372 620 3549 http://www.ttu.ee/studying/exchange-studies/exchange-studies-incomingoutgoing/b_visa-living-permit/
TR ISTANBU07	incoming@yildiz.edu.tr http://www.konsolosluk.gov.tr/tr/en/start.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.


Institution [Erasmus code]	Website for information
EE TALLINN04	Ragne Kouglja - Ragne.kouglja@ttu.ee - +372 620 3549 http://www.ttu.ee/studying/exchange-studies/exchange-studies-incomingoutgoing/b_visa-living-permit/medical-insurance-contract/
TR ISTANBU07	incoming@yildiz.edu.tr http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Institution [Erasmus code]	Website for information
EE TALLINN04	Ragne Kougija - Ragne.kougija@ttu.ee - +372 620 3549 http://www.ttu.ee/studying/exchange-studies/exchange-studies-incomingoutgoing/b_accommodation/
TR ISTANBU07	incoming@yildiz.edu.tr http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation

F. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
EE TALLINN04	Mrs. Maret Hein Director of International Networks and Mobility	9/12/13	
TR ISTANBU07	Assoc. Prof. Dr. Bayram Ali Ersoy Institutional Erasmus Coordinator	07 NOV 2013	