

## Erasmus+ Programme

Key Action 1

- Mobility for learners and staff Higher Education Student and Staff Mobility

# Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
Yildiz Technical University	TR ISTANBU07	Institutional: Assoc.Prof.Dr. Bayram Ali Ersoy (Institutional Erasmus Coordinator) Tel: +90 212 383 2069 E-mail:  Departmental: Celile Eren Argit Erasmus Coordinator  Yildiz Technical University Faculty of Education English Language Teaching Department, Davutpasa Campus/Istanbul/TurkeyPhone: 00902123834867 Fax:00902123834808	erasmus@yildiz edu.tr e.mail:cargit@yildiz edu.tr

<sup>&</sup>lt;sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

University College Lillebaelt	DK VEJLE 06	International Unit: Institutional Erasmus Coordinator: Ms. Christina Højsgaard Madsen Rømersvej 3, DK-5200 Odense V, Denmark Tel: + 45 6318 3114 E-mail: chhm@ucl.dk	www.ucl.dk/inter national
Department of Teacher Education		Departmental contact:  Ms. Gabriella Dahm  Middelfartvej 180, DK -5200  Odense, Denmark  Tel: + 45 7555 4150  E-mail: interteacherucl@ucl.dk	

# B. Mobility numbers<sup>2</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM	то	Subje ct	Subject area name	Stud y	Number of stu peri	
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	area code * [ISCED ]		cycl e {shor t cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ;	Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
YILDIZ TECHNICAL UNIVERSITY	UNIVERSITY COLLEGE LILLEBAELT	14	Teacher Education	1 <sup>st</sup> 2 <sup>nd</sup>	2*5=10	

	DIZ 14 CHNICAL EVERSITY	Teacher Education	1 <sup>st</sup> 2 <sup>nd</sup>	2*5=10	
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[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

		Subject area	Subject area name	Number of staff mobility periods	
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	code * [ISCED]	*	Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
YILDIZ TECHNICAL UNIVERSITY	UNIVERSITY COLLEGE LILLEBAELT	14	Teacher Education	2/7 Days	2/7 Days
UNIVERSITY COLLEGE LILLEBAELT	YILDIZ TECHNICAL UNIVERSITY	14	Teacher Education	2/7 Days	2/7 Days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject	Optional: Language Subject of	Language of	Recommended language of instruction level <sup>3</sup>	
[Erasmus code]	area	instruc- tion 1	instruc- tion 2	Student Mobility for Studies	Staff Mobility for Teaching
				[Minimum recommended level: B1]	(Minimum recommended level: B2]
YILDIZ TECHNICAL	14	ENG	Turkish	B1	B2

UNIVERSITY				
UNIVERSITY COLLEGE LILLEBAELT	14	ENG	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

#### E. Calendar

 Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
YILDIZ TECHNICAL UNIVERSITY	15 <sup>th</sup> May-15 <sup>th</sup> July	15 <sup>th</sup> October-15 <sup>th</sup> December
UNIVERSITY COLLEGE LILLEBAELT	MAY	NOVEMBER

- 2. The receiving institution will send its decision within 4 week.
- 3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
- 4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

#### F. Information

1. Grading systems of the institutions

DK VEJLE06:

http://international.ucl.dk/practical-guide/the-danjsh-education-system/grading-scale/

### TR ISTANBUO7:

http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading

#### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx
DK VEJLE 06	International Unit E-mail: international@ucl.dk Tel: +45 6318 3114	http://international.ucl.dk/prac tical-quide/residence-permit/

#### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=1575857744920696
DK VEILE	International Unit E-mail: international@ucl.dk	http://international.ucl.dk/practical-guide/health-insurance/

Tel: +45 6318 3114	
 1 61, 442 0318 3114	
1011 1 10 00	

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php? =infoforstudents/accommodation
DK VEILE 06	International Unit E-mail: international@ucl.dk Tel: +45 6318 3117	http://international.ucl.dk/practical- guide/housing/

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>4</sup>
TR ISTANBU07	Assoc.Prof.Dr. Bayram All Ersoy Institutional Erasmus Coordinator	29/01/2014	Color
DK VEILE 06	Ms. Christina Højsgaard Madsen Institutional Erasmus Coordinator	7/3-2011	RSHY COLLEGE/ALLEBAELT  RIANGE OF THE PROPERTY