

Erasmus+ Programme

Inter-institutional agreement 2014/1/ 2016/1 Higher Education Student and Staff Mobility – Mobility for learners and staff –

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the Institution	Erasmus code	Contact details (Name, E-mail, Phone)
University of Potsdam International Relations Office Am Neuen Palais 10 14469 Potsdam – Germany Fax: +49 331 977 – 1798 www.uni.potsdam.de	D POTSDAM 01	Erasmus Institutional Coordinator: Ms. Marita Boehning – Tel.: +49 331 977 4190 marita.boehning@uni-potsdam.de Erasmus Departmental Coordinator: Bittersmann, (Ms.) Ellen Department Erziehungswissenschaft Humanwissenschaftliche Fakultät Karl-Liebknecht-Straße 24/25 - 14476 Potsdam Tel. / Fax +49 331 977 2495 E-Mail ellen.bittersmann@uni-potsdam.de
Yildiz Technical University EU Office Besiktas Campus Barbaros Blv. Besiktas 34349 ISTANBUL TURKEY E-Mail: ersoya@yildiz.edu.tr	TR ISTANBU 07	Erasmus Institutional Coordinator: Name / Administrative Unit / E-Mail / Telephone / Fax Assoc.Prof.Dr. Bayram Ali Ersoy +90 212 383 2069 erasmus@yildiz.edu.tr Departmental Coordinator: Name / Department / E-Mail / Telephone / Fax Celile Eren Argit 00902123834867 cargit@yildiz.edu.tr

B. Mobility numbers per academic year

1. Student Mobility

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students / months (SMS)
D POTSDAM 01	TR ISTANBU 07	011	Education/ Teacher Training	1st / 2nd / 3rd	1 / 10
TR ISTANBU 07	D POTSDAM 01	011	Education/ Teacher Training	1st / 2nd / 3rd	1 / 10

2. Staff Mobility

FROM	TO	Subject area ISCED	Subject area name ISCED	Total number of staff mobility / Total number of days (8 teaching hours per person and week)	
				STA	STT
D POTSDAM 01	TR ISTANBU 07	011	Education/ Teacher Training	1 / 7	Indication of interest is required beforehand
TR ISTANBU 07	D POTSDAM 01	011	Education/ Teacher Training	1 / 7	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
D POTSDAM 01	011	German	-	B1	-
TR ISTANBU 07	011	Turkish	English	B1	

D. Additional requirements

For more detailed information please contact the corresponding Erasmus-Departmental-Coordinator.

E. Calendar

1. E-Nomination via moveonnet:

Sending Institution	Winter term [month]	Summer term [month]
D POTSDAM 01	15th May-15th July	15th October-15th December
TR ISTANBU 07	June 15 th	December 15 th

2. Student application deadlines:

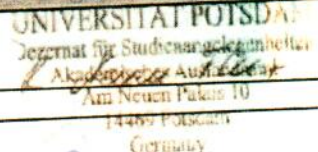
Receiving Institution	Winter term [month]	Summer term [month]
D POTSDAM 01	July 15 th	January 15 th
TR ISTANBU 07	15th May-15th July	15th October-15th December

- The receiving institutions will send their decisions within 6-8 weeks after deadline.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

	D POTSDAM 01	TR ISTANBU 07
WWW for Incoming Students	http://www.uni-potsdam.de/en/studium/data-storage/zielgruppenbereich/international-students.html	http://www.eu.yildiz.edu.tr/eu/category.php?id=27
WWW Course Catalogue	http://www.uni-potsdam.de/studium/konkret/vorlesungsverzeichnisse.html	http://www.eu.yildiz.edu.tr/eu/category.php?id=5
Housing	http://www.uni-potsdam.de/studium/potsdam/wohnen.html	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation
Contact details	incoming-exchange@uni-potsdam.de	incoming@yildiz.edu.tr
WWW Visa Information	http://www.uni-potsdam.de/studium/data-storage/zielgruppenbereich/international/einreisebestimmungen.html	http://www.konsolesluk.gov.tr/tr/en/start.aspx
Contact details	incoming-exchange@uni-potsdam.de	incoming@yildiz.edu.tr
WWW Insurance Information	http://www.uni-potsdam.de/en/studium/data-storage/zielgruppenbereich/international-students/health-insurance.html	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749
Contact details	incoming-exchange@uni-potsdam.de	incoming@yildiz.edu.tr
ECTS Users' Guide	http://www.uni-potsdam.de/studium/ausland/studium/erasmus/ects.html	http://www.bologna.yildiz.edu.tr/index.php?
WWW Students and Staff with Disabilities	http://www.uni-potsdam.de/studium/beratung/behinderung.html	http://www.eu.yildiz.edu.tr/eu/category.php?id=3
Contact details	incoming-exchange@uni-potsdam.de , behinderung-studium(at)uni-potsdam.de	incoming@yildiz.edu.tr

G. Signatures of the Institutions (legal representatives)

Institution	Name function	Date	Signature / Stamp
D POTSDAM 01	Ms. Marita Böhning Erasmus Institutional Coordinator	06.12.13	p.p. 
TR ISTANBU 07	Assoc.Prof.Dr. Bayram Ali Ersoy Institutional Erasmus Coordinator	29/01/2013	p.p. 