



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2017-2021² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

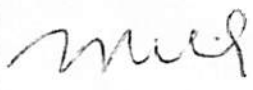
A. Information about higher education institutions

Name of the institution (please indicate Department/School)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Università Ca' Foscari Venezia Department of Asian and North African Studies	I VENEZIA01	<u>Institutional Coordinator:</u> International Office – Mobility Unit Barbara Cavalieri erasmus@unive.it 0039 0412347564 <u>Departmental Coordinator:</u> Prof. Matthias Kappler mkappler@unive.it	Course catalogue: http://www.unive.it/data/9639 The student's base department will be the Dept. of Asian and African Studies; the student can attend courses in other departments in different but pertinent study fields, upon approval by Ca' Foscari Departmental Coordinator

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Yıldız Technical University Department of Turkish Language and Literature	TR ISTANBU07	<u>Institutional:</u> Assoc.Prof.Dr. Bayram Ali Ersoy <i>(Institutional Erasmus Coordinator)</i> Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr <u>Departmental:</u> Prof. Dr. Yakup ÇELİK Tel: +90 212 383 4442 E-mail: yacelik@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/ 
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B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration*]
I VENEZIAO 1	TR ISTANBU 07	0232	Turkish Language and Literature	1 st , 2 nd , 3 rd	6x6 (36 months) (2 students for each cycle)
TR ISTANBU 07	I VENEZIAO 1	0232	Turkish Language and Literature	1 st , 2 nd , 3 rd	6x6 (36 months) (2 students for each cycle)

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

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[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
I VENEZIA01	TR ISTANBU07	0232	Turkish Language and Literature	1 x 1 week (8 teaching hours)	1 week
TR ISTANBU07	I VENEZIA01	0232	Turkish Language and Literature	1 x 1 week (8 teaching hours)	1 week

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

					recommended level: B2]
I VENEZIAO 1	all	Italian	English	English or Italian certificate (B2 level) is required (according to the courses the student will choose). The list of recognised certifications is here http://www.unive.it/pag/16406/ in the "Recognized certification" tab. Students can check their language level with the university free online language test at http://claonline.unive.it/Index.htm	B2 for Italian or English
TR ISTANBUO 7		Turkish	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

I VENEZIA01: Service for students and staff with disabilities
http://www.unive.it/nqcontent.cfm?a_id=85814

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I VENEZIA01	Nomination deadline (by partner institutions): April 1st - Incoming mobility for the first semester or full academic year (September arrivals).	Nomination deadline (by partner institutions): October 1st - Incoming mobility for the second semester (January arrivals).

	Registration deadlines (upload of students' required documents): April 30th - Incoming mobility for the first semester or full academic year (September arrivals). Procedure: http://www.unive.it/pag/12576/	Registration deadlines (upload of students' required documents): October 30th - Incoming mobility for the second semester (January arrivals). Procedure: http://www.unive.it/pag/12576/
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁶. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

Institution	Grading system
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⁶ http://ec.europa.eu/education/tools/docs/ects-guide_en.pdf

I VENEZIA01	http://www.unive.it/nqcontent.cfm?a_id=10387
TR ISTANBU07	http://www.bologna.yildiz.edu.tr/index.php?r=institution/gradin g

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I VENEZIA01	International Office - Welcome Unit Tel.+39 041 234 7013 e-mail: welcome@unive.it fax: +39 041 234 7567	http://www.unive.it/nqcontent.cfm?a_id=153053 http://www.unive.it/pag/12525/
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.goc.gov.tr/main/Eng_3 https://e-ikamet.goc.gov.tr/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I VENEZIA01	For outgoing students: Mobility Unit erasmusout@unive.it , tel +39 041 234 7564, Fax +39 041 2347567	For incoming students: http://www.unive.it/pag/12525/

	For incoming students: Welcome Unit, Tel. +39 041 234 7013 e-mail: welcomes@unive.it fax: +39 041 234 7567	
TR ISTANBUO 7	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749 https://e-ikamet.goc.gov.tr/

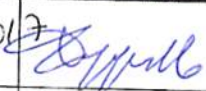

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I VENEZIA01	Housing Office T +39 041 234 8200 F +39 041 234 8202 housing@unive.it	http://www.unive.it/pag/12525/
TR ISTANBUO 7	esnytu@esnturkiye.org	http://www.eu.yildiz.edu.tr/en/sayfa/8/Erasmus-Student-Network/185

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
I VENEZIA01	Prof. Tiziana Lippiello - Vice Provost for International Affairs	04/04/2017	
TR ISTANBUO7	Assoc.Prof.Dr. Bayram Ali Ersoy Institutional Erasmus Coordinator	22.03.17	

⁷ Scanned signatures are accepted