Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional[1] agreement 2018-2021
between programme countries

[Minimum requirements][2]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[3] (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	Prof.Dr.Bayram Ali Ersoy *Institutional Coordinator* +90 212 383 56 50/55 erasmus@yildiz.edu.tr Res.Assist.Dr. Celal Fadıl Kumru *Departmental Coordinator* +90 212 383 5854, cfkumru@yildiz.edu.tr	www.eu.yildiz.edu.tr/en www.bologna.yildiz.edu.tr

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[1] Inter-institutional agreements can be signed by two or more higher education Institutions

[2] Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

[3] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Vilnius Gediminas Technical University	LT VILNIUS02	**Erasmus+Institutional coordinator:** Ms Erika Danienė Sauletekio al. 11, Vilnius, LT-10223, Lithuania erasmus@vgtu.lt +370 5 237 0556 **Erasmus+ faculty coordinator:** Vaidotas Barzdėnas Faculty of Electronics Vaidotas.barzdenas@vgtu.lt +37052744796	http://www.vgtu.lt/en

B. Mobility numbers[4] per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1st, 2nd or 3rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration *]	Student Mobility for Traineeships *
TR ISTANBU07	LT VILNIUS02	071	Electrical Engineering	1st,2nd ,3rd	3x5 months	-
LT VILNIUS02	TR ISTANBU07	071	Electrical Engineering	1st,2nd ,3rd	3x5 months	-

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM	TO	Subje	Subject	Number of staff mobility periods

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[4] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*: http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)*

[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	ct area code * [ISCED]	area name *	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR ISTANBU07	LT VILNIUS02	071	Electrical Engineeri ng	2x min 8 hours of teaching	
LT VILNIUS02	TR ISTANBU07	071	Electrical Engineeri ng	2x min 8 hours of teaching	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc-tion 1	Language of instruc-tion 2	Recommended language of instruction level[5]	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		Turkish	English	English – B1	English – B2
LT VILNIUS02		English	Lithuanian	English – B1	English – B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

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[5] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

Yıldız Technical University: Please visit www.eu.yildiz.edu.tr/en

Vilnius Gediminas Technical University

Admission procedures:
http://www.vgtu.lt/for-international-students/for-exchange-students/erasmus-studies/53962

Orientation program: before the beginning of each semester (last week of August and last week of January)

Lithuanian Language courses are offered every semester, free of charge and grants 3 ECTS credits after successful completion of the course

Accommodation and student life:
http://www.vgtu.lt/for-international-students/-accommodation-/9617

VGTU Exchange Student Network (ESN): information at
http:// http://vgtu.esnlithuania.org/esn-vgtu

Support for students with Disabilities: VGTU encourages students with disability and supports their special requirement when needed.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15th May-15th July	Online Application Period 15th October-15th December
LT VILNIUS02	Nomination: April 30th Application: May 15th	Nomination: November 15th Application: November 30th

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within [x] weeks.

3. A Transcript of Records will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

   [It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide[6]. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

Yıldız Technical University uses the following grading system:

http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading

Vilnius Gediminas Technical University uses the following grading system:

Grade	ECTS grade	Evaluation
10	A	EXCELLENT
9	B	VERY GOOD
8	C	GOOD
7	C	FAIR
6	D	SATISFACTORY
5	E	PASS
4 and below	FX/F	FAIL

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the

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[6] http://ec.europa.eu/education/tools/docs/ects-guide_en.pdf

requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr +90 212 383 5655	http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178
LT VILNIUS02	Renata Vėbrienė Tel.: +370 5 237 05 54 E-mail: exchange@vgtu.lt	http://www.vgtu.lt/for-international-students/immigration-regulations/9624

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr +90 212 383 5655	http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178
LT VILNIUS02	Renata Vėbrienė Tel.: +370 5 237 05 54 E-mail: exchange@vgtu.lt	http://www.vgtu.lt/for-international-students/medical-care-/10297

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr +90 212 383 5655	http://www.eu.yildiz.edu.tr/sayfa/17/Erasmus-Student-Network/185
LT VILNIUS02	Donatas Jodenis Tel: +370 5 269 8828 E-mail: donatas.jodenis@vgtu.lt	http://www.vgtu.lt/for-international-students/-accommodation-/9617

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[7]
LT VILNIUS02	Erasmus+ Institutional coordinator: Erika Danienė	2018-07-10	
TR ISTANBU07	Institutional Coordinator Prof.Dr.Bayram Ali Ersoy		

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[7] Scanned signatures are accepted