



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2018-2021² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University-TURKEY	TR ISTANBU07	Institutional Erasmus Coordinator Prof.Dr. Bayram Ali Ersoy E-mail: erasmus@yildiz.edu.tr Phone: +90 212 383 5654	www.bologna.yildiz.edu.tr
ŠOLSKI CENTER SLOVENJ GRADEC, VIŠJA STROKOVNA ŠOLA/SCHOOL CENTRE SLOVENJ GRADEC, HIGER VOCATIONAL COLLEGE Koroška 11, 2380 SLOVENJ GRADEC, SLOVENIJA	SI SLOVENJ01	Erasmus coordinator: Karmen Grudnik e-mail: karmen.grudnik@sc-sg.si Tel: +386 (0) 28846502	Home page: http://www.sc-sg.si http://www.vss.sc-sg.si/ http://www.sc-sg.si/visja/index.php/english.html

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Fax: +386 (0) 28846521	
[...]			

B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR ISTANBU07	SI SLOVENJ01	041	Business and Administration	-	We are not involved in Student Mobility for Study.	/
SI SLOVENJ01	TR ISTANBU07	041	Business and Administration	Short cycle	We are not involved in Student Mobility for Study.	/

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
TR ISTANBU07	SI SLOVENJ01	041	Business and Administration	On average 2 persons for one week per year.	On average 2 persons for one week per year.
SI SLOVENJ01	TR ISTANBU07	041	Business and Administration	On average 2 persons for one week per year.	On average 2 persons for one week per year.

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07	SI SLOVENJ01	English		We are not involved in Student Mobility for Study.	English-B2
SI SLOVENJ01	Business and Administration	English		We are not involved in Student Mobility for Study.	English-B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

Both above mentioned institutions have the conditions for the acceptance of students and staff with disabilities.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	We are not involved in Student Mobility for Study.	We are not involved in Student Mobility for Study.
SI SLOVENJ01	We are not involved in Student Mobility for Study.	We are not involved in Student Mobility for Study.

[to be adapted in case of a trimester system]*

- The receiving institution will send its decision within 4 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
- Termination of the agreement

The agreement will become operative on the date of signature of both universities and shall remain in force for the entire period. In case of the termination, a notice of at least one academic year should be sent to the partner university. Neither

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

SI SLOVENJ01:

<http://www.sc-sg.si/visja/index.php/english.html>

<http://www.sc-sg.si/visja/index.php/projekti.html>

Traditional Grading system is as follows:

- 1 - 5 – fail
- 6 – pass, sufficient
- 7 – good
- 8 – very good
- 9 – very good
- 10 – excellent

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx
SI SLOVENJ01	karmen.grudnik@sc-sg.si +386 (0) 28846527	http://www.vss.sc-sg.si/ http://www.vss.sc-sg.si/erasmus/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Students and staff should hold a valid insurance. It is recommended to possess a valid European Health Insurance Card before your arrival in Romania. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749
SI SLOVENJ01	karmen.grudnik@sc-sg.si +386 (0) 28846527	http://www.sc-sg.si/visja/Index.php/english.html http://www.sc-sg.si/visja/index.php/projekti.html



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr esnytu@esnytu.org	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation http://esnytu.org/content/accommodation
SI SLOVENJ01	karmen.grudnik@sc-sg.si +386 (0) 29846527	http://www.sc-sg.si/visja/index.php/english.html http://www.sc-sg.si/visja/index.php/projekti.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
TR ISTANBU07	Prof. Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	06.03.2008	
SI SLOVENJ01	Director: Mag. Gabrijela Kotnik	8.3.2008	



⁶ Scanned signatures are accepted

