



seit 1558

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2016-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Friedrich Schiller University of Jena Department of Geography	D-JENA01	Institutional Coordinator: Jana Blumenstein, M.A. Fuerstengraben 1, 07743 Jena, Germany Tel: +49-3641-931163 Fax: +49-3641-931162 Email: international@uni-jena.de Departmental Coordinator: Prof. Dr. Lothar Viereck Burgweg 11, 07749 Jena Tel: + 49-3641-948720 Fax: +49-03641-948602 Email: lothar.viereck@uni-jena.de	http://www.uni-jena.de/international http://www.geographie.uni-jena.de/
Yildiz Technical University Department of Urban and Regional Planning	TR-ISTANBU07	Institutional Coordinator: Assoc. Prof. Dr. Bayram Ali Ersoy Yıldız Teknik Üniversitesi, Avrupa Birliği Ofisi - Davutpaşa Kampüsü, Taşkışla Binası A-1004 34220 Esenler / İSTANBUL Tel: +90-212-383-5655 Fax: +90-212-383-5656 Email: erasmus@yildiz.edu.tr	http://www.eu.yildiz.edu.tr/en http://www.sbp.yildiz.edu.tr/en

		Departmental Coordinator: Dr. Erhan KURTARIR Yıldız Teknik Üniversitesi Mimarlık Fakültesi, Şehir ve Bölge Planlama Bölümü, Yıldız Kampüsü, 34349 Yıldız- Beşiktaş/İSTANBUL Tel: +90-537-300-1173 Fax: +90-212-261-0549 E-mail: erasmusyup@gmail.com erhankurtarir@gmail.com	
--	--	--	--

B. Mobility numbers per academic year

Student Mobility

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods or average duration*]	
D-JENA01	TR- ISTANBU07	031	Geography	2 nd , 3 rd	2 students x 6 months 2 student x 6 months	
TR- ISTANBU07	D-JENA01	731	Urban and Regional Planning	2 nd , 3 rd	2 students x 6 months 2 student x 6 months	

Staff Mobility (Teaching, Training)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
				[total number of days of teaching periods or average duration *]	
D-JENA01	TR- ISTANBU07	031	Geography	2 staff X 5 days	2 staff X 5 days
TR-ISTANBU07	D-JENA01	731	Urban and Regional Planning	2 staff X 5 days	2 staff X 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D-JENA01		German	Some Departments offer courses and subjects in English	B1, better B2	B2 recommended
TR-ISTANBU07		Turkish	English	B1 (Turkish or English)	B2 (Turkish or English)

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

Although University of Jena has infrastructures to host students and staff with disabilities (accommodation, classroom access, etc.), depending on the nature of the disability, some infrastructures may not be adequate. The University of Jena would advise to provide as much information ahead of time in order to inform the student/staff of the feasibility of the mobility.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D JENA01	Nomination: June 30 th Application: July 15 th	Nomination: December 31 st Application: January 15 th

TR-ISTANBU07	Nomination: 1 st May Online Application: 15 th May-15 th July	Nomination: 1 st October Online Application: 15 th October-15 th December
--------------	--	--

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution usually 4-8 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This Agreement becomes effective for the period indicated on the first page.

F. Information

1. Grading systems of the institutions Friedrich Schiller University of Jena

Grades (according to local grading scale):

German grade	verbal definition
1.0 to 1.5	very good (a performance much better than the average demands)
1.6 to 2.5	good (a performance better than the average demands)
2.6 to 3.5	satisfactory (a performance equivalent to the average demands)
3.6 to 4.0	sufficient (performance meets the minimum criteria)
4.1 to 5.0	fail (a performance not sufficient to the average demands because of considerable shortcomings)

ECTS grading scale:

ECTS Grade	% of successful students normally achieving the grade
A	10
B	25
C	30
D	25
E	10
FX	_*
F	_***
* FAIL - some more work required before credits can be awarded	
** FAIL - considerable further work is required	

Partner Institution: YILDIZ TECHNICAL UNIVERSITY - Department of urban Planning

Related Link: <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

Achievement Grade	Coefficient	Achievement Degree	
AA	4.00	Excellent	90-100
BA	3.50	Very good	80-89
BB	3.00	Good	70-79
CB	2.50	Average	60-69
CC	2.00	Satisfactory	50-59
DC	1.50	Provisionally Successful	40-49
DD	1.00	Fail	30-39
FD	0.50	Fail	20-29
FF	0.00	Fail	0-19
FO	0.00	NA	-

G: Pass
K: Fail
İ: Leave of Absence
M: Exemption
E: Incomplete

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D JENA 01	international@uni-jena.de 0049 3641 931166	http://www.uni-jena.de/en/guide_guest_studies_FAQ.html non-EU-nationals will have to apply for student visa before or after arrival
TR-ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by

the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D JENA 01	international@uni-jena.de 0049 3641 931166	http://www.uni-jena.de/en/guide_guest_studies_FAQ.html accepted insurances: European Health Insurance Cards or German public student HI
TR-ISTANBU 07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749


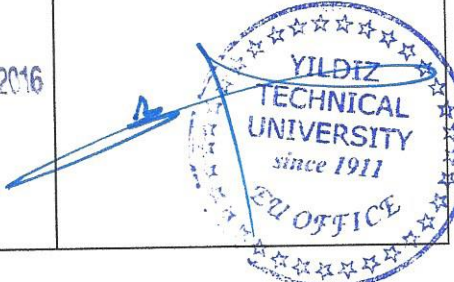
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D JENA 01	international@uni-jena.de 0049 3641 931166	http://www.uni-jena.de/en/guide_guest_studies_FAQ.html http://www.stw-thuringen.de/english/housing/index.html Deadlines: January 31 st , July 31 st
TR-ISTANBU 07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹
D-JENA01	Jana Blumenstein, M.A. Institutional Erasmus Coordinator	07.01.2016	
TR-ISTANBU07	Assoc. Prof. Dr. Bayram Ali Ersoy Institutional Erasmus Coordinator	12 JAN 2016	

¹ Scanned signatures are accepted