



## Erasmus+ Programme

Key Action 1  
- Mobility for learners and staff -  
Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	<b>Institutional:</b> Assoc.Prof.Dr. Bayram Ali Ersoy (Institutional Erasmus Coordinator) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr	<a href="http://www.bologna.yildiz.edu.tr/">http://www.bologna.yildiz.edu.tr/</a>
		<b>Departmental:</b> Assoc. Prof. Dr. Tolga Islam (departmental coordinator) Tel: +9 0536 622 48 00 E-mail: erasmusyup@gmail.com	<a href="http://www.sbp.yildiz.edu.tr/">http://www.sbp.yildiz.edu.tr/</a>
University for Architecture, Civil Engineering and Geodesy (UACEG)	BG SOFIA04	<b>Contact Person:</b> assoc. prof. dr. arch. Boyan Georgiev Director Centre for International Relations and Mobility 1 H. Smirnenki Blvd., 1046 Sofia,	

		Bulgaria Phone: +35928651078 e-mail: <a href="mailto:boyangeo_far@uacg.bg">boyangeo_far@uacg.bg</a> <b>Centre for International Relations and Mobility</b> Phone: +359 2 8666770 Fax: +359 2 9631796 Email: <a href="mailto:aceint@uacg.bg">aceint@uacg.bg</a>	
		<b>Departmental:</b> <b>Faculty of Architecture</b> assoc. prof. dr. arch. Milena Metalkova e-mail: <a href="mailto:metalkova_far@uacg.bg">metalkova_far@uacg.bg</a>	

### B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:  
 The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
TR ISTANBU 07	BG SOFIA04	0731 (02.0)	architecture, urban and regional planning	1 <sup>st</sup>	1 students X 10 months	Only by individual agreement
BG SOFIA04	TR ISTANBU 07	0731 (02.0)	architecture, urban and regional planning	1 <sup>st</sup>	1 students X 10 months	Only by individual agreement
TR ISTANBU 07	BG SOFIA04	0731 (02.0)	architecture, urban and regional planning	2 <sup>nd</sup>	2 students X 10 months	Only by individual agreement
BG SOFIA04	TR ISTANBU	0731	architecture, urban and regional	2 <sup>nd</sup>	2 students X 10	Only by individual

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	07	(02.0)	planning		months	agreement
TR ISTANBU 07	BG SOFIA04	0731 (02.0)	architecture, urban and regional planning	3 <sup>rd</sup>	1 students X 10 months	Only by individual agreement
BG SOFIA04	TR ISTANBU 07	0731 (02.0)	architecture, urban and regional planning	3 <sup>rd</sup>	1 students X 10 months	Only by individual agreement

TR ISTANBU 07	BG SOFIA04	0731 02.0	architecture, urban and regional planning	2 staff X 5 days	2 staff X 5 days
BG SOFIA04	TR ISTANBU 07	0731 02.0	architecture, urban and regional planning	2 staff X 5 days	2 staff X 5 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>
				Student Mobility for Studies Staff Mobility for Teaching Minimum recommended level: B2

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

			Minimum recommended level:	
TR ISTANBU07	English		B1	B2
BG SOFJA04	English		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

#### D. Additional requirements

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving Institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December
BG SOFJA04	May 15th for nominations	October 30th for nominations

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement.

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

## F. Information

### 1. Grading systems of the institutions

#### TR\_ISTANBU07:

URL: [www.bologna.yildiz.edu.tr/index.php?r=institution/grading](http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading)

#### Bulgarian Grading system

ECTS Grade	Bulgarian Grade	Definition
A - Excellent	6	EXCELLENT - outstanding performance with only minor errors
B - Very good	5	VERY GOOD - above the average standard but with some errors
C - Good	4	GOOD - generally sound work with a number of notable errors
D - Pass	3	SATISFACTORY - fair but with significant shortcomings / SUFFICIENT - performance meets the minimum criteria
F - Fail	2	FAIL - some more work required before the credit can be awarded
F+ fail	2	FAIL - considerable further work is required

#### ECTS credits:

- 1 full academic year (2S) should have 60 credit points
- 1 semester should have 30 credit points
- 1 ECTS credit point corresponds to 30 hours (lectures+seminars+homework)

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR_ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.konulogov.gov.tr/tr/en/start.aspx">http://www.konulogov.gov.tr/tr/en/start.aspx</a>
BG_SOFIA04	irina.ivanova accint@pazk.bg	<a href="http://www.mfa.bg/en/pages/109/index.html">http://www.mfa.bg/en/pages/109/index.html</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by

The following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a>
BG SOFIA04	Irina Ivanova aceint@uacg.bg	<a href="http://www.uacg.bg/?p=356&amp;l=2">http://www.uacg.bg/?p=356&amp;l=2</a>


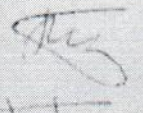
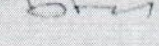
#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation</a>
BG SOFIA04	Irina Ivanova aceint@uacg.bg	<a href="http://www.uacg.bg/?p=356&amp;l=2">http://www.uacg.bg/?p=356&amp;l=2</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
Yildiz Technical University	Assoc. Prof. Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>		
University for Architecture, Civil Engineering and Geodesy (UACEG)	Prof. Dr. Eng. Plamen Maldjanski- Vice-rector for international relations Assoc. Prof. Dr. Arch. Boyan Georgiev- Erasmus coordinator	06.01.2014	 

<sup>2</sup> Scanned signatures are accepted