



# Erasmus+ Programme

## Key Action 1

### – Mobility for learners and staff –

### Higher Education Student and Staff Mobility

## Inter-institutional agreement 2014-2018

### between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	<b>Institutional:</b> Assoc.Prof.Dr. Bayram Ali Ersoy ( <i>Institutional Erasmus Coordinator</i> ) Tel: +90 212 383 2069 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/">http://www.bologna.yildiz.edu.tr/</a>
		<b>Departmental:</b> Dr. Seza Sinanlar Uslu (Art Department) Tel:+90 212 383 5033 Email: <a href="mailto:sinanlar@yildiz.edu.tr">sinanlar@yildiz.edu.tr</a>	
The Royal Academy of Art / University of the Arts, The Hague	NL-SGRAVE 05	<b>Mrs. Aparajita Dutta</b> Policy Officer internationalization Erasmus Institutional Coordinator Prinsessegracht 4 2514 AN The Hague, The Netherlands <a href="mailto:international@kabk.nl">international@kabk.nl</a> +31(0)703154728	<a href="http://www.KABK.nl">www.KABK.nl</a>  <a href="http://www.kabk.nl/pageEN.php?id=0218">http://www.kabk.nl/pageEN.php?id=0218</a>

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## B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
TR ISTANBU07	NL S-GRAVE 05	021	Arts	1 <sup>st</sup>	2 (2X5) = 10 months	-
NL S-GRAVE 05	TR ISTANBU07	021	Arts	1 <sup>st</sup> and 2 <sup>nd</sup>	2 (2X5) = 10 months  1 (1X10)= 10 months	-

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration*]	Staff Mobility for Training
TR ISTANBU07	NL S-GRAVE 05	021	Arts	1 staff - 5 days	1 staff - 5 days
NL S-GRAVE 05	TR ISTANBU07	021	Arts	1 staff - 5 days	1 staff - 5 days



## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English		B1	B2
NL S-GRAVE05		English		IELTS 6 TOEFL 83	IELTS 6 TOEFL 83

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

## D. Additional requirements

### TR ISTANBU07:

### NL-SGRAVE05:

**The student has to send us the following documents by Post or Email:**

- Application form, duly signed and stamped,
- Motivation Letter,
- Copy of passport
- 2 passport-size photos
- Portfolio - examples of works in print, or CD-rom, or website link

**Note: All students applying will have to go through evaluation before the decision for acceptance is made by the respective departments.**

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## POLICY ON STUDYING WITH A DISABILITY

<http://www.hogeschoolderkunsten.nl/en/33.html>

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	September – February <b>Online Application Period 15<sup>th</sup> May-15<sup>th</sup> July</b>	February - July <b>Online Application Period 15<sup>th</sup> Oct. -15<sup>th</sup> December</b>
NL-SGRAVE05	May 1	Oct 1

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement  
*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

### F. Information

#### 1. Grading systems of the institutions

##### TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

##### NL S-GRAVE05

<http://www.kabk.nl/pageEN.php?id=0157>

<http://www.kabk.nl/pageEN.php?id=0100>

<http://www.kabk.nl/pageEN.php?id=0101>

#### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and



information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.konsolosluk.gov.tr/tr/en/start.aspx">http://www.konsolosluk.gov.tr/tr/en/start.aspx</a>
NL-SGRAVE05	studentenadministratie@kabk.nl	<a href="http://www.kabk.nl/pageEN.php?id=0165">http://www.kabk.nl/pageEN.php?id=0165</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a>
NL-SGRAVE05	<a href="mailto:studentenadministratie@kabk.nl">studentenadministratie@kabk.nl</a> <a href="mailto:international@kabk.nl">international@kabk.nl</a>	<a href="http://www.kabk.nl/pageEN.php?id=0160">http://www.kabk.nl/pageEN.php?id=0160</a>




### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation</a>
NL-SGRAVE05	<a href="mailto:studentenadministratie@kabk.nl">studentenadministratie@kabk.nl</a> <a href="mailto:international@kabk.nl">international@kabk.nl</a>	<a href="http://www.kabk.nl/pageEN.php?id=0163">http://www.kabk.nl/pageEN.php?id=0163</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	21 APR 2014	 YILDIZ TECHNICAL UNIVERSITY since 1911 OFFICE
NL-SGRAVE05	Marieke Schoenmakers Director Royal Academy of Art  Vice-president University of the Arts, The Hague	01-04-2014 	 Aparajita Dutta Institutional Erasmus Coordinator

**Kabk** Koninklijke Academie  
van Beeldende Kunsten  
Royal Academy of Art

<sup>2</sup> Scanned signatures are accepted