



# Erasmus+ Programme

Key Action 1  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

## Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
Yıldız Technical University	TR ISTANBU07	<b>Institutional:</b> Assoc.Prof.Dr. Bayram Ali Ersoy ( <i>Institutional Erasmus Coordinator</i> ) Tel: +90 212 383 2069 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/">http://www.bologna.yildiz.edu.tr/</a>
		<b>Faculty:</b> Department of Art Erasmus Coordinator Asst. Assoc. Prof. Mehmet Şah Maltaş Tel: +90 0212 383 50 01 E-mail: <a href="mailto:mmaltas@hotmail.com">mmaltas@hotmail.com</a>	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=academicunit/view&amp;id=41">http://www.bologna.yildiz.edu.tr/index.php?r=academicunit/view&amp;id=41</a>
Filmuniversität Babelsberg KONRAD WOLF (Film University Babelsberg KONRAD WOLF)	D POTSDAM02	<b>Susan Berg,</b> Head International Office, +49 331 6202 530; <a href="mailto:s.berg@filmuniversitaet.de">s.berg@filmuniversitaet.de</a> <b>Lena Thies,</b> ERASMUS+ coordinator, +49 331 6202 511; <a href="mailto:l.thies@filmuniversitaet.de">l.thies@filmuniversitaet.de</a> <a href="mailto:auslandsamt@filmuniversitaet.de">auslandsamt@filmuniversitaet.de</a> Marlene-Dietrich-Allee 11 14482 Potsdam -Germany	<a href="http://www.filmuniversitaet.de/en/study-application/international-office.html">http://www.filmuniversitaet.de/en/study-application/international-office.html</a>  <a href="http://www.filmuniversitaet.de">www.filmuniversitaet.de</a>

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM Erasmus code of the sending institution	TO Erasmus code of the receiving institution	Subject area code * ISCED	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods  Student Mobility for Studies
TR ISTANBU07	D POTSDAM02	03.0	Art and Design	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2 student for 10 months
D POTSDAM02	TR ISTANBU07	03.0	Art and Design	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2 student for 10 months

FROM Erasmus code of the sending institution	TO Erasmus code of the receiving institution	Subject area code * ISCED	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
TR ISTANBU07	D POTSDAM02	03.0	Art and Design	1 professor for min. 2 days for 8 teaching hours	1 person for 5 days/ 30 hours maxi
D POTSDAM02	TR ISTANBU07	03.0	Art and Design	1 professor for min. 2 days for 8 teaching hours	1 person for 5 days/ 30 hours maxi



### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional : Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English		B1	B2
D POTSDAM02		German		German B2-C1	German B2-C1 or English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution[*Links provided on the first page*].

#### Additional information: language skills

**TR ISTANBU07: -**

**D POTSDAM02**

For more details on the language of instruction recommendations, see the following link:  
<http://www.filmuniversitaet.de/en/study-application/international-office/international-applicants/german-language-proficiency.html>

### D. Additional requirements

**TR ISTANBU07: -**

**D POTSDAM02**

Selection of exchange students will be made on portfolio basic.  
We have the infrastructure to welcome students and staff with disabilities.

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December
D POTSDAM02	15 <sup>th</sup> of May	15 <sup>th</sup> of November

2. The receiving institution will send its decision within 6 weeks after receiving the application documents of the student (D POTSDAM02 / TR ISTANBU07).
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement: The present Bilateral Agreement will be valid for the academic years mentioned above unless either side terminates the present Agreement in writing at least one academic year before. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. 1. Grading systems of the institutions

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

#### **TR ISTANBU07:**

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

#### **D POTSDAM02**

The Film University Babelsberg KONRAD WOLF uses the ECTS credit system, and a grading scale.

<b>D POTSDAM02</b>	
German Grading Scheme	Definition
1	EXCELLENT: Outstanding performance
2	GOOD: Above the average standard, but with some errors
3	SATISFACTORY: Generally sound work with a number of substantial errors
4	SUFFICIENT: Performance meets the minimum criteria
successfully completed	Positive performance, where a strict differentiation is not adequate
5	UNSATISFACTORY: < 50% Substantial improvement necessary; requirement of further work



not completed	Negative performance, where a strict differentiation is not adequate
credited	Transfer credits for courses with equivalent learning outcomes (previous education, other university etc.) which are successfully completed
<b>Grades for comprehensive examinations</b>	
German Grading Scheme	Definition
"mit ausgezeichnetem Erfolg bestanden"	Pass with distinction (in case of excellent performance)
"mit gutem Erfolg bestanden"	Pass with merit (in case of performance that is well above average)
"bestanden"	Pass (in case of positive assessment)
"nicht bestanden"	Fail (in case of negative assessment)

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.konsolosluk.gov.tr/tr/en/start.aspx">http://www.konsolosluk.gov.tr/tr/en/start.aspx</a>
D POTSDAM02	<b>Lena Thies</b> , ERASMUS+ coordinator, +49 331 6202 511; <a href="mailto:l.thies@filmuniversitaet.de">l.thies@filmuniversitaet.de</a> <a href="mailto:auslandsamt@filmuniversitaet.de">auslandsamt@filmuniversitaet.de</a>	<a href="http://www.filmuniversitaet.de/en/study-application/international-office/international-applicants/practical-tips.html">http://www.filmuniversitaet.de/en/study-application/international-office/international-applicants/practical-tips.html</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a>
D POTSDAM02	<b>Lena Thies,</b> ERASMUS+ coordinator, +49 331 6202 511; <a href="mailto:l.thies@filmuniversitaet.de">l.thies@filmuniversitaet.de</a> <a href="mailto:auslandsamt@filmuniversitaet.de">auslandsamt@filmuniversitaet.de</a>	<a href="http://www.filmuniversitaet.de/en/study-application/international-office/international-applicants/practical-tips.html">http://www.filmuniversitaet.de/en/study-application/international-office/international-applicants/practical-tips.html</a>

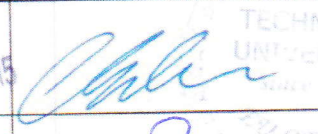

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation</a>
D POTSDAM02	<b>Lena Thies,</b> ERASMUS+ coordinator, +49 331 6202 511; <a href="mailto:l.thies@filmuniversitaet.de">l.thies@filmuniversitaet.de</a> <a href="mailto:auslandsamt@filmuniversitaet.de">auslandsamt@filmuniversitaet.de</a>	<a href="http://studentenwerk-potsdam.de">http://studentenwerk-potsdam.de</a>

#### G. SIGNATURES OF THE INSTITUTIONS

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	18 MAR 2015	
D POTSDAM02	Prof. Martin Steyer, Vice President	30.3.15	 Filmuniversität Babelsberg KONRAD WOLF

<sup>2</sup> Scanned signatures are accepted

Dezernat Personal- u. Rechtswesen  
studentische Angelegenheiten  
Auslandsamt  
Marlene-Dietrich-Allee 1  
14482 Potsdam-Babelsberg