



Erasmus+ Programme


Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2018-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
West Pomeranian University of Technology, Szczecin Faculty of Food Science and Fisheries	PL SZCZECI02	Remigiusz Panicz – Dean's Representative for International Educational Cooperation Faculty of Food Sciences and Fisheries Ul. K. Królewicza 4, 71-550 Szczecin, PL Tel. +48 91 449 66 64, Fax. +48 91 449 66 57, e-mail: rpanicz@zut.edu.pl Erasmus Coordinator: Agata Bruska Department of Educational Matters al. Piastów 17, 70-310 Szczecin T: +48 91 449 4780 international@zut.edu.pl	www.erasmus.zut.edu.pl/en

YILDIZ TECHNICAL UNIVERSITY	TR ISTANBU07	<p>Prof.Dr.Bayram Ali Ersoy Institutional Erasmus Coordinator</p> <p>Tel: +90212 383 5650/55 erasmus@yildiz.edu.tr incoming@yildiz.edu.tr</p> <p>Dr.Ayşe Karadağ  Departmental Erasmus Coordinator, YTU Faculty of Chemical and Metallurgical Engineering, Dept. of Food Engineering, Esenler, Istanbul, Turkey</p> <p>Tel: +902123834583 Fax: +902123834571</p>	<p>www.eu.yildiz.edu.tr/en</p> <p>www.bologna2018.yildiz.edu.tr</p>
--------------------------------	-----------------	---	---

B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [number of students/total number of months of the study periods *]	Student Mobility for Traineeships *
PL SZCZECI02	TR ISTANBU07	0721	Food processing	1st , 2nd or 3rd	4/20 (4 students x5 months= each 20)	
TR ISTANBU07	PL SZCZECI02	0721	Food processing	1st , 2nd or 3rd	4/20 (4 students x5 months= each 20)	

[*Optional: subject area code & name and study cycle are optional.]

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
PL SZCZECI02	TR ISTANBU07	0721	Food processing	2x5 days	-
TR ISTANBU07	PL SZCZECI02	0721	Food processing	2x5 days	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL SZCZECI02	0721	English		B1 English	B2 English
TR ISTANBU07	0721	English	Turkish	B1 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

ZUT Szczecin: Students with disabilities can be accepted after the consultation with the Faculty Coordinator and International Office (educational matters). Some lecture rooms and toilets accessible to wheelchairs. Disabled parking area. Friendly students. Some rooms accessible to wheelchairs are available in one of the student houses.

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

TR ISTANBU07

- Exchange students should be nominated by the home institution.
- Exchange students are required to complete the online application module:
<https://ytuerasmus.yildiz.edu.tr/>
- YTU provides infrastructure for welcoming students and staff with disabilities.

E. Calendar

1. Applications/Information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
PL SZCZECI02	31 May	30 November
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

PL SZCZECI02

Grading Scale at the West Pomeranian University of Technology, Szczecin. The following scale is used for all types of evaluations/examinations:

Former ECTS grade	description	mark	Polish	English equivalent
A	an excellent performance	5,0	bardzo dobry	excellent
B	an above average performance (with some minor mistakes)	4,5	dobry plus	very good
C	an above average performance (generally sound work with some notable errors)	4,0	dobry	good
D	an average performance	3,5	dostateczny plus	fair
E	a performance meets the minimum criteria in spite of its shortcomings	3,0	dostateczny	satisfactory
F, FX	a performance does not meet the minimum criteria	2,0	niedostateczny	unsatisfactory / fail

TR ISTANBU07

<http://www.bologna2018.yildiz.edu.tr/index.php?r=institution/grading>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL SZCZECI02	Department of Educational Matters - International Cooperation international@zut.edu.pl T: +48 91 449 4780	www.erasmus.zut.edu.pl/en
TR ISTANBU07	incoming@yildiz.edu.tr +90 212 383 5655	http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL SZCZECI02	Department of Educational Matters - International Cooperation international@zut.edu.pl T: +48 91 449 4780	www.erasmus.zut.edu.pl/en

TR ISTANBU07	incoming@yildiz.edu.tr +90 212 383 5655	http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178
-----------------	--	---


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL SZCZECI02	Department of Educational Matters - International Cooperation international@zut.edu.pl T: +48 91 449 4780	www.erasmus.zut.edu.pl/en
TR ISTANBU07	incoming@yildiz.edu.tr +90 212 383 5655	http://www.eu.yildiz.edu.tr/sayfa/17/Erasmus-Student-Network/185

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
PL SZCZECI02	DR HAB. INŻ. ARKADIUSZ TERMAN VICE-RECTOR FOR STUDENT AFFAIRS Educational Matters	12.09 2018	PROREKTOR dr Arkadiusz Terman  Zachodniopomorski Uniwersytet Technologiczny w Szczecinie 70-310 Szczecin, al. Piastów 17

³ Scanned signatures are accepted

	Assoc. Prof. Agnieszka Tórz, PhD Dean of the Faculty of Food Science and Fisheries		DZIEKAN Wydział Nauk o Żywności i Rybactwa <i>Agnieszka Tórz</i> dr hab. inż. Agnieszka Tórz, prof. nadzw.
TR ISTANBU07	Prof.Dr.Bayram Ali Ersoy Institutional Coordinator	01.08.2018	