



Silesian University
of Technology

Erasmus+ Programme

Key Action 1

– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement for academic years 2019/2020 and 2020/2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	<u>Institutional:</u> Prof. Dr. Bayram Ali Ersoy (Institutional Erasmus Coordinator) Tel: +90 212 383 56 50 E-mail: erasmus@yildiz.edu.tr	Course catalogue: www.bologna.yildiz.edu.tr
		<u>Departmental:</u> Yavuz Eren, PhD. Dept. of Control & Automation Engineering Tel: +90 212 383 59 69 E-mail: yeren@yildiz.edu.tr	www.erasmus.yildiz.edu.tr

Politechnika Śląska, Gliwice	PL GLIWICE01	Joanna Mrowiec-Denkowska Institutional ERASMUS+ KA1 Coordinator joanna.mrowiec-denkowska@polsl.pl ; Zuzanna Sadaj-Tyndyk International Mobility Section Coordinator International Relations Office Akademicka 2A St., 44-100 Gliwice, Poland tel.: +48 32 237-1329, -2207 fax: +48 32 231-8085 e-mail: mobility@polsl.pl	www.polsl.pl courses in English: http://studyinenglish.polsl.pl/Pages/CurriculaandCoursesinEnglish.aspx IMO website (English): http://www.polsl.pl/Jednostki/RW4/ic/Strony/Witamy.aspx
		Departmental: Faculty of Automatic Control, Electronics and Computer Science Prof. Joanna Polańska Academic Exchange Coordinator e-mail: joanna.polanska@polsl.pl	

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
PL GLIWICE01	TR ISTANBU07	0714	Electronics and automation	1 st , 2 nd , 3 rd	3 students x min 5 max 10 months each	Only by individual agreement
TR ISTANBU07	PL GLIWICE01	0714	Electronics and automation	1 st , 2 nd , 3 rd	3 students x min 5 max 10 months each	Only by individual agreement

FROM	TO	Number of staff mobility periods				
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[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training
PL GLIWICE01	TR ISTANBU07	0714	Electronics and automation	max 5 working days /min. 8 teaching hours	Only by individual agreement
TR ISTANBU07	PL GLIWICE01	0714	Electronics and automation	max 5 working days /min. 8 teaching hours	Only by individual agreement

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07	any	English		B1	B2
PL GLIWICE01	any covered by exchange	English		B1 for 1 st cycle B2 for 2 nd cycle	C1

For more details on the language of instruction recommendations, see the course catalogue of each institution[Links provided on the first page].

D. Additional requirements

TR ISTANBU07:

1. Semester dates:

http://bologna2018.yildiz.edu.tr/index.php?r=institution/academic_calendar

¹For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. Contact for students with disabilities:
<http://bologna2018.yildiz.edu.tr/index.php?r=infoforstudents/forspecialneeds>
3. Departmental coordinators of Yildiz Technical University:
<http://www.eu.yildiz.edu.tr/sayfa/17/Departmental-Coordiators/177>

Silesian University of Technology:

- incoming students have to apply on-line <http://incoming.polsl.pl>
- students' transcript of records for previous semesters of study completed before the exchange shall be submitted as obligatory form with regular application
- LA shall cover academic activities for 30 ECTS per semester; not less than 25 ECTS in case of justified problems with setting up study programme)
- missing classes = no entry to exams session (unless a notice on serious reason of absence is sent to the academic coordinator at particular faculty and to International Mobility Office)

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
PL GLIWICE01	1 st June	1 st December

2. The receiving institution will send its decision within [4] weeks for YTU and [5] weeks for SUT.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks for YTU and [5] weeks for SUT, after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

additionally for PL GLIWICE01:

In case of re-exams session, transcript of records may be issued and sent to students home institution in parts or in one after the closing dates of completing particular semesters, i.e.:

Winter Semester (WS) – end of February

Summer Semester (SS) – end of September

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that

a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR ISTANBU07:

<http://bologna2018.yildiz.edu.tr/index.php?r=institution/grading>

Silesian University of Technology:

PL GLIWICE01:

A	5,0	excellent
B	4,5	very good
C	4,0	good
D	3,5	satisfactory
E	3,0	sufficient
F	2,0	failed

Study regulations at PL GLIWICE01:

https://www.polsl.pl/en/ic/Documents/download_files/Regulamin_ang_2017_dok%208.pdf

Grades Statistics:

https://www.polsl.pl/en/ic/Documents/download_files/grade_statistics_for_the_entire_university_2018-05-15.xls

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx
PL GLIWICE01	International Relations Office – Mobility Section Akademicka 2A St., 44-100 Gliwice, Poland tel.: +48 32 237-2207 fax: +48 32 231-8085	IMO web page (English): www.mobility.polsl.pl

	e-mail: mobility@polsl.pl	
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3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749
PL GLIWICE01	International Relations Office – Mobility Section Akademicka 2A St., 44-100 Gliwice, Poland tel.: +48 32 237-2207 fax: +48 32 231-8085 e-mail: mobility@polsl.pl	IMO web page (English): www.mobility.polsl.pl

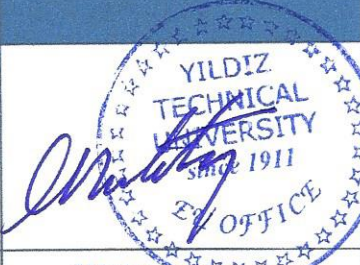
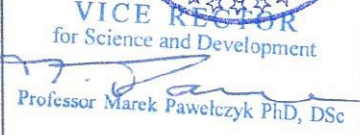
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation
PL GLIWICE01	International Relations Office – Mobility Section Akademicka 2A St., 44-100 Gliwice, Poland tel.: +48 32 237-2207 fax: +48 32 231-8085 e-mail: mobility@polsl.pl	IMO web page (English): www.mobility.polsl.pl

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
TR ISTANBU07	Prof. Dr. Murat SARI Vice Coordinator YTU INTERNATIONAL RELATIONS	24.05.19	 YILDIZ TECHNICAL UNIVERSITY since 1911 E/ OFFICE
PL GLIWICE01	Prof. Marek Pawełczyk Vice Rector for Science and Development		 VICE RECTOR for Science and Development Professor Marek Pawełczyk PhD, DSc

²Scanned signatures are accepted



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W. J. [unclear]
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