




Erasmust+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2016-2021² between programme countries [Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmust+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (department, where relevant)	Erasmus code	Contact details ⁴ - (email, phone)	Website - (eg. of the course catalogue)
Folkwang University of the Arts	D ESSEN02	Institutional Erasmus Coordinator Dr. Christiane Boje-Karaaslan Director International Office Klemensborn 39, D-45239 Essen GERMANY Tel: ++49 201 4903 307 Boje-karaaslan@folkwang-uni.de	www.folkwang-uni.de
Yıldız Technical University	TR ISTANBU 7	Institutional Erasmus Coordinator Assoc.Prof.Dr. Bayram Ali ERSOY Yıldız Teknik Üniversitesi, Avrupa Birliği Ofisi, Davutpaşa Kampüsü, Taşkışla Binası A-1003, 34220 Esenler / İSTANBUL Tel: +0212 383 56 55 e-mail: erasmus@yildiz.edu.tr Departmental Erasmus Coordinator Asist. Prof. Dr. Çiğdem ERKEN Faculty of Arts and Design Department of Music and Performing Arts Tel: +90 212 383 5066 e-mail: cerkenyildiz.edu.tr	http://www.eu.yildiz.edu.tr/ http://www.bologna.yildiz.edu.tr/ 

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ The official representative in charge of this agreement and of its possible updates.

B. Mobility numbers⁵ per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods		Number of staff mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration]	Student Mobility for Traineeships	Staff Mobility for Teaching [total number of days of teaching periods or average duration]	Staff Mobility for Training
D ESSEN02	TR ISTANBU0 7	0215	Music & performing arts	1 st & 2 nd	2 students x 10 months	-	2x5days	—
TR ISTANBU07	D ESSEN02	0215	Music & performing arts	1 st & 2 nd	2 students x 10 months	-	2x5days	—

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D ESSEN02	0215	German	English	B1	B2
TR ISTANBU07	0215	English	Turkish	B1	B2

D ESSEN02: Basic knowledge of the German language is strongly recommended as lectures are usually held in German. At least we expect a profound knowledge of English from the students and it is strongly recommend to attend a German course before and during the exchange in Essen.

D. Additional requirements

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european->

D ESSEN02: The Folkwang University of the Arts reserves the right to reject applicants not meeting the requirements of the chosen program. The selection will be made on the base of the recordings. You will find more information about the application process on our homepage <http://www.folkwang-uni.de/en/home/hochschule/study/studies-exchanges/incomings/>
All changes in details you will find on the website www.folkwang-uni.de

The institutions provide infrastructure for welcoming students and staff with disabilities as follows:

Receiving institution [Erasmus code]	Yes	No
TR ISTANBU07		

Other requirements may be found on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff on the website:

Receiving institution [Erasmus code]	Information
TR ISTANBU07	

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term	Spring term
	1 st May	1 st December
D ESSEN02		
TR ISTANBU07	Online Application Period - 15 th May-15 th July	Online Application Period - 15 th October-15 th December

2. The receiving institution will send its decision within:

Receiving institution [Erasmus code]	Autumn term	Spring term
	Within 6 weeks	Within 6 weeks
D ESSEN02		
TR ISTANBU07	Within 4 weeks	

3. A Transcript of Records will be issued by the receiving institution after the assessment period has finished at the receiving HEI, but within:

Receiving institution [Erasmus code]	Autumn term	Spring term
	Within 5 weeks	Within 5 weeks
D ESSEN02		
TR ISTANBU07	Within 5 weeks	

4. Termination of the agreement

The above mentioned parties agree to cooperate in the following activities under the terms and conditions of the Erasmus Programme. Both parties agree to abide by the principles and conditions set out in the Erasmus Guidelines for Applicants and - if the application is successful - the financial agreement, and will work according to the principles of the Erasmus University Charter. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement and will endeavour to carry out the agreement to the best of their abilities. Cancellation of the agreement, additional activities and changes in mobility data can be made annually, if communicated before January 1st. "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

TR ISTANBU07: <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

D ESSEN02:

Description of the institutional grading system:

- 1,0 – 1,5 = very good
- 1,6 – 2,5 = good
- 2,6 – 3,5 = satisfactory
- 3,6 – 4,0 = sufficient
- > 4,1 = fail

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

[Erasmus code]	Contact details (email, phone)	Website for information
D ESSEN02	Dr. Christiane Boje-Karaaslan Tel: ++49 201 4903 307 Boje-karaaslan@folkwang-uni.de	Note: Students have to make Visa arrangements by themselves. For EU citizens Visa is not required. Further information at http://www.folkwang-uni.de/en/home/hochschule/study/studies-exchanges/incomings/
TR ISTANBUO 7	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx http://www.eu.yildiz.edu.tr/en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and

outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

[Erasmus code]	Contact details (email, phone)	Website for information
D ESSEN02	Dr. Christiane Boje-Karaaslan Tel: ++49 201 4903 307 Boje-karaaslan@folkwang-uni.de	http://www.folkwang-uni.de/en/home/hochschule/study/studies-exchanges/incomings/
TR ISTANBUO 7	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749 http://www.eu.yildiz.edu.tr/en

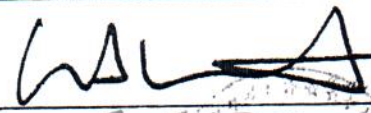


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

[Erasmus code]	Contact details (email, phone)	Website for information
D ESSEN02	Dr. Christiane Boje-Karaaslan Tel: ++49 201 4903 307 Boje-karaaslan@folkwang-uni.de	http://www.folkwang-uni.de/en/home/hochschule/study/studies-exchanges/incomings/
TR ISTANBUO 7	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

[Erasmus code]	Name, Function	Date	Signature ⁷
D ESSEN02	Prof. Kurt Mehnert, President		
TR ISTANBUO7	Assoc.Prof.Dr. Bayram Ali Ersoy Institutional Erasmus Coordinator	13 APR 2016	 

⁷ Scanned signatures are accepted

