

Erasmus+ Programme Inter-institutional agreement 2014/15 - 2020/21



Between Institutional coordinator Administrative contact	Justus-Liebig-Universität Giessen Erasmus Code: D GIESSEN01 - ECHE Nr. 29801 Julia-Sophie Rothmann, ERASMUS Institutional Coordinator Julia-Sophie Rothmann, ERASMUS Institutional Coordinator International Office Goethestrasse 58, 35390 Gießen Phone: +49 641 99 12131, Fax: +49 641 99 12139 Email: europa-aaa@admin.uni-giessen.de
and Institutional coordinator Administrative contact	Yildiz Teknik Universitesi Erasmus Code: TR ISTANBU07 - ECHE Nr. 222221 Asst. Prof. Dr. Ali ERSOY, Institutional ERASMUS Coordinator Nurdan YILDIZ, ERASMUS Specialist EU Office Beşiktaş Kampüsü, 34349 İstanbul Phone: +90 212 383 2069, Fax: +90 212 236 7192 Email: incoming@yildiz.edu.tr

The institutions named above agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

Mobility numbers: Student mobility for studies

Subject area	Study cycle	Direction	Number	Months (total)	Departmental Coordinators
Music and performing arts (0215)	FS	DE > TR	2	20	D GIESSEN01 / TR ISTANBU07 Dr. Philipp Schulte / Assist. Prof. Dr. Evren Bilge Kutlay
Music and performing arts (0215)	FS	TR > DE	2	20	Dr. Philipp Schulte / Assist. Prof. Dr. Evren Bilge Kutlay

The partners commit to amend the table above in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Contact details of departmental coordinators

Field	SMS	SMP	STA	Departmental coordinator - D GIESSEN01	Departmental coordinator - TR ISTANBU07
0215	X			Dr. Philipp Schulte, ERASMUS-Fachkoordinator ATW Institut für Angewandte Theaterwissenschaften Karl-Glöckner-Str. 21 a, 35394 Gießen Phone: +49 641 99 31233, Fax: Email: Jan.P.Schulte@theater.uni-giessen.de	Assist. Prof. Dr. Evren Bilge Kutlay, Departmental Coordinator Dance Email: evrenkutlay@gmail.com

Further requirements and information about this agreement are included in two "Institutional data sheets", one for each of the institutions. These two documents are enclosed as two annexes and are an integral and necessary part of this Agreement. Both institutions agree to send an update of these Institutional fact sheets to the other party if significant changes occur.

This Agreement is valid for the duration indicated above and may be updated or terminated by mutual agreement. In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

Signatures of the legal representatives/heads of institutions of both institutions

Justus-Liebig-Universität Giessen
Name and position of the official representative:
Prof. Dr. Joybrato Mukherjee
President

Date: 5.8.14

Signature and stamp:

Prof. Julia-Sophie Rothmann
ERASMUS Institutional Coordinator
Justus-Liebig-Universität Giessen
Der Präsident
Goethestrasse 58
D-35390 Giessen

Yildiz Teknik Universitesi
Name and position of the official representative:

Date: 03 DEC 2014

Signature and stamp:

Assoc. Prof. Dr. B. Ali ERSOY
YTU LLP / Erasmus
Institutional Coordinator



Annex to Erasmus+ Inter-Institutional Agreement

Institutional Factsheet

1. Institutional Information

1.1. Institutional details

Name of the institution	Justus Liebig University Giessen
Erasmus Code	D GIESSEN01
EUC	Nr. 29801
Institution website	www.uni-giessen.de
Online course catalogue	www.uni-giessen.de/cms/studium/studinfo/evv

1.2. Main contacts

Contact person	Julia-Sophie Rothmann
Responsibility	Erasmus Institutional Coordinator Contact person for Erasmus + partners
Contact details	Phone: +49 641 99 12131 - Fax: +49 641 99 12139 - Email: europa-aaa@admin.uni-giessen.de

Contact person	Julia Fitzthum
Responsibility	Contact person for inter-institutional agreements
Contact details	Phone: +49 641 99 12134 - Fax: +49 641 99 12139 - Email: europa-aaa@admin.uni-giessen.de

Contact person	Melinda Prather
Responsibility	Contact person for outgoing/incoming students
Contact details	Phone: +49 641 99 12132 - Fax: +49 641 99 12139 - Email: europa-aaa@admin.uni-giessen.de

2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	If applicable: Additional language	Recommended language of instruction level *
Student Mobility for Studies	Any	German	English in some courses	Minimum recommended level in German: B1
Staff Mobility for Teaching	Any	English		Minimum recommended level: B2

* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, please refer to our course catalogue.

2.2. Additional requirements

Information for disabled students

Accessibility: Guidance systems exist in all new buildings but not in the old ones. Elevators exist in most of the buildings.

Accommodation: wheelchair accessible study bedrooms are available: contact Studentenwerk Gießen – Studentisches Wohnen, Otto-Behaghel-Str. 23, 35394 Gießen www.studentenwerk-giessen.de/studentisches_wohnen or one of the above contact persons

Library: special computer labs for visually impaired (Braille) – braille pinter – reader to zoom texts – speech output available

Learning support: lendable braille typewriter, braille terminal, DAISY-player, screen readers and mobile induction loops

Assessments: extra time in examinations and similar compensations are possible

Contact person: Ms. Magdalena Kaim
Student Counselling Service
Unit for disabled students and students with a chronic disease
Goethestrasse 58, D-35390 Giessen, Germany
Tel: +49 641 99 16216; Email: studium-barrierefrei@uni-giessen.de

2.3. Calendar

2.3.1. Nomination Deadlines

Applications must reach our institution by:

Autumn term	June 15 th
Spring term	December 15 th

2.3.2. Decision Response

We will send our decision within 5 weeks.

2.3.3. Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period/the semester has finished at our institution.

2.3.4. Termination of Agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

3. Additional information

3.1. Grading system

www.uni-giessen.de/cms/mug/7/7_34_00_1

3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact person	Petra Schulze/Jessica Wilzek
Responsibility	International Students Advisors
Contact details	Phone: +49 641 99 121 43/74 - Fax: +49 641 99 12179 - Email: studium-international@uni-giessen.de

Website	www.uni-giessen.de/cms/international-pages/study/formalities/visa
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3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact person	Julia-Sophie Rothmann
Responsibility	Erasmus Institutional Coordinator
Contact details	Phone: +49 641 99 12131 - Fax: +49 641 99 12139 - Email: europa-aaa@admin.uni-giessen.de
Website	www.uni-giessen.de/cms/internationales/studieren/jlu/einreisen

3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Contact person	Julia-Sophie Rothmann
Responsibility	Erasmus Institutional Coordinator
Contact details	Phone: +49 641 99 12131 - Fax: +49 641 99 12139 - Email: europa-aaa@admin.uni-giessen.de
Website	www.uni-giessen.de/cms/acc/