



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2018-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details (email, phone) | Website (eg. of the course catalogue) |
|---------------------------------------------------------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| UNIVERSITY OF TETOVA Ilinden nn, 1200 Tetovo, Macedonia | MK TETOVO01 | Shpresa Ademi International Relations Officer Erasmus + Coordinator +389 44 356 514 erasmus@unite.edu.mk shpresa.ademi@unite.edu.mk | www.unite.edu.mk |
| YILDIZ TECHNICAL UNIVERSITY | TR ISTANBU07 | Prof. Dr. Bayram Ali Ersoy Institutional Erasmus Coordinator Tel: +90212383 5650/55 erasmus@yildiz.edu.tr incoming@yildiz.edu.tr Dr.Ayşe Karadağ | www.eu.yildiz.edu.tr/en |

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|--|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| | | Departmental Erasmus Coordinator, YTU Faculty of Chemical and Metallurgical Engineering, Dept. of Food Engineering, Esenler, Istanbul, Turkey Tel: +902123834583 Fax: +902123834571 | www.bologna2018.yildiz.edu.tr |
|--|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|

B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Study cycle [short cycle, 1 st , 2 nd or 3 rd] * | Number of student mobility periods | |
|---------------------------------------------------|---------------------------------------------------|-----------------------------------|------------------------|------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|-----------------------------------------|
| | | | | | Student Mobility for Studies [number of students/total number of months of the study periods*] | Student Mobility for Traineeships * |
| MK TETOVO01 | TR ISTANBU07 | 0721 | Food processing | 1st, 2nd or 3rd | 2/10 (2 students x5 months) | 1 / 2 (1 student x2 months=2 months) |
| TR ISTANBU07 | MK TETOVO01 | 0721 | Food processing | 1st, 2nd | 2/10 (2 students x5 months) | 1 / 2 (1 student x2 months=2 months) |

[*Optional: subject area code & name and study cycle are optional.]

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Number of staff mobility periods | |
|---------------------------------------------------|---------------------------------------------------|-----------------------------------|------------------------|------------------------------------------------------------------------------------------------|----------------------------------|
| | | | | Staff Mobility for Teaching [total number of days of teaching periods or average duration*] | Staff Mobility for Training * |

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

| | | | | | |
|-----------------|-----------------|------|-----------------|----------|---|
| MK TETOVO01 | TR ISTANBU07 | 0721 | Food processing | 2x5 days | - |
| TR ISTANBU07 | MK TETOVO01 | 0721 | Food processing | 2x5 days | - |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level ² | |
|-----------------------------------------|------------------------|---------------------------|---------------------------|-----------------------------------------------------------------|----------------------------------------------------------------|
| | | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
| MK TETOVO01 | 0721 | English | | B1 English | B2 English |
| TR ISTANBU07 | 0721 | English | Turkish | B1 English | B2 English |

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

ZUT Szczecin: Students with disabilities can be accepted after the consultation with the Faculty Coordinator and International Office (educational matters). Some lecture rooms and toilets accessible to wheelchairs. Disabled parking area. Friendly students. Some rooms accessible to wheelchairs are available in one of the student houses.

²For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

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- Exchange students should be nominated by the home institution.
- Exchange students are required to complete the online application module:
<https://ytuerasmus.yildiz.edu.tr/>
- YTU provides infrastructure for welcoming students and staff with disabilities.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term [month] | Spring term [month] |
|-----------------------------------------|-------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| MK TETOVO01 | June 15 | November 30 |
| TR ISTANBU07 | Online Application Period 15 th May-15 th July | Online Application Period 15 th October-15 th December |

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

MK TETOVO01: Macedonian grading scheme consists five grades with numerical equivalents: 10(excellent), 9 (very good), 8 (good), 7 (satisfactory), 6 (sufficient), 5 (fail). Passing grade is 6 (sufficient). Macedonian grading scheme does not have intermediate grades. State University of Tetova uses ECTS grading scale in addition to the national grade scheme.

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<http://www.bologna2018.yildiz.edu.tr/index.php?r=institution/grading>

2. Visa

The sending and receiving institutions will provide assistance, when required, in

securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|--------------------------------------|----------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| MK TETOVO01 | Erasmus@unite.edu.mk | www.unite.edu.mk |
| TR ISTANBU07 | incoming@yildiz.edu.tr +90 212 383 5655 | http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178 |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|--------------------------------------|----------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| MK TETOVO01 | Erasmus@unite.edu.mk | www.unite.edu.mk |
| TR ISTANBU07 | incoming@yildiz.edu.tr +90 212 383 5655 | http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178 |




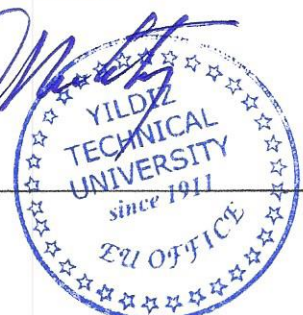
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------------|----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| MK TETOVO01 | Erasmus@unite.edu.mk | www.unite.edu.mk |
| TR ISTANBU07 | incoming@yildiz.edu.tr +90 212 383 5655 | http://www.eu.yildiz.edu.tr/ sayfa/17/Erasmus-Student- Network/185 |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ³ |
|-------------------------------|--------------------------------------------------------------------------------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| MK TETOVO01 | Prof.Dr.Arbër Çeliku Vice-Rector for International Relations | 28.08.2018 |   |
| TR ISTANBU07 | Assoc. Prof. Dr. Murat SARI Vice-Coordinator YTU International Relations | 07 SEP 2018 |   |

³Scanned signatures are accepted