



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	<u>Institutional:</u> Assoc.Prof.Dr. Bayram Ali Ersoy (Institutional Erasmus Coordinator) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/
		<u>Departmental:</u> Assist. Prof. Dr. Ahmet Celik (Department Coordinator: Agreement Promoter) Yildiz Technical University Mechanical Engineering Department Tel: +90 212 383 2906 E-mail: ahmetcelik6141@gmail.com	
		<u>Departmental:</u>	

<p>Yıldız Technical University</p>	<p>TR ISTANBU07</p>	<p>Assist. Prof. Dr. Ali Volkan Akkaya (<i>Department Coordinator: Contact Person for outgoing students</i>) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2786 E-mail: aakkaya@yildiz.edu.tr</p> <p>Research Assistant. Dr. Alper Uysal (<i>Department Coordinator: Contact Person for incoming students and incoming staffs</i>) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2807 E-mail: auysal@yildiz.edu.tr</p> <p>Assist. Prof. Dr. Orkun Ozener (<i>Department Coordinator: Contact Person for incoming students and incoming staffs</i>) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2900 E-mail: oozener@yildiz.edu.tr</p> <p>Research Assistant Dr. Mert Eglimez (<i>Department Coordinator: Contact Person for incoming students and incoming staffs</i>) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2842 E-mail: megilmez@yildiz.edu.tr</p> <p>Research Assistant Meltem Demirci (<i>Department Coordinator: Contact Person for incoming students and incoming staffs</i>) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2796 E-mail: mdemirci@yildiz.edu.tr</p>	
		<p><u>Institutional:</u></p> <p>mgr Daria Majka-Sitko – Erasmus Institutional Coordinator ul.Warszawska 24, 31-155 Kraków, Poland Tel.: +48 12 628 25 12,Fax: +48 12 628 25 04 E-mail: erasmus@pk.edu.pl</p> <p><u>Departmental:</u></p> <p>dr inż. Janusz Pobożniak – Departmental Coordinator – Faculty of Mechanical Engineering Al. Jana Pawła II 37, 31-864 Kraków, Poland Tel.: +48 12 628 32 62; fax: +48 12 648 20 10; e-mail: pobozniak@mech.pk.edu.pl</p>	

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
					[total number of months of the study periods or average duration*]	
TR ISTANBU07	PL KRAKOW03	0715	Mechanical Engineering	1 st , 2 nd , 3 rd	2*5=10	Only by individual agreement
PL KRAKOW03	TR ISTANBU07	0715	Mechanical Engineering	1 st , 2 nd , 3 rd	2*5=10	Only by individual agreement

FROM	TO	Subject	Subject	Number of staff mobility periods
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[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	area code [ISCED]	area name	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training
TR ISTANBU07	PL KRAKOW03	0715	Mechanical Engineering	2*5=10 days	2*5=10 days
		0715	Mechanical Engineering	2*5=10 days	2*5=10 days
PL KRAKOW03	TR ISTANBU07	0715	Mechanical Engineering	2*5=10 days	2*5=10 days
		0715	Mechanical Engineering	2*5=10 days	2*5=10 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English		B1	B2
PL KRAKOW03		English		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ISTANBU07: <http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/forspecialneeds>

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
	Application Deadline 31 st May	Application Deadline 31 st October

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR ISTANBU07: <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

Cracow University of Technology grading system

ECTS grade	Local grade	Description of the local grade
A	5.0	Very good
B	4.5	Better than good
C	4.0	Good
D	3.5	Better than satisfactory
E	3.0	Satisfactory
FX/F	2.0	Unsatisfactory (Fail)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx
PL KRAKOW03	Erasmus Office e-mail: erasmus@pk.edu.pl tel.: +48 12 628 2512	http://www.erasmus.pk.edu.pl/incoming.php

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749
PL KRAKOW03	Erasmus Office e-mail: erasmus@pk.edu.pl tel.: +48 12 628 2512	http://www.erasmus.pk.edu.pl/incoming.php


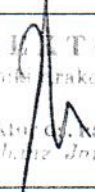
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation
PL KRAKOW03	Erasmus Office e-mail: erasmus@pk.edu.pl tel.: +48 12 628 2512	http://www.erasmus.pk.edu.pl/incoming.php

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature²
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	16 JUN 2014	
PL KRAKOW03	Prof. dr hab.inż. Dariusz BOGDAŁ	16 CZE. 2014	 Zup. REKTORA Politechniki Krakowskiej Prorektor ds. Nauki Prof. dr hab.inż. Jan Kuzior

² Scanned signatures are accepted