

Yıldız Technical University	TR ISTANBU07	<p>Departmental:</p> <p>Research Assistant. Dr. Binnur Sagbas (<i>Department Coordinator: Contact Person for incoming students, outgoing students and incoming staffs</i>) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2806 E-mail: bzeybek@yildiz.edu.tr</p> <p>Assist. Prof. Dr. Orkun Ozener (<i>Department Coordinator: Contact Person for incoming students and incoming staffs</i>) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2900 E-mail: oozener@yildiz.edu.tr</p> <p>Research Assistant Aslı Gunay (<i>Department Coordinator: Contact Person for incoming students and incoming staffs</i>) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2959 E-mail: gunay@yildiz.edu.tr</p>	
		<p>Institutional Coordinator: tadeusz.hryniewicz@tu.koszalin.pl +48 94 3478244</p> <p>http://www.tu.koszalin.pl/eng http://www.tu.koszalin.pl</p> <p>Mechanical Engineering Departmental Coordinator: maciej.majewski@tu.koszalin.pl +48 94-3478-352 Outgoing students: egbalasz@tu.koszalin.pl +48 94 3478655 Incoming students, staff: diana.drewczynska@tu.koszalin.pl +48 94 3478692</p>	



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	<p>Institutional:</p> <p>Assoc.Prof.Dr. Bayram Ali Ersoy (<i>Institutional Erasmus Coordinator</i>) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr</p>	http://www.bologna.yildiz.edu.tr/
		<p>Departmental:</p> <p>Assist. Prof. Dr. Ahmet Celik (<i>Department Coordinator: Agreement Promoter</i>) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2906 E-mail: ahmetcelik6141@gmail.com</p>	

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07	715	English		B1	B2
PL KOSZALI01	715	Polish	English	B1 Polish or B1 English ²	B2 Polish or B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ISTANBU07: <http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/forspecialneeds>

PL KOSZALI01 :

Documents required at Koszalin University of Technology: <http://llp-erasmus.tu.koszalin.pl/Erasmus1-International.htm>

- ✓ Learning Agreement ,
- ✓ Application Form,
- ✓ Accommodation Form (optional).

Koszalin University of Technology has the infrastructure to welcome students and staff with disabilities:

<http://www.tu.koszalin.pl/art/273>

<http://www.tu.koszalin.pl/kat/228>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period	Online Application Period

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

² B1 Polish or B1 English is compulsory.

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
Yıldız Technical University TR ISTANBU07	PL KOSZALI01	715	Mechanics and metal trades	1 st 2 nd , 3 rd	10 Students x 10 months = 100	Only by individual agreement
PL KOSZALI01	TR ISTANBU07	715	Mechanics and metal trades	1 st 2 nd , 3 rd	5 Students x 10 months = 50	Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training
Yıldız Technical University TR ISTANBU07	PL KOSZALI01	715	Mechanics and metal trades	3*10=30 days	2*5=10 days
PL KOSZALI01	TR ISTANBU07	715	Mechanics and metal trades	3*10=30 days	2*5=10 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

KOSZALI01	+48 94 3478692	http://llp-erasmus.tu.koszalin.pl/Erasmus1-International.htm
-----------	----------------	---

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749
PL KOSZALI01	diana.drewczynska@tu.koszalin.pl ; +48 94 3478692	http://www.tu.koszalin.pl/art/274

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation
PL KOSZALI01	diana.drewczynska@tu.koszalin.pl +48 94 3478692	http://akademiki.tu.koszalin.pl

	15 th May-15 th July	15 th October-15 th December
PL KOSZALI01	15 th June	15 th December

2. The receiving institution will send its decision within 4 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

The agreement will become operative on the date of signature of both universities and shall remain in force for a period of seven years. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

Koszalin University of Technology

local grade	ECTS grade	definition
5	A	very good
4,5	B	better than good
4	C	good
3,5	D	satisfactory
3	E	sufficient
2	F/FX	failed



2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx
PL	diana.drewczynska@tu.koszalin.pl	Erasmus student guide:

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	25 MAR 2014	 YILDIZ TECHNICAL UNIVERSITY since 1911 EU OFFICE
PL KOSZALI01	Prof. Tadeusz Bohdal DSc PhD, Rector	24.03.2014	 REKTOR prof. dr hab. inż. Tadeusz Bohdal

³ Scanned signatures are accepted