



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	<u>Institutional:</u> Assoc.Prof.Dr. Bayram Ali Ersoy (<i>Institutional Erasmus Coordinator</i>) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr Assist. Prof. Dr. Ahmet Celik (<i>Department Coordinator: Agreement Promoter</i>) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2906 E-mail: ahmetcelik6141@gmail.com	http://www.bologna.yildiz.edu.tr/

<p>Yıldız Technical University</p>	<p>TR ISTANBU07</p>	<p>Assist. Prof. Dr. Ali Volkan Akkaya (<i>Department Coordinator: Contact Person for outgoing students</i>) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2786 E-mail: aakkaya@yildiz.edu.tr</p> <p>Research Assistant. Dr. Alper Uysal (<i>Department Coordinator: Contact Person for incoming students and incoming staffs</i>) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2807 E-mail: auysal@yildiz.edu.tr</p> <p>Assist. Prof. Dr. Orkun Ozener (<i>Department Coordinator: Contact Person for incoming students and incoming staffs</i>) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2900 E-mail: oozener@yildiz.edu.tr</p> <p>Research Assistant Dr. Mert Egilmez (<i>Department Coordinator: Contact Person for incoming students and incoming staffs</i>) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2842 E-mail: megilmez@yildiz.edu.tr</p> <p>Research Assistant Meltem Demirci (<i>Department Coordinator: Contact Person for incoming students and incoming staffs</i>) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2796 E-mail: mdemirci@yildiz.edu.tr</p>	
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Uniwersytet Technologiczno Przyrodniczy w Bydgoszczy	PL BYDGOSZ02	ERASMUS Institutional Coordinator Małgorzata Jaroszewska +48 52 3749 299 jaroszewska@utp.edu.pl Faculty of Mechanical Engineering Marek Szczutkowski m.szczutkowski@utp.edu.pl	www.utp.edu.pl

B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods or average duration*]	
TR ISTANBU07	PL BYDGOSZ02	071	Engineering	1 st , 2 nd	2 (5 months)	To be declare
PL BYDGOSZ02	TR ISTANBU07	071	Engineering	1 st , 2 nd	2 (10 months)	To be declare

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
				[total number of days of teaching periods or average duration *]	
TR ISTANBU07	PL BYDGOSZ02	071	Engineering	1 (5 days)	2 (5 days)
PL BYDGOSZ02	TR ISTANBU07	071	Engineering	2 (5 days)	2 (5 days)

C. Recommended language skills

Receiving institution [Erasmus code]	Optional : Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English		B1	B2
PL BYDGOSZ02	all	English	Polish	B1	B2

D. Additional requirements

TR ISTANBU07: <http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/forspecialneeds>

PL BYDGOSZ02:

- Incoming teaching staff must be individually accepted by the UTP Faculty that coordinates the bilateral agreement. The acceptance will be based on the candidate's working plan and its adequacy to the teaching programme of the Faculty.
- Incoming non-teaching staff must be individually accepted by the department, service or unit concerned, based on the proposed working plan and the availability of the department, service or unit to host visitors.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
PL BYDGOSZ02	30th June	30th November

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

PL BYDGOSZ02:

Local grade	ECTS grade	% of successful students normally achieving the grade	Definition
5	A	10	EXCELLENT – outstanding performance with only minor errors
4,5	B	15	VERY GOOD – above the average standard but with some mistakes
4	C	30	GOOD – generally sound work with a number of notable mistakes
3,5	D	25	SATISFACTORY – acceptable but with significant mistakes and lack of knowledge
3	E	20	SUFFICIENT – work and results fulfil minimum criteria
2	F	-	FAIL – credit can be awarded when the student takes the course again

TR ISTANBU07: <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

2. Visa/Residence Permit

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx
PL BYDGOSZ02	jaroszevska@utp.edu.pl	http://www.msz.gov.pl/en/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus

Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:


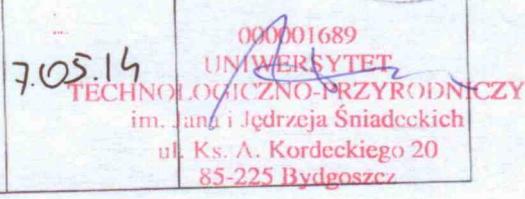
Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?C_SRT=15758577449206964749
PL BYDGOSZ02	jaroszevska@utp.edu.pl	http://www.utp.edu.pl/en/index.php

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL BYDGOSZ02	jaroszevska@utp.edu.pl	http://www.utp.edu.pl/en/index.php

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	07.05.2014	
PL BYDGOSZ02	Prof. Marek Bieliński Vice-Rector for External Affairs	7.05.14	

² Scanned signatures are accepted