



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy Institutional Erasmus Coordinator Tel: +90 212 383 2069 erasmus@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/
School of Pedagogical & Technological Education (ASPETE) 141 21 Heraklion, Athens, Greece	G ATHINE53	Maria Kantonidou Institutional Erasmus Coordinator ASPETE 141 21 Heraklion, Athens, Greece Tel. +30.2102896704 Fax: +30.2102823247 mkant@aspete.gr	http://www.aspete.gr/index.php?option=com_content&view=article&id=480&Itemid=445&lang=en

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
TR ISTANBU07	G-ATHINE53	0713	Electricity and Energy	1 st , 2 nd , 3 rd	1X5 months	Only by individual agreement
		0714	Electronics and Automation		1X5 months	
		0715, 0716	Mechanics and metal trades, Motor vehicles		1X5 months	
		0732	Building and civil engineering		1X5 months	
G-ATHINE53	TR ISTANBU07	0713	Electricity and Energy	1 st	1X5 months	Only by individual agreement
		0714	Electronics and Automation		1X5 months	
		0715, 0716	Mechanics and metal trades, Motor vehicles		1X5 months	
		0732	Building and civil engineering		1X5 months	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training
TR ISTANBU07	G-ATHINE53	Same as above	Same as above	3 (min. 2 days/8 hours)	3 (min. 5 days)
G ATHINE53	TRISTANBU07	Same as above	Same as above	3 (min. 2 days/8 hours)	3 (min. 5 days)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English		B1	B2
G-ATHINE53		English		B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

Partner institutions welcome student and staff with disabilities. Partner Institutions are advised to contact the International/Erasmus Office early enough to make sure that the student/staff member concerned can be accepted and that all necessary preparations have been made.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
G-ATHINE53	30 th May	15 st December

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement
In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

TR ISTANBU07: <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

G-ATHINE53: ASPETE uses a grading scale from 0 to 10, with 5 being the lowest passing grade.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx
G-ATHINE53	Student Care Office ; Departmental Erasmus Coordinator of the Receiving Dept. Contact details : Please check URL	http://www.aspete.gr/index.php?option=com_content&view=article&id=480&Itemid=445&lang=en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749
G-ATHINE53	Student Care Office ; Departmental Erasmus Coordinator of the Receiving Dept. Contact details : Please check URL	http://www.aspete.gr/index.php?option=com_content&view=article&id=480&Itemid=445&lang=en

4. Housing

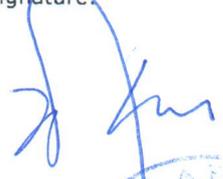
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information

sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation
G-ATHINE53	Student Care Office ; Departmental Erasmus Coordinator of the Receiving Dept. Contact details : Please check URL	http://www.aspete.gr/index.php?option=com_content&view=article&id=480&Itemid=445&lang=en

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
TR ISTANBU07	Assoc.Prof. Dr. Bayram Ali Ersoy Institutional Erasmus Coordinator	14.01.2014	Signature:  Stamp: 
G ATHINE53	Prof. John Chrysoulakis President of the Board	11.02.2014	Signature:  Stamp: 

³ Scanned signatures are accepted