



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	Institutional: Assoc.Prof.Dr. Bayram Ali Ersoy (<i>Institutional Erasmus Coordinator</i>) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr Assist. Prof. Dr. Ahmet Celik (<i>Department Coordinator: Agreement Promoter</i>) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2906 E-mail: ahmetcelik6141@gmail.com	http://www.bologna.yildiz.edu.tr/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Yıldız Technical University	TR ISTANBU07	<p> Assist. Prof. Dr. Ali Volkan Akkaya (<i>Department Coordinator: Contact Person for outgoing students</i>) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2786 E-mail: aakkaya@yildiz.edu.tr </p> <p> Research Assistant. Dr. Alper Uysal (<i>Department Coordinator: Contact Person for incoming students and incoming staffs</i>) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2807 E-mail: auysal@yildiz.edu.tr </p> <p> Assist. Prof. Dr. Orkun Ozener (<i>Department Coordinator: Contact Person for incoming students and incoming staffs</i>) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2900 E-mail: oozener@yildiz.edu.tr </p> <p> Assist. Prof. Dr. Muzaffer METİN (<i>Department Coordinator: Contact Person for incoming students and incoming staffs</i>) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2894 E-mail: megilmez@yildiz.edu.tr </p>	
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Yıldız Technical University	TR ISTANBU07	Research Assistant Meltem Demirci (Department Coordinator: Contact Person for incoming students and incoming staffs) Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2796 E-mail: mdemirci@yildiz.edu.tr	
Technical University of Applied Sciences Georg Agricola	D BOCHUM05	Erasmus Institutional Coordinator Mrs. Daniela Naumann- El Kady E- mail: naumann@tfh-bochum.de Tel: + 49 (0234) 968 3266	http://www.tfh-bochum.de/index.php?id=1877

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of October in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration*]
D BOCHUM05	TR ISTANBU07	0715	Mechanical and process engineering	1 st ; 2 nd	3 x 10 (10 months)
TR ISTANBU07	D BOCHUM05	0715	Mechanical and process engineering	1 st ; 2 nd	3 x 10 (10 months)

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
				[total number of days of teaching periods or average duration *]	
D BOCHUM05	TR ISTANBU07	0715	Mechanical and process engineering	1 (min. 8 days)	1 (min. 2 days)
TR ISTANBU07	D BOCHUM05	0734	Mechanical and process engineering	1 (min. 8 days)	1 (min. 2 days)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D BOCHUM05		GERMAN	ENGLISH	B1	B2
TR ISTANBU07		ENGLISH		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

D BOCHUM05:

- The selection criteria for students and staff are regulated by the sending university; measures for preparing, receiving and integrating mobile students and/or staff are organised by the receiving institution.
- Erasmus Incoming Students could choose courses from all the TFH departments which are adequate to their study programme.
- For the implementation of STA/STT-mobilities, a letter of invitation – issued by a TFH Georg Agricola contact person – is required.

TR ISTANBU07: <http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/forspecialneeds>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D BOCHUM05	15 th July	15 th January
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December

[* to be adapted in case of a trimester system]

D BOCHUM05:

Information on the application system is available at:

http://www.tfh-bochum.de/fileadmin/redaktion/Studierendenservice/Anmeldung_zum_Studium.pdf

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement. Notice about an unilateral termination of this agreement should be given at least one academic year ahead.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Grading system at TFH:

Grade	from	to
1.0	95%	100%
1.3	90%	94.99%
1.7	85%	89.99%
2.0	80%	84.99%
2.3	75%	79.99%
2.7	70%	74.99%
3.0	65%	69.99%
3.3	60%	64.99%
3.7	55%	59.99%
4.0	50%	54.99%
n.g	0%	49.99%

TR ISTANBU07: <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D BOCHUM05	International Office Tel: +49 234 968 3266 Fax: +49 234 968 3417 e-mail: naumann@tfh-bochum.de	http://www.tfh-bochum.de/index.php?id=1877
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D BOCHUM05	International Office Tel: +49 234 968 3266 Fax: +49 234 968 3417 e-mail: naumann@tfh-bochum.de	http://www.tfh-bochum.de/index.php?id=1877
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749

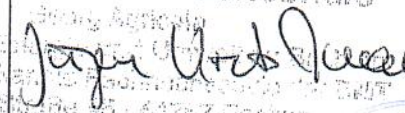
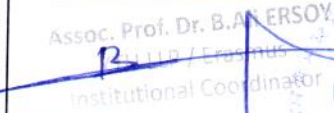
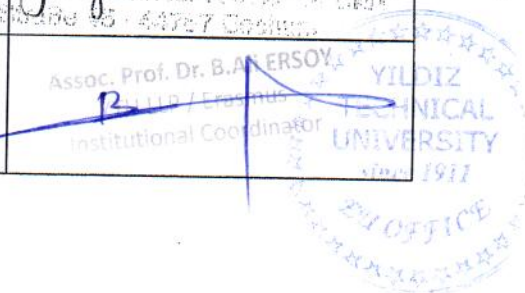
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution n [Erasmus code]	Contact details (email, phone)	Website for information
D BOCHUM05	DMT- Studierendenwohnheim Tel: +49 234 968 8241 Fax: +49 234 968 8290 e-mail: Jenny.Krzwion@dm- lb.de	http://www.tfh-bochum.de/index.php?id=1877 and http://www.tfh-bochum.de/index.php?id=521
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
D BOCHUM05	Prof. Dr. Jürgen Kretschmann President	6.11.2014	
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy Institutional Erasmus Coordinator	10 NOV 2014	 

⁵ Scanned signatures are accepted