

## Erasmus+ Programme

Inter-institutional agreement 2014/15 - 2020/21

Between	Ruhr-Universität Bochum
Institutional coordinator	Erasmus Code: D BOCHUM01 - ECHE Nr. : _____ Jutta Schmid, Institutional Erasmus Coordinator
Administrative contact	Jutta Schmid, Institutional Erasmus Coordinator International Office Universitätsstr. 150, 44601 Bochum Phone: +49 (0) 234 32 28763, Fax: +49 (0) 234 23 14684 Email: jutta.schmid@uv.rub.de
and	Yildiz Teknik Universitesi
Institutional coordinator	Erasmus Code: TR ISTANBU07 - ECHE Nr. : _____ Assoc. Prof. Dr. Bayram Ali ERSOY, Erasmus Institutional
Administrative contact	Coordinator Assoc. Prof. Dr. Bayram Ali ERSOY, Erasmus Institutional Coordinator Email: ersoya@yildiz.edu.tr

The institutions named above agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

## Mobility numbers: Student mobility for studies

Subject area	Study cycle	Direction	Number	Months (total)	Departmental Coordinators D BOCHUM01 / TR ISTANBU07
521 - Mechanics and metal work	FS	DE > TR	3	18	Dr.-Ing. Cemal Esen / Assist. Prof. Dr. Ahmet Çelik
521 - Mechanics and metal work	FS	TR > DE	3	18	Dr.-Ing. Cemal Esen / Assist. Prof. Dr. Ahmet Çelik

## Mobility numbers: Staff mobility for teaching

Subject area	Direction	Number	Weeks (total)	Departmental Coordinators D BOCHUM01 / TR ISTANBU07
521 - Mechanics and metal work	DE > TR	1	1	Dr.-Ing. Cemal Esen / Assist. Prof. Dr. Ahmet Çelik
521 - Mechanics and metal work	TR > DE	1	1	Dr.-Ing. Cemal Esen / Assist. Prof. Dr. Ahmet Çelik

The partners commit to amend the table above in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Further requirements and information for each institution are included in Annex 1 and Annex 2 to this Agreement ("Institutional fact sheets"). These annexes are an integral part of this Agreement. Both institutions agree to send an update of the institutional information to the other party if significant changes occur.

This Agreement is valid for the duration indicated above and may be updated or terminated by mutual agreement. In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## Signatures of the legal representatives/heads of institutions of both institutions

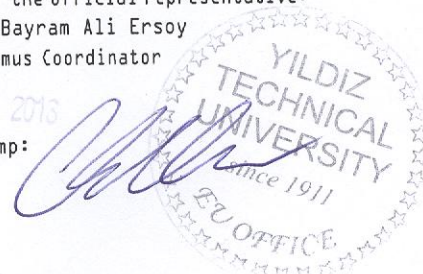
Ruhr-Universität Bochum  
Name and position of the official representative:  
Jutta Schmid  
Institutional Erasmus Coordinator

Date:  
Signature and stamp:



Yildiz Teknik Universitesi  
Name and position of the official representative:  
Assoc. Prof. Dr. Bayram Ali Ersoy  
Institutional Erasmus Coordinator

Date: 11 DEC 2013  
Signature and stamp:





Contact details of departmental coordinators

Field	SMS	SMP	STA	Departmental coordinator - D BOCHUM01	Departmental coordinator - TR ISTANBU07
521	X			Dr.-Ing. Cemal Esen Fakultät für Maschinenbau Phone: 25697, Fax: 14259 Email: Esen@lat.rub.de	Research Assistant. Dr. Örkun Özener Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2900 Fax: +90 212 261 6659 E-mail: <a href="mailto:oozener@yildiz.edu.tr">oozener@yildiz.edu.tr</a>
521			X	Dr.-Ing. Cemal Esen Fakultät für Maschinenbau Phone: 25697, Fax: 14259 Email: Esen@lat.rub.de	Research Assistant. Dr. Binnur Sagbas Yıldız Technical University Mechanical Engineering Department Tel: +90 212 383 2806 Fax: +90 212 261 6659 E-mail: <a href="mailto:bzeybek@yildiz.edu.tr">bzeybek@yildiz.edu.tr</a>

# Annex to Erasmus+ Inter-Institutional Agreement

## Institutional Factsheet of Ruhr-Universität Bochum

### 1. Institutional Information

#### 1.1. Institutional details

Name of the institution	Ruhr-Universität Bochum
Erasmus Code	D BOCHUM01
EUC	29880
Institution website	<a href="http://www.rub.de">www.rub.de</a>
Online course catalogue	<a href="http://www.ruhr-uni-bochum.de/studium/studieren/vorlesungsverzeichnisse">http://www.ruhr-uni-bochum.de/studium/studieren/vorlesungsverzeichnisse</a>

#### 1.2. Main contacts

Contact person	Ms Jutta Schmid
Responsibility	Central management of the ERASMUS+ programme Contact person for Erasmus + partners
Contact details	Phone: +49 234 3228763- Fax: +49 234 32 14684- Email: <a href="mailto:international@rub.de">international@rub.de</a>

Contact person	Ms Magdalena Bichmann/Mr Theodoros Markakidis
Responsibility	Contact persons for incoming exchange students
Contact details	Phone: +49 234 32 27248- Fax: +49 234 32 14684- Email: <a href="mailto:international@rub.de">international@rub.de</a>

Contact person	Ms Veronika Fuckel/ Ms Uta Baier /Ms Bärbel Klaffke
Responsibility	Contact persons for outgoing exchange students
Contact details	Phone: +49 234 3228913- Fax: +49 234 32 14684- Email: <a href="mailto:veronika.fuckel@uv.rub.de">veronika.fuckel@uv.rub.de</a> / <a href="mailto:uta.baier@uv.rub.de">uta.baier@uv.rub.de</a>

### 2. Detailed requirements and additional information

#### 2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	German English (only applies if selected courses are taught in English)	B 1 B 1
Staff mobility	Any	To be defined by the academic partners	To be defined by the academic partners

\* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



## 2.2. Additional requirements/information

The university welcomes students and staff with disabilities and offers the necessary facilities and support.

Useful information:

<http://www.akafoe.de/inklusion/>

## 2.3. Calendar

### 2.3.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

Autumn term	June 15th
Spring term	December 15th

### 2.3.2. Decision Response

We will send our decision within 4 weeks.

### 2.3.3. Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at the respective department.

### 2.3.4. Termination of Agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20xx will only take effect as of 1 September 20xx+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## 3. Additional information

### 3.1. Grading system

The grading scheme usually comprises five levels (with numerical equivalents; intermediate grades may be given): "Sehr Gut" (1) = Excellent/Very Good; "Gut" (2) = Good; "Befriedigend" (3) = Satisfactory; "Ausreichend" (4) = Sufficient; "Nicht ausreichend" (5) = Non-Sufficient/Fail. The minimum passing grade is "Ausreichend" (4). Some departments at RUB use grades given in percentage (100-0) or grade points (18-0).

### 3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact person	Mr. Theodoros Markakidis (Incoming) / Ms Veronika Fuckel (Outgoing)
Responsibility	Counseling for incoming students/outgoing students
Contact details	Phone: +49 234 32 27676- Fax: +49 234 32 14684- Email: <a href="mailto:international@uv.rub.de">international@uv.rub.de</a>
Website	<a href="http://international.rub.de/rubiss/start/">http://international.rub.de/rubiss/start/</a> <a href="http://international.rub.de/ausland/studium/programme/erasmus/orga">http://international.rub.de/ausland/studium/programme/erasmus/orga</a>

### 3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Contact person</b>	Mr Theodoros Markakidis (Incoming) / Ms Veronika Fuckel (Outgoing)
<b>Responsibility</b>	Counseling for incoming students/outgoing students
<b>Contact details</b>	<a href="mailto:International@rub.de">International@rub.de</a> / <a href="mailto:veronika.fuckel@uv.rub.de">veronika.fuckel@uv.rub.de</a>
<b>Website</b>	<a href="http://international.rub.de/gaststudis/gastbewerber.html.en">http://international.rub.de/gaststudis/gastbewerber.html.en</a>

### 3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

<b>Contact person</b>	Ms Magdalena Bichmann
<b>Responsibility</b>	Contact person for incoming students/accommodation
<b>Contact details</b>	Phone: +49 234 32 27248- Fax: +49 234 32 14684- Email: <a href="mailto:magdalena.bichmann@uv.rub.de">magdalena.bichmann@uv.rub.de</a>
<b>Website</b>	<a href="http://international.rub.de/gaststudis/accommodation/index.html.en">http://international.rub.de/gaststudis/accommodation/index.html.en</a>



# Annex to Erasmus+ Inter-Institutional Agreement

## Institutional Factsheet of

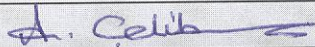
### 1. Institutional Information

#### 1.1. Institutional details

Name of the institution	Yıldız Technical University
Erasmus Code	TR ISTANBU07
EUC	222221-IC-1-2007-1-TR-ERASMUS-EUC-1
Institution website	<a href="http://www.eu.yildiz.edu.tr/">http://www.eu.yildiz.edu.tr/</a>
Online course catalogue	<a href="http://www.bologna.yildiz.edu.tr/">http://www.bologna.yildiz.edu.tr/</a>

#### 1.2. Main contacts

Contact person	Assoc.Prof.Dr. Bayram Ali Ersoy
Responsibility	<i>Institutional Erasmus Coordinator</i>
Contact details	Phone: +90 212 383 2069 Fax: +90 212 236 71 92 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a>

Contact person	Assist. Prof. Dr. Ahmet Celik
Responsibility	<i>Department Coordinator: Agreement Promoter</i> 
Contact details	Phone: +90 212 383 2906 Fax: +90 212 261 66 59 E-mail: <a href="mailto:ahmetcelik6141@gmail.com">ahmetcelik6141@gmail.com</a>

Contact person	Research Assistant. Dr. Orkun Ozener
Responsibility	<i>Department Coordinator: Contact Person for incoming students, outgoing students and incoming staffs</i>
Contact details	Phone: +90 212 383 2900 Fax: +90 212 261 66 59 E-mail: <a href="mailto:oozener@yildiz.edu.tr">oozener@yildiz.edu.tr</a>

Contact person	Research Assistant. Dr. Binnur Sagbas
Responsibility	<i>Department Coordinator: Contact Person for incoming students and incoming staffs</i>
Contact details	Phone: ++90 212 383 2804 Fax: +90 212 261 66 59 E-mail: <a href="mailto:bzeybek@yildiz.edu.tr">bzeybek@yildiz.edu.tr</a>

Contact person	Research Assistant Asli Gunay
Responsibility	<i>Department Coordinator: Contact Person for incoming students and incoming staffs</i>
Contact details	Phone: +90 212 383 2959 Fax: +90 212 261 66 59 E-mail: <a href="mailto:gunay@yildiz.edu.tr">gunay@yildiz.edu.tr</a>



## 2. Detailed requirements and additional information

### 2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	521	English	B1
Staff mobility	521	English	B2

\* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

### 2.2. Additional requirements/information

The university welcomes students and staff with disabilities and offers the necessary facilities and support. Useful information:

### 2.3 Calendar

#### 2.2.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

Autumn term	Online Application Period	15 <sup>th</sup> May-15 <sup>th</sup> July
Spring term	Online Application Period	15 <sup>th</sup> October-15 <sup>th</sup> December

#### 2.2.2. Decision Response

We will send our decision within 4 weeks.

#### 2.2.3. Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at the respective department.

#### 2.2.4. Termination of Agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20xx will only take effect as of 1 September 20xx+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## 3. Additional information

### 3.1. Grading system

TR ISTANBU 07 : <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>



### 3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact person	
Responsibility	
Contact details	incoming@yildiz.edu.tr
Website	<a href="http://www.konsolosluk.gov.tr/tr/en/start.aspx">http://www.konsolosluk.gov.tr/tr/en/start.aspx</a>

### 3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact person	
Responsibility	
Contact details	incoming@yildiz.edu.tr
Website	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a>

### 3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Contact person	
Responsibility	
Contact details	incoming@yildiz.edu.tr
Website	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation</a>