

5 OK!



**Erasmus+ Programme Key Action 1 – Mobility for learners and staff –
Higher Education Student and Staff Mobility Inter-institutional agreement
2014-2021 between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education Institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details	Website
BRNO UNIVERSITY OF TECHNOLOGY	CZ BRNO01	Erasmus Institutional Coordinator: Bc. Tomas Lady Antoninska 1 601 90 Brno, Czech Republic +420 541 145 145 A: +420 541 145 115 E: lady@ro.vutbr.cz	www.vutbr.cz
FACULTY OF ARCHITECTURE		Erasmus Departmental Coordinator: doc. Ing. arch. Jiri Palacky Ph. D. vice-dean for international relations, Pova 5 639 00 Brno, Czech Republic. +420 541 146 673 A: +420 541 146 623 E: palacky@fa.vutbr.cz	www.fa.vutbr.cz
YILDIZ TECHNICAL UNIVERSITY	TR ISTANBU07	Erasmus Institutional Coordinator: Assoc. Prof. Dr. Bayram Ali Ersoy YILDIZ TECHNICAL UNIVERSITY, Institutional Erasmus Office, Besiktas 34349 Istanbul, Turkey	http://www.yildiz.edu.tr/en/course catalogue
FACULTY OF ARCHITECTURE		Erasmus Departmental Coordinator: Assoc. Prof. Dr. Birgul Çolakoglu YIU Faculty of Architecture, Besiktas 34349 Istanbul, Turkey Phone: +90 212 3832651 Fax: +90 212 2618929 E-mail: ilp_arch@yildiz.edu.tr ilp_ytu_mim@gmail.com	http://www.mim.yildiz.edu.tr/en/mim/4/Curricula/15/

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

BRNO - ISTANBU07

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area		Number of student mobility periods		
		Code (ISCED)	Name	Study cycle (short cycle, 1 st , 2 nd or 3 rd)	Student Mobility for Studies (total number of months of the study periods or average duration)	Student Mobility for Traineeships
CZ BRNO01	TR ISTANBU07	581	Architecture	1 st , 2 nd , 3 rd	2x6=12	N/A
TR ISTANBU07	CZ BRNO01	581	Architecture	1 st , 2 nd , 3 rd	2x6=12	N/A

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements, in accordance with the Commission, for Student Mobility for Traineeships or Staff Mobility for Training Institutions may agree to cooperate on the organisation of traineeship, in this case they should indicate the number of students that they intend to send to the partner country. Total duration is months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area ¹		Number of staff mobility periods	
		Code (ISCE 2)	Name	Staff Mobility for Teaching (total number of days, or teaching periods or average duration ³)	Staff Mobility for Training
CZ BRNO01	TR ISTANBU07	581	Architecture	1 teacher: 1 week 8 h	1 person: 1 week
TR ISTANBU07	CZ BRNO01	581	Architecture	1 teacher: 1 week 8 h	1 person: 1 week

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for preparing students to its nominated language so that they can have the recommended language skills at the start of the study or teaching period.

Receiving institution [Erasmus code]	Optional Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies (Minimum recommended level: B1)	Staff Mobility for Teaching (Minimum recommended level: B2)
CZ BRNO01		EN		B1	B2
TR ISTANBU07		EN		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff, measures for preparing, receiving and integrating mobile students and/or staff.]
[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term ⁵ [month]	Spring term ⁶ [month]
CZ BRNO01	November 15 ⁷	May 31 ⁸
TR ISTANBU07	December 20 ⁷	June 20 ⁸

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution at the end of August at the latest.
4. Termination of the agreement:

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

A link to the Brno University of Technology grading system: <https://www.vutbr.cz/en/official-notice-board/internal-regulations/internal-regulations-f19049/study-and-examination-regulations-d39324/regulations-for-studies-pdf-p38525>

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁹. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://www.cerl.eu/cefr/>

2. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
CZ BRNO01	Info@fa.vutbr.cz +420 541 146621	http://ec.europa.eu/social/main.jsp?catId=559 http://www.vzp.cz/en/insurance-for-foreigners.php
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/was/oc/faj/en?CSRT=15758577449206964749

3. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:


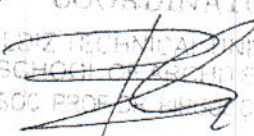
Institution (Erasmus code)	Contact details (email, phone)	Website for information
CZ BRNO01	Info@fa.vutbr.cz +420 541 146621	http://www.mvcr.cz/mvcren/article/information-for-schools-and-students.aspx
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?re=infoforstudents/accommodation

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
CZ BRNO01	Info@fa.vutbr.cz +420 541 146621	http://www.kam.vutbr.cz/englist/
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.es.yildiz.edu.tr/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution (Erasmus code)	Name, function	Date	Signature
CZ BRNO01	doc. Ing. arch. Jiri Palacky, Ph.D. Departmental Coordinator	21/11/2013	
TR ISTANBU07	Assoc. Prof. Dr. Birgul Çolakoğlu Departmental Coordinator	02/12/2013	 COORDINATOR YILDIZ TECHNICAL UNIVERSITY SCHOOL OF ENGINEERING ASSOC. PROF. DR. BIRGUL ÇOLAKOĞLU