



## Inter-institutional agreement 2019-2022 between programme countries

### Minimum requirements for the sector of higher music education

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme and to respect the quality requirements of the Erasmus Charter for Higher Education. Both parties will endeavour to carry out the agreement to the best of their abilities but reserve the right to withdraw in cases where reciprocity proves impossible and standards are not met. Both parties will also reserve the right to choose the incoming students based on their level, available funding and staff resources.

### A. Information about higher education institutions

	Institution 1	Institution 2
Name of the institution (and department, where relevant)	Yıldız Technical University/ Faculty of Art and Design / Music and Performing Arts	Ķāzeps Vītols Latvian Academy of Music
Address	Yıldız Teknik Üniversitesi Davutpaşa Kampüsü Sanat ve Tasarım Fakültesi Taşbina 34220 Esenler İstanbul Türkiye	K. Barona street 1, Riga LV-1050, Latvia
Erasmus Code	TR ISTANBU07	LV RIGA05
Website: Homepage	<a href="http://www.mssb.yildiz.edu.tr">http://www.mssb.yildiz.edu.tr</a>	<a href="http://www.jvlma.lv">www.jvlma.lv</a>
Website English Language page	<a href="http://www.mssb.yildiz.edu.tr/en">http://www.mssb.yildiz.edu.tr/en</a>	<a href="http://www.jvlma.lv/english/page/1352.html">http://www.jvlma.lv/english/page/1352.html</a>
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### B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Indicative number of Student mobility periods					
			A. Student Mobility for Studies			B. Student Mobility for Traineeships		
			Study cycle	No. of students	Average duration	Study cycle	No. of students	Average duration
TR ISTANBU07	LV RIGA05	0215 0114	All	1 to 3	5-10 months			
LV RIGA05	TR ISTANBU07	0215 0114	All	1 to 3	5-10 months			
			Indicative number of Staff mobility periods					
			C. Staff Mobility for Teaching			D. Staff Mobility for Training		
			No. of staff		Average duration	No. of staff		Average duration
TR ISTANBU07	LV RIGA05	0215 0114	1		2 - 3 days	1		3 - 5 days
LV RIGA05	TR ISTANBU07	0215 0114	1		2 - 3 days	1		3 - 5 days

## Appendix: additional information (to be regarded as part of the agreement)

### 1. Grading Systems of the institutions

Institution [Erasmus code]	Brief Description of Grading System (or link to relevant webpage)			
TR ISTANBU07	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading">http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading</a>			
LV RIGA05	<b>Level of competence</b>	<b>Grade</b>	<b>Explanation</b>	<b>Approx. ECTS grade</b>
	Very High	10	With distinction	A
		9	Excellent	A
	High	8	Very good	B
		7	Good	C
	Medium	6	Almost good	D
		5	Satisfactory	E
		4	Almost satisfactory	E/FX
	Low	3-1	Unsatisfactory	Fail

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178">http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178</a>
LV RIGA05	<a href="mailto:anita.alksne@jvlma.lv">anita.alksne@jvlma.lv</a> <a href="mailto:vita.silina@jvlma.lv">vita.silina@jvlma.lv</a>	<a href="http://www.pmlp.gov.lv/en/home/services/visas-and-invitations/">http://www.pmlp.gov.lv/en/home/services/visas-and-invitations/</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178">http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178</a>
LV RIGA05	EHIC	<a href="http://www.vmnvd.gov.lv/en/nhs-services/european-health-insurance-card-ehic">http://www.vmnvd.gov.lv/en/nhs-services/european-health-insurance-card-ehic</a>
	<a href="mailto:anita.alksne@jvlma.lv">anita.alksne@jvlma.lv</a> <a href="mailto:vita.silina@jvlma.lv">vita.silina@jvlma.lv</a>	<a href="http://www.jvlma.lv/english/page/1030.html">http://www.jvlma.lv/english/page/1030.html</a>



### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Institution [Erasmus code]	Language(s) of instruction 1	Language (s) of instruction 2	Recommended level in language of instruction (students and staff) <sup>1</sup> Please give brief statement or provide link to information on website
TR ISTANBU07	English	Turkish	B1 (students) B2 (staff) The knowledge of Turkish is not required
LV RIGA05	English	Latvian	B1 (students), B2 (staff), The knowledge of Latvian is not required

### D. Any additional requirements

Institution [Erasmus code]	Additional requirements [e.g. selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff; infrastructure to welcome students and staff with disabilities.]
TR ISTANBU07	-
LV RIGA05	-

### E. Calendar

Applications/information on nominated students must reach the receiving institution by:



Institution [Erasmus code]	Term	Application Deadline	Average time taken for decision	Academic Year dates Please give link to calendar on Website
TR ISTANBU07	Fall	May 15th	July 15th	Mid-September – Mid-January
	Spring	October 15th	December 15th	Mid-February – Mid-June
LV RIGA05	Fall	May 15 <sup>th</sup>	End of May	September 1 – January 20
	Spring	November 15 <sup>th</sup>	End of November	February 1 – June 15

A Transcript of Records for each student accepted on a period of mobility for study will be issued by the receiving institution not later than 5 weeks after the assessment period has finished at the receiving HEI.

### F. Termination of the agreement

Notice of at least one academic year should be given for the termination of the agreement. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

### G. Signatures of the institutions (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
TR ISTANBU07	Prof. Dr. Murat Sari Institutional Vice Coordinator	17.05.2019	
LV RIGA05	Assoc.prof. Dr. Maija Sipola, Vice-rector for International Relations	14.05.2019	

<sup>1</sup> The use of the Common European Framework of Reference for Languages (CEFR) is recommended.

<sup>2</sup> Scanned signatures are accepted

#### 4. Housing

The receiving institution will guide mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	YTU does not arrange accommodation for exchange students. You can either search for private dormitories or rent/share flats with other students. ESN YILDIZ and your buddy may help you in finding accommodation. <a href="http://www.eu.yildiz.edu.tr/sayfa/17/Erasmus-Student-Network/185">http://www.eu.yildiz.edu.tr/sayfa/17/Erasmus-Student-Network/185</a> <a href="https://yildiz.esnturkey.org/accommodation">https://yildiz.esnturkey.org/accommodation</a>
LV RIGA05	<a href="mailto:anita.alksne@jvlma.lv">anita.alksne@jvlma.lv</a> <a href="mailto:vita.silina@jvlma.lv">vita.silina@jvlma.lv</a>	JVLMA does not have its own student dormitories but there are a lot of reasonable-priced rooms and apartments for rent in Riga. Depending on the availability, rooms can be reserved also in the Student Residence PRIMA of the University of Latvia <a href="http://www.lu.lv/eng/services/accommodation/">http://www.lu.lv/eng/services/accommodation/</a>