Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2019-2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Sapienza University of Rome	I ROMA01	**Institutional Coordinator** Rector's Delegate for International Mobility and Erasmus Institutional LUCIANO SASO **Bilateral Agreement Promoter** Prof. Romi Raffaella Sapienza Universita di Roma, Dipartimento DICEA Via Eudossiana, 18 – 00184 Roma Tel. +39 06.44585034; raffaella.pomi@uniroma1.it **Academic Coordinator** FABIO GIULII CAPPONI fabio.giuliicapponi@uniroma1.it **Administrative Officer** Clara D'Eletto Via Eudossiana, 18 00184 ROMA	

		Tel: +39 06 44585713 E-mail: ingerasmus@uniroma1.it	
Yildiz Technical University	TR ISTANBU07	**Institutional Coordinator** Prof. Bayram Ali Ersoy +90 212 383 5650/55 erasmus@yildiz.edu.tr incoming@yildiz.edu.tr **Departmental Coordinator** Assoc. Prof. Selami Demir Faculty of Civil Engineering Department of Enviromental Engineering Davutpasa Campus 34220 Esenler Istanbul seldemir@yildiz.edu.tr	www.eu.yildiz.edu.tr/en www.bologna2018.yildiz.edu.t

B. Mobility numbers1 per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1st, 2nd or 3rd] *	Number of student mobility periods	
					Student Mobility for Studies [number of students/total number of months of the study periods *]	Student Mobility for Traineeships *
I ROMA01	TR ISTANBU07	0712	Environmental Engineering	2nd	1x6	Only by individual agreement
TR ISTANBU07	I ROMA01	0712	Environmental Engineering	2nd	1x6	Only by individual agreement

[*Optional: subject area code & name and study cycle are optional.]

FROM	TO	Subject area	Subject area name	Number of staff mobility periods

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[1] Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	code * [ISCED]	*	Staff Mobility for Teaching [total number of days of teaching periods of average duration *]	Staff Mobility for Training *
I ROMA01	TR ISTANBU07	0712	Environmental Engineering	2x7 days	-
TR ISTANBU07	I ROMA01	0712	Environmental Engineering	2x7 days	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc-tion 1	Language of instruc-tion 2	Recommended language instruction level		
				Student Mobility for Studies [Minimum recommended level: B1]	Staff for Te recomm	for level:
I ROMA01	0712	Italian	English	See info sheet	See inf	
TR ISTANBU07	0712	English	Turkish	B1 English	B2 Eng	

For more details on the language of instruction recommendations, see the course catalog institution [Links provided on the first page].

D. Additional requirements

I ROMA01

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[2] For an easier and consistent understanding of language requirements, use of the Common European work of Reference for Languages (CEFR) is recommended, see
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

TR ISTANBU07

- Exchange students should be nominated by the home institution.
- Exchange students are required to complete the online application module: https://ytuerasmus.yildiz.edu.tr/
- YTU provides infrastructure for welcoming students and staff with disabilities.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
I ROMA01	See info sheet	See info sheet
TR ISTANBU07	Online Application Period 15th May-15th July	Online Application Period 15th October-15th December

2. The receiving institution will send its decision within 4 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

I ROMA01

TR ISTANBU07

http://www.bologna2018.yildiz.edu.tr/index.php?r=institution/grading

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and

information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA01	See info sheet	See info sheet
TR ISTANBU07	incoming@yildiz.edu.tr +90 212 383 5655	http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA01	See info sheet	See info sheet
TR ISTANBU07	incoming@yildiz.edu.tr +90 212 383 5655	http://www.eu.yildiz.edu.tr/sayfa/1... a,- Residence-Permit,-Insurance/178

4. Housing

The receiving institution will guide incoming mobile participants ı finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and formation sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA01	See info sheet	See info sheet
TR ISTANBU07	incoming@yildiz.edu.tr +90 212 383 5655	http://www.e... edu.tr/ sayfa/17/Eras... ident- Network/185

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Sign.
I ROMA01	LUCIANO SASO Erasmus Institutional Coordinator and Rector's Delegate for International Mobility FABIO GIULII CAPPONI Academic Coordinator RAFFAELLA ROMI Bilateral Agreement Promoter	12/11/2018	
TR ISTANBU07	Bayram Ali ERSOY Institutional Coordinator Selami DEMIR Departmental Coordinator	13/11/2018	

SAPIENZA UNIVERSITA' DI ROMA
Facoltà di Ingegneria Civile e Industriale
Coordinatore Accademico della Mobilità
Erasmus +
Prof. Fabio Giulii Capponi

³ Scanned signatures are accepted