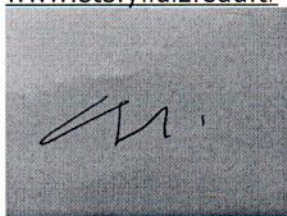# Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional[1] agreement 2014-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A.   Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (e.g. of the course catalogue)
Yıldız Technical University/ Faculty of Art and Design/Music and Performing Arts Istanbul	**TR ISTANBU07**	Departmantal Coordinator Ass. Prof. Çiğdem Erken cigdemerken@gmail.com +905326159639	www.sts.yildiz.edu.tr
SAINT LOUIS MUSIC CENTER SRL	**I ROMA 30**	IRC Dr. Marzia Bagli marzia@slmc.it +39 (0)6 6991080/ +39 3287270999	www.slmc.it www.saintlouiscollege.eu

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[1] Inter-institutional agreements can be signed by **two or more** higher education Institutions

B. Mobility numbers[2] per academic year

If the agreement is signed for more than one academic year, the partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods	
					Student Mobility for Studies	**Student Mobility for Traineeships**
TR ISTANBU07	I ROMA30	0215	Music	Bachelor	18 (2 students x 9 months)	24 (2 students X 2 till 12 months)
I ROMA30	TR ISTANBU07	0215	Music and Performing Arts	Bachelor	18 (2 students x 9 months)	24 (2 students X 2 till 12 months)

Please note that the number of months indicated above is the number of months per student, and NOT the sum of months for all students.

*Optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training.

FROM	TO	Subject area code	Subject area name	Study cycle	Number of staff mobility periods	
					Staff Mobility for Teaching	**Staff Mobility for Training**
TR ISTANBU07	I ROMA30	0215	Music	Bachelor	2 people / 7 days	2 people / 7 days
I ROMA30	TR ISTANBU07	0215	Music and Performing Arts	Bachelor	2 people / 7 days	2 people / 7 days

Please note that the number of hours/weeks indicated above is the number of hours/weeks per staff mobility, and NOT the sum of hours/weeks for all staff mobilities.

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

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[2] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*:* http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

Institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
I ROMA30	Music	Italian	English	B2 English, B1 Italian, No certificate required	Preferably B2 English
TR ISTANBU07	Music and Performing Arts	English	Turkish	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

Partner institution: I ROMA30

Selection criteria for both incoming and outgoing students:
- Compatibility of courses and subjects to be attended
- Music skills and knowledge (to be proved by means of audio/video supports)
- Language skills (B1 Italian, B2 English)
- Available places

Students and staff with disabilities may be accepted upon prior confirmation.
Staff mobility projects for teaching are subject to the acceptance of the relative Department.
Tutoring and Buddy System available.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Applications : 15th May - 15th July	Applications : 15th Oct - 15th Dec
I ROMA30	1 May	1 November

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within **6**weeks.

3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI. *[It should*

normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 November 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Institution (Erasmus Code)	Additional requirements [e.g. selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff, infrastructure to welcome students and staff with disabilities.]
I ROMA 30	Italian grading system: 30/30 FX/F under 18: fail E 18 to 23: sufficient D 24 to 27: satisfactory/good C 27 to 28: good/very good B 29 to 30: very good/excellent A 30 cum laude: outstanding
TR ISTANBU07	Achievement Grade Coefficient Achievement Degree AA 4.00 Excellent BA 3.50 Very good BB 3.00 Good CB 2.50 Average CC 2.00 Satisfactory DC 1.50 Provisionally Successful DD 1.00 Fail FD 0.50 Fail FF 0.00 Fail F0 0.00 NA G: Pass K: Fail İ: Leave of Absence M: Exemption E: Incomplete

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Erasmus code	Contact details	Website
TR ISTANBU07	erasmus@yildiz.edu.tr incoming@yildiz.edu.tr	http://www.goc.gov.tr/main/Eng_3 https://e-ikamet.goc.gov.tr/
I ROMA30	No visa required for European students maeve@slmc.it	Further information for citizens registration: http://www.poliziadistato.it/articolo/1038 7/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Erasmus code	Contact details	Website
TR ISTANBU07	erasmus@yildiz.edu.tr incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749 https://e-ikamet.goc.gov.tr/
I ROMA 30	Free health insurance for students owning a T.E.A.M. Card maeve@slmc.it	http://ec.europa.eu/social/main.jsp?catId=559 www.aslrma.com/auslromaa/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Erasmus code	Contact details	Website
TR ISTANBU07	erasmus@yildiz.edu.tr incoming@yildiz.edu.tr	http://www.eu.yildiz.edu.tr/en/sayfa/8/Erasmus-Student-Network/185

I ROMA 30	No student lodgings. Help in finding accommodation provided for by Saint Louis International Office maeve@slmc.it	http://saintlouiscollege.eu/en/home-ingl/living-in-rome Student Accommodation system offered by the external agency "Sturent" http://www.sturent.it/ No internal student lodgings. Help in finding accommodation provided for by Saint Louis International Office, too.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[3]
TR ISTANBU07	**Prof.Dr. Bayram Ali Ersoy** *Institutional Erasmus Coordinator*	0.5 JUL 2017	
I ROMA30	Dr. Stefano Mastruzzi Director	13/07/17	

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