



# Erasmus+ Programme



Università  
degli Studi  
della Campania  
Luigi Vanvitelli

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2018-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
<b>YILDIZ TECHNICAL UNIVERSITY</b> <b>DEPARTMENT OF CIVIL ENGINEERING</b>	TR ISTANBU07	<b>Institutional:</b> Prof. Dr. Ali Rıza BÜYÜKUSLU (Coordinator) Tel: +90 212 383 5650 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/">http://www.bologna.yildiz.edu.tr/</a>
		<b>Departmental:</b> Assist. Prof. Dr. Rıza Secer Orkun KESKİN Tel: +90 212 383 5219 E-mail: <a href="mailto:okeskin@yildiz.edu.tr">okeskin@yildiz.edu.tr</a>	
<b>Università degli Studi della Campania “Luigi Vanvitelli”</b>	I NAPOLI09	<b>Erasmus Administrative Contact:</b> <b>Dott. Carmela Luise</b> Head of International Office Ufficio Internazionalizzazione International Relations Office	<a href="http://www.unicampania.it">www.unicampania.it</a>

		Viale Lincoln, 5 palazzina B 81100 Caserta (Italy) Tel +39 0823274296/97/99 Fax +39 0823274298 <a href="mailto:erasmus@unicampania.it">erasmus@unicampania.it</a>	<a href="http://www.unina2.it/index.php/internazionale">http://www.unina2.it/index.php/internazionale</a>
		<b>Erasmus Departmental Coordinator:</b> Dipartimento di Ingegneria Civile, Design, Edilizia e Ambiente <b>Prof. Armando Di Nardo, Ph.D.</b> Real casa dell'Annunziata-Via Roma, 29 81031 Aversa (CE)- Italy Tel.: +39 081 5010391 +39 3358006630 E-mail: <a href="mailto:armando.dinardo@unicampania.it">armando.dinardo@unicampania.it</a>	<a href="http://www.dicdea.unina2.it/">http://www.dicdea.unina2.it/</a>  <a href="http://www.dicdea.unina2.it/it/didattica">http://www.dicdea.unina2.it/it/didattica</a>

## B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
TR ISTANBU07	I NAPOLI09	0732	Building and Civil Engineering	1 <sup>st</sup> , 2 <sup>nd</sup>	3x10=30	Only by individual agreement
I NAPOLI09	TR ISTANBU07	0732	Building and Civil Engineering	1 <sup>st</sup> , 2 <sup>nd</sup>	3x10=30	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days]	Staff Mobility for Training



				of teaching periods or average duration *]	
TR ISTANBU07	I NAPOLI09	0732	Building and Civil Engineering	2 teachers/1 week	Only by individual agreement
I NAPOLI09	TR ISTANBU07	0732	Building and Civil Engineering	2 teachers/1 week	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English		B1	B2
I NAPOLI09		italian		B1	B1\B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

**TR ISTANBU07:** Exchange students are required to complete the online application (<http://www.ytuerasmus.yildiz.edu.tr>) by the deadlines and electronically attach the following documents: Application Form, Learning Agreement and Dormitory Application Form (if necessary).

The physical infrastructure and the living conditions at the Yildiz Technical University are aimed at providing a welcoming environment for the disabled students and staff members.

<sup>1</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## I NAPOLI09:

### APPLICATION FORM:

First of all you must download the application form and learning agreement by our website on:

<http://www.unina2.it/index.php/international/international-students>

Then you must fill, sign the form, acquire the signature and stamp of their Department or Institute Coordinator on the document, scan it and send the PDF file by email to [erasmus@unicampania.it](mailto:erasmus@unicampania.it)

(NO PAPER DOCUMENTS AND FORMS HAVE TO BE SENT TO THE INTERNATIONAL OFFICE).

The application form will be accepted ONLY if we receive the document signed and stamped by the Department or Institute Coordinator of the home institution.

Persons with disabilities can find some information to this web site <http://www.disabili.unina2.it>

<http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/forspecialneeds>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December
I NAPOLI09	1st semester or full academic year  From April 1st until June 30th	2nd semester deadlines  From September 1st until November 30th

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*



**I NAPOLI09:**

**Decision Response:** As receiving institution the The Università degli Studi della Campania "Luigi Vanvitelli" will send its decision within 4 weeks.

**Transcripts of Records:** A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished.

**Termination of Agreement:** A unilateral decision to discontinue the exchanges notified to the other party by 1 November 20XX will only take effect as on 1st September 20XX+1. Neither the European Commission or the National Agencies can be held responsible in case of a conflict.

**F. Information****1. Grading systems of the institutions****TR ISTANBU07:**

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

**2. Visa and Residence Permit**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	International Office-mail: <a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a> Tel.: +90 212 383 20 69	<a href="http://www.goc.gov.tr/main/Eng_3">http://www.goc.gov.tr/main/Eng_3</a> <a href="https://e-ikamet.goc.gov.tr/">https://e-ikamet.goc.gov.tr/</a>
I NAPOLI09	Ufficio Internazionalizzazione Viale Lincoln, 5 palazzina B - 81100 Caserta (Italy) Tel +39 0823274296/97/99 - Fax +39 0823274298 <a href="mailto:erasmus@uncampania.it">erasmus@uncampania.it</a>	Non EU Students must contact the Italian Embassy Consulate in their city of residence to check on visa requirements for a study period in Italy.

**3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	International Office-mail: <a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a> Tel.: +90 212 383 20 69	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a>  <a href="https://e-ikamet.goc.gov.tr/">https://e-ikamet.goc.gov.tr/</a>
I NAPOLI09	Ufficio Internazionalizzazione Viale Lincoln, 5 palazzina B - 81100 Caserta (Italy) Tel +39 0823274296/97/99 - Fax +39 0823274298 <a href="mailto:erasmus@unicampania.it">erasmus@unicampania.it</a>	Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. <a href="http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm">http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm</a> . <b>Healthcare Information</b> In Italy, healthcare through the National Health Service (SSN) is available also for foreign citizens who are temporary residents. EU citizens must have the European Health Insurance Card, while non-EU citizens must show proof of coverage by health insurance. Health care is provided by local health enterprise (ASL: Azienda Sanitaria Locale), which releases a card that necessary to access health needs (general and specialised practice, hospitalisation etc.). For detailed information visit: <a href="http://www.aslna1.napoli.it/servizi.asp">www.aslna1.napoli.it/servizi.asp</a> - <a href="http://www.aslcaserta.it/portale/Default.aspx">www.aslcaserta.it/portale/Default.aspx</a>

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.



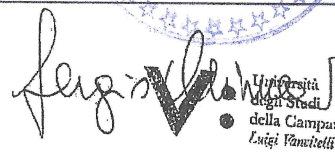

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	International Office-mail: <a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a> Tel.: +90 212 383 20 69	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation</a>
I NAPOLI09	Ufficio Internazionalizzazione Viale Lincoln, 5 palazzina B - 81100 Caserta (Italy) Tel +39 0823274296/97/99 - Fax +39 0823274298 <a href="mailto:erasmus@unicampania.it">erasmus@unicampania.it</a>	The Università degli Studi della Campania "Luigi Vanvitelli" has established a partnership with the "Erasmus Point", located in Naples, which offers a totally free assistance to all students who joined the Erasmus Programme. Within the partnership, the incoming students are provided with an "Erasmus Life Card". The card will be supplied free of charge and will give benefits, discounts, useful and innovative services which will make nice the student's every day life and study experience in Italy. For information: <a href="http://www.erasmuslifecard.it/">http://www.erasmuslifecard.it/</a> <a href="http://www.erasmuspoint.net/">http://www.erasmuspoint.net/</a> <a href="http://www.erasmuspoint.net/EN/RicercaAlloggi.php">http://www.erasmuspoint.net/EN/RicercaAlloggi.php</a> Students will be directly contacted by the "Erasmus point" by email, after completing the Application procedure. - For help in finding accommodation, students can refer to "Housing Anywhere": <a href="https://housinganywhere.com/">https://housinganywhere.com/</a>



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**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
TR ISTANBU07	Prof. Dr. Ali Rıza BÜYÜKUSLU Coordinator	09-01/2018	 
I NAPOLI09	<b>Prof. Sergio Minucci</b> Rector's Delegate for Erasmus Programme	12/12/2017	 

<sup>2</sup>Scanned signatures are accepted