



Erasmus+ Programme

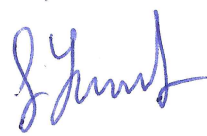
Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2017-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
ÓBUDA UNIVERSITY		Institutional coordinator : Mrs. Ildikó Marosi, PhD Office of International Education marosi.ildiko@kgk.uni-obuda.hu Tel: +36-1 666 5050	http://erasmus.uni-obuda.hu/en/
Kando Faculty of Electrical Engineering (17., Tavaszmező str., H-1084 Budapest, Hungary)		Faculty Erasmus coordinator Mrs. Dóra Maros, PhD. maros.dora@kvk.uni-obuda.hu Tel: +36-1-666-5103	http://kvk.uni-obuda.hu/en
Bánki Donát Faculty of Mechanical and Safety Engineering (8., Népszínház str., H-1081 Budapest, Hungary)		Faculty Erasmus coordinator Mrs. Ágota Drégelyi-Kiss, PhD. dregelyi.agota@bgk.uni-obuda.hu Tel: +36-1-666-5430	http://bgk.uni-obuda.hu/en

YILDIZ TEKNİK ÜNİVERSİTESİ (YILDIZ TECHNICAL UNIVERSITY)	TR ISTANBU07	Erasmus Institutional Coordinator: Prof.Dr. Bayram Ali Ersoy Tel: +90 212 383 2069 Fax: +90 212 383 7192 E-mail: erasmus@yildiz.edu.tr Academic Coordinator Dr. Fatma Yildiz Tascikaraoglu, Control & Automation Eng. Dept. 34349, Istanbul, TURKEY Tel: +90 212 383 5957 Fax: +90 212 383 5959 e-mail: fayildiz@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/ 
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
HU BUDAPES16	TR ISTANBU07	0714	Electronics and automation	1 st , 2 nd , 3 rd	2x5 (10)	Only by individual agreement
		0716	Motor vehicles	1 st , 2 nd	2x5 (10)	Only by individual agreement
TR ISTANBU07	HU BUDAPES16	0710	Electronics and automation	1 st , 2 nd , 3 rd	2x5 (10)	Only by individual agreement
		0716	Motor vehicles	1 st , 2 nd	2x5 (10)	Only by individual agreement

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may

agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
HU BUDAPES16	TR ISTANBU07	0714	Electronics and automation	1x5 days (8 hours)	1x5 days
		0716	Motor vehicles	1x5 days (8 hours)	1x5 days
TR ISTANBU07	HU BUDAPES16	0714	Electronics and automation	1x5 days (8 hours)	1x5 days
		0716	Motor vehicles	1x5 days (8 hours)	1x5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HU BUDAPES16	0714; 0716	English	Hungarian	B2	B2
TR ISTANBU07	0714; 0716	English	Turkish	B1	B2

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europa.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements:

HU BUDAPES16

1. Semester dates:

<http://erasmus.uni-obuda.hu/en/semester-info>

2. Contact for students with disabilities:

incoming@uni-obuda.hu

3. Departmental Coordinators of

<http://erasmus.uni-obuda.hu/en/contacts>

- 1 Exchange students will meet the admission requirements of the host university in terms of prerequisites for courses and language proficiency.
- 2 The host university will provide Welcome Orientation Week for incoming students.
- 3 Exchange students are entitled to the same rights and privileges as students normally enrolled at the host university, except for the right for graduation.
- 4 The host university will comply with all relevant health and safety regulations of the host country for incoming exchange students.

TR ISTANBU07:

1. Semester dates:

http://www.bologna.yildiz.edu.tr/index.php?r=institution/academic_calendar

2. Contact for students with disabilities:

<http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/forspecialneeds>

3. Departmental Coordinators of Yildiz Technical University:

<http://www.eu.yildiz.edu.tr/ab/category.php?id=20>

E. Calendar

1. All application documents for nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
HU BUDAPES16	for nomination: 1 st May for application: 15 th May	for nomination: 5 th November for application: 20 th November
TR ISTANBU07	Online Application Period 15 th May- 15 th July	Online Application Period 15 th October-15 th December

TR ISTANBU07:

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 3 weeks after the assessment period has finished at the receiving HEI and provided the student submitted all his assessment papers at the International Office.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

HU BUDAPES16

1. Link to the application forms: <http://erasmus.uni-obuda.hu/en/forms>
2. All documents must be send by e-mail (incoming@uni-obuda.hu). No hard copies are needed.
3. Óbuda University sends by mail notification on admission automatically within 5 weeks. Óbuda University sends Acceptance Letters, Registration Form, Info sheet to all accepted students.
4. The host university will issue a Transcript of Records no later than 5 weeks after the assessment period has finished.

F. Information**1. Grading systems of the institutions****TR ISTANBU07:**

<http://www.bologna.vildiz.edu.tr/index.php?r=institution/grading>

HU BUDAPES16

Description of the Hungarian grading system: in Hungary the best mark is 5.

Hungarian Grade	Definition	ECTS Classification
5	Excellent – outstanding performance with only minor errors	A, B
4	Good – generally sound work with a number of notable errors	C
3	Satisfactory – fair but with significant shortcomings	D
2	Sufficient – performance meets the minimum criteria	E
1	Fail – considerable further work is required	F, Fx

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU BUDAPES16	incoming@uni-obuda.hu +36-1 666 5051	For Visa: http://konzuliszolgalat.kormany.hu/en For residence permit: http://www.bmbah.hu/jomla/index.php?lang=en
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU BUDAPES16	incoming@uni-obuda.hu +36-1 666 5051	http://www.oep.hu/data/cms1004771/Health Care Services Available During Temporary Stay in Hungary form.pdf
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749



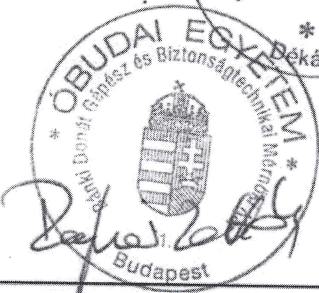


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU BUDAPES16	incoming@uni-obuda.hu +36-1 666 5051	http://erasmus.uni-obuda.hu/en/accommodation
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
HU BUDAPES16	Prof. Dr. István Vajda, dean of the Kando Faculty of Electrical Engineering Prof. Dr. Zoltán Rajnai, dean of the Bánki Donát Faculty of Mechanical and Safety Engineering	2017.05.16.	  
TR ISTANBU07	Prof. Dr. Bayram Ali ERSOY Erasmus Institutional Coordinator	05.06.2017	 

² Scanned signatures are accepted