



# Erasmus+ Programme

## Key Action 1

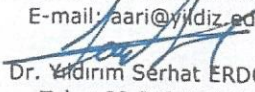
### - Mobility for learners and staff - Higher Education Student and Staff Mobility

## Inter-institutional<sup>1</sup> agreement 2019-20[21]<sup>2</sup> between programme countries

### [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
<b>SVEUCILISTE JOSIPA JURJA STROSSMAYERA U OSIJEKU</b> <b>Josip Juraj Strossmayer</b> <b>University of Osijek – UNIOS</b> represented by Prof. Dr. Vlado Guberac Rector address: Trg Svetog Trojstva 3, 31000 Osijek, Croatia VAT number: HR78808975734	<b>HR OSIJEK01</b>  PIC: <b>973870204</b>	<b>Martina Šuto</b> , Institutional Erasmus coordinator International Relations Office, Trg Sv. Trojstva 3; HR-31000 Osijek, Croatia phone: + 385 31 224 125 fax: + 385 31 224 126 <a href="mailto:erasmus@unios.hr">erasmus@unios.hr</a>	<a href="http://www.unios.hr">www.unios.hr</a> <a href="http://www.unios.hr/incoming-mobility">www.unios.hr/incoming-mobility</a> <a href="http://www.gfos.unios.hr/">http://www.gfos.unios.hr/</a>
<b>YILDIZ TECHNICAL UNIVERSITY</b> Davutpaşa Kampüsü Erasmus Ofisi Taşbina A-1004 Esenler 34220 İstanbul, Turkey VAT Number: TR9650041985	<b>TR ISTANBU07</b>  PIC: 997203651	<b>Institutional:</b> Prof. Dr. Bayram Ali ERSOY (Coordinator) Tel: +90 212 383 5650 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a>  <b>Departmental:</b> Assoc. Prof. Dr. Havva Anıl GÜNER Tel: +90 212 383 5169 E-mail: <a href="mailto:aari@yildiz.edu.tr">aari@yildiz.edu.tr</a>   Dr. Yüldirim Serhat ERDOĞAN Tel: +90 212 383 5193 E-mail: <a href="mailto:serhate@yildiz.edu.tr">serhate@yildiz.edu.tr</a>	<a href="http://www.yildiz.edu.tr">www.yildiz.edu.tr</a> <a href="http://www.erasmus.yildiz.edu.tr">www.erasmus.yildiz.edu.tr</a>  <a href="http://www.bologna.yildiz.edu.tr/">http://www.bologna.yildiz.edu.tr/</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.



## B. Mobility numbers<sup>5</sup> per academic year

*[Paragraph to be added, if the agreement is signed for more than one academic year:*

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subj ect area code * [ISCE D]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
HR OSIJEK01	TR ISTANBU07	0732	Civil Engineering	1st, 2nd	1 x 5 months	N/A
TR ISTANBU07	HR OSIJEK01	0732	Civil Engineering	1st, 2nd	1 x 5 months	N/A

*[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subje ct area code * [ISCED ]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
HR OSIJEK01	TR ISTANBU07	0732	Civil Engineering	1 x 5	1 x 5
TR ISTANBU07	HR OSIJEK01	0732	Civil Engineering	1 x 5	1 x 5

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07	HR OSIJEK01	English	Turkish	B1	B2
HR OSIJEK01	TR ISTANBU07	Croatian	English (EN)	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

### D. Additional requirements

**HR OSIJEK01:** UNIOS cannot accept applications received after the stated deadline. It is not possible for students to defend Bachelor papers, Master thesis or PhD thesis at UNIOS within this agreement and to obtain final qualification. UNIOS provides technical and academic support to students and staff with disabilities; depending on individual needs, excluding financial supports.

**TR ISTANBU07:** Exchange students are required to complete the online application (<http://www.ytuerasmus.yildiz.edu.tr>) by the deadlines and electronically attach the following documents: Learning Agreement, transcript of records, bio-date page of passport.

The physical infrastructure and the living conditions at the Yildiz Technical University are aimed at providing a welcoming environment for the disabled students and staff members.

<http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/forspecialneeds>

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<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15th May-15th July	Online Application Period 15th October-15th December
HR OSIJEK01	July 1st	December 1st

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within [x] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

**HR OSIJEK01:** Croatian Grading system and comparison to ECTS available at:

<http://www.unios.hr/suradnja/medunarodna-suradnja/erasmus-incoming-students/unios-academic-information/>. Transcript of Records is issued in English language, and contains all data needed for comparison to ECTS.

**TR ISTANBU07:**

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	Erasmus Office: <a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a> +90 212 383 5655	<a href="http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178">http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178</a>
HR OSIJEK01	International Relations Office phone: + 385 31 224 125 <a href="mailto:erasmus@unios.hr">erasmus@unios.hr</a>	<a href="http://www.unios.hr/suradnja/medunarodna-suradnja/erasmus-incoming-students/before-leaving-home/">http://www.unios.hr/suradnja/medunarodna-suradnja/erasmus-incoming-students/before-leaving-home/</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	Erasmus Office: <a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a> +90 212 383 5655	<a href="http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178">http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178</a>
HR OSIJEK01	International Relations Office phone: + 385 31 224 125 <a href="mailto:erasmus@unios.hr">erasmus@unios.hr</a>	<a href="http://www.unios.hr/suradnja/medunarodna-suradnja/erasmus-incoming-students/before-leaving-home/">http://www.unios.hr/suradnja/medunarodna-suradnja/erasmus-incoming-students/before-leaving-home/</a> <a href="http://www.hzzo.hr/en">http://www.hzzo.hr/en</a>

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	Erasmus Office: <a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a> +90 212 383 5655	<a href="http://www.eu.yildiz.edu.tr/sayfa/17/Erasmus-Student-Network/185">http://www.eu.yildiz.edu.tr/sayfa/17/Erasmus-Student-Network/185</a> <a href="https://yildiz.esnturkey.org/accommodation">https://yildiz.esnturkey.org/accommodation</a>

HR OSIJEK01	International Relations Office phone: + 385 31 224 125 <a href="mailto:erasmus@unios.hr">erasmus@unios.hr</a>	<a href="http://www.unios.hr/suradnja/medunarodna-suradnja/erasmus-incoming-students/upon-arrival/">http://www.unios.hr/suradnja/medunarodna-suradnja/erasmus-incoming-students/upon-arrival/</a>
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#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
TR ISTANBU07	<b>Prof. Dr. Murat SARI</b> Institutional Coordinator	16.04.2019	
HR OSIJEK01	<b>Prof. Dr. Vlado Guberac</b> Rector of Josip Juraj Strossmayer University of Osijek		

<sup>7</sup> Scanned signatures are accepted