

## Erasmus+ Programme

Key Action 1  
- Mobility for learners and staff -  
Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the Institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR-ISTANBU07	<b>Institutional:</b> Assoc. Prof. Dr. Bayram Ali Ersoy (Institutional Erasmus Coordinator) Tel: +90 212 383 2069 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a>	<a href="http://www.yildiz.edu.tr">http://www.yildiz.edu.tr</a>
		<b>Departmental:</b> Assoc. Prof. Dr. Fusun Balik Sanli Tel: +90 212 383 5331 E-mail: <a href="mailto:fbalik@yildiz.edu.tr">fbalik@yildiz.edu.tr</a>	
Uniwersytet Warmiński-Mazurski w Olsztynie	PL-OLSZTYN01	<b>Institutional:</b> Agnieszka Matejko (Institutional Erasmus Coordinator) Tel: +48 (089) 523 34 15 E-mail: <a href="mailto:agnieszka.matejko@uwm.edu.pl">agnieszka.matejko@uwm.edu.pl</a>	<a href="http://www.uwm.edu.pl">http://www.uwm.edu.pl</a>

<b>Faculty of Geodesy and Regional Planning</b>		<b>Departmental:</b> Dr. inż Anna Cellmer Departmental Erasmus Co-ordinator University of Warmia and Mazury in Olsztyn, Faculty Of Geodesy And Land Management (KZN) <a href="mailto:aniacel@uwm.edu.pl">aniacel@uwm.edu.pl</a> <a href="mailto:annaela3@gmail.com">annaela3@gmail.com</a> phone +485234396 Prawochenskiego str. 15 10-720 Olsztyn Poland Room 302
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**B. Mobility numbers per academic year**

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
					[total number of months of the study periods or average duration*]	
TR ISTANBU07	PL OLSZTYN 01	4436	Geodesy, Cartography , Remote Sensing	1+2+3	2*12 months	Only by individual agreement
PL OLSZTYN 01	TR ISTANBU07	4436	Geodesy, Cartography , Remote Sensing	1+2+3	2*12 months	Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
				[total number of days of teaching periods or average duration *]	
TR ISTANBU07	PL OLSZTYN 01	4436	Geodesy, Cartography, Remote Sensing	1*15 days	Only by individual agreement
PL OLSZTYN 01	TR ISTANBU07	4436	Geodesy, Cartography, Remote Sensing	1*15 days	Only by individual agreement

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies [Minimum recommended levels B1]	Staff Mobility for Teaching [Minimum recommended level B2]
TR ISTANBU07		English		B1	B2
PL OLSZTYN01		English		B1	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution (*Links provided on the first page*).

### D. Additional requirements

TR ISTANBU07:

PL OLSZTYN01: currently in the process of adapting its infrastructure to the needs of disabled students and staff. More information in the Office for Students with Disabilities (<http://www.uw.edu.pl/bzo/en>).

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December
PL OLSZTYN01	15 May for nomination 15 June for application	30 October for nomination 30 November for application

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/information-language-levels-efr>

2. The receiving institution will send its decision within [4] weeks.

PL OLSZTYN01: The receiving institution will send its decision within 4 weeks from the official nomination.

3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

PL OLSZTYN01: Each faculty issues Transcripts of Records (documenting credits earned at the UWM in Olsztyn). Every student must pick their transcript him-/herself up. If the exam grades are not yet available until student's departure he/she is obliged to arrange sending Transcript of Records to the home institution.

4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## **F. Information**

### **1. Grading systems of the institutions**

#### **TR ISTANBU07:**

<http://www.botanica.yildiz.edu.tr/index.php?i=institution/grading>

#### **PL OLSZTYN01**

At the University of Warmia and Mazury in Olsztyn the grading system for each unit is numeric from 2,0 to 5,0 in which:

Excellent/very good: 5,0

Good: 4,5

Satisfactory: 4,0

Sufficient: 3,5

Pass: 3,0

Fail: 2,0

### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.konspolistik.gov.tr/tr/en/stat.aspx">http://www.konspolistik.gov.tr/tr/en/stat.aspx</a>
PL OLSZTYN01	<i>Daria Czyzewska</i> Office for International Cooperation Incoming students e-mail: <a href="mailto:Daria.Czyzewska@poczta.um.wroclaw.pl">Daria.Czyzewska@poczta.um.wroclaw.pl</a> tel.: +48895233415	<a href="http://www.uwm.edu.pl/bwz/en/?page_id=3406">http://www.uwm.edu.pl/bwz/en/?page_id=3406</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.sokul.gov.tr/wp-content/uploads/2015/05/1572x57449205954715">http://www.sokul.gov.tr/wp-content/uploads/2015/05/1572x57449205954715</a>
PL OLSZTYN01	<i>Daria Czyzewska</i> Office for International Cooperation Incoming students e-mail: <a href="mailto:daria.czyzewska@poczta.um.wroclaw.pl">daria.czyzewska@poczta.um.wroclaw.pl</a> tel.: +48895233415	<a href="http://www.uwm.edu.pl/bwz/en/?page_id=3406">http://www.uwm.edu.pl/bwz/en/?page_id=3406</a>

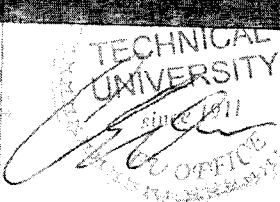
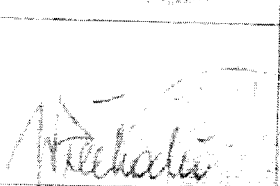
### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.bologna.yildiz.edu.tr/index.php?ref=referanslar/accommodation">http://www.bologna.yildiz.edu.tr/index.php?ref=referanslar/accommodation</a>
PL OLSZTYN01	<i>Daria Czyzewska</i> Office for International Cooperation Incoming students e-mail: <a href="mailto:daria.czyzewska@poczta.um.wroclaw.pl">daria.czyzewska@poczta.um.wroclaw.pl</a> tel.: +48895233415	<a href="http://www.uwm.edu.pl/bwz/en/?page_id=3413">http://www.uwm.edu.pl/bwz/en/?page_id=3413</a>

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution (Erasmus code)	Name, function	Date	Signature and Stamp <sup>2</sup>
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	02.11.2011	
PL OLSZTYN01	Prof. Janusz Piechocki Vice Rector for Students Affairs	21.10.2011	

<sup>2</sup> Scanned signatures are accepted