



# Erasmus+ Programme

Key Action 1  
- Mobility for learners and staff -  
Higher Education Student and Staff Mobility

## Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	<b>Institutional:</b> Assoc.Prof.Dr. Bayram Ali Ersoy ( <i>Institutional Erasmus Coordinator</i> ) Tel: +90 212 383 2069 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/">http://www.bologna.yildiz.edu.tr/</a>
		<b>Departmental:</b> Res.Asst. Serhat Tüzüp ( <i>Departmental Erasmus Coordinator</i> ) Tel: +90 212 383 2905 E-mail: <a href="mailto:tugbae@yildiz.edu.tr">tugbae@yildiz.edu.tr</a>	

Technische Universität Carolo-Wilhelmina zu Braunschweig	D_BRAUNSC01	<b>Institutional:</b> Björn Mehlhorn, ERASMUS Institutional Coordinator	
		<b>Departmental:</b> Prof. Dr. Georg Garnweitner, Fachkoordinator	

## B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending instituti on]	TO [Erasmus code of the receiving instituti on]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
TR	DE	54	Manufacturing and processing, ERA-06.6	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2 students * 10 months/student = 20 months	Only by individual agreement
DE	TR	54	Manufacturing and processing, ERA-06.6	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2 students * 10 months/student = 20 months	Only by individual agreement



FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration *]</i>	Staff Mobility for Training
TR	DE	54	Manufacturing and processing, ERA-06.6	2 staff * 5 days/staff = 10 days	2 staff * 5 days/staff = 10 days
DE	TR	54	Manufacturing and processing, ERA-06.6	2 staff * 5 days/staff = 10 days	2 staff * 5 days/staff = 10 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
TR ISTANBU07		English		B1	B2
D BRAUNSC01		German		B1 German	B1 German or English

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

### D. Additional requirements

TR ISTANBU07:

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



## D\_BRAUNSC01:

For the application procedure please consult the Website: <https://www.tu-braunschweig.de/international/incomings/exchange/application>.

Applicants for Courses in Psychology and Pharmacy have to present a German Language Certificate B1 on the time of the application.

Applicants for Mechanical and Electrical Engineering Exchanges need to have a GPA of approx. 2.5 in the Braunschweig Grading System (between Good and Satisfactory) at the time of Application.

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December
D BRAUNSC01	01 June- students from non-EU countries, 15 July – students from EU	1 December – students from non-EU countries, 15 January – students from EU

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

#### TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

#### D BRAUNSC01:

Grade	Definition
1,0 – 1,3	VERY GOOD: outstanding performance
1,7 – 2,3	GOOD: above the average standard but with some errors
2,7 – 3,3	SATISFACTORY: generally sound work with a number of notable errors
3,7 – 4,0	SUFFICIENT: performance meets the minimum criteria
4,3 – 5,0	FAIL: Substantial improvement necessary; requirement of further work

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Instituti on [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU 07	incoming@yildiz. edu.tr	<a href="http://www.konsolosluk.gov.tr/tr/en/start.aspx">http://www.konsolosluk.gov.tr/tr/en/start.aspx</a>
D BRAUNS C01	exchange@tu- braunschweig.de  T +49 531 391 4375	<a href="https://www.tu-braunschweig.de/international/incomings/exchange/preparation/index.html">https://www.tu-braunschweig.de/international/incomings/exchange/preparation/index.html</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the



Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a>
D BRAUNSC01	exchange@tu- braunschweig.de T +49 531 391 4375	<a href="https://www.tu-braunschweig.de/international/incomings/exchange/preparation/index.html">https://www.tu-braunschweig.de/international/incomings/exchange/preparation/index.html</a>

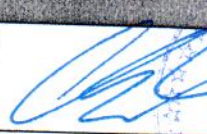
#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.


Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=inforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=inforstudents/accommodation</a>
D BRAUNSC01	exchange@tu- braunschweig.de T +49 531 391 4375	<a href="https://www.tu-braunschweig.de/international/incomings/exchange/preparation/index.html">https://www.tu-braunschweig.de/international/incomings/exchange/preparation/index.html</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	22 OCT 2014	

<sup>2</sup> Scanned signatures are accepted

D BRAUNSC01	Björn Mehlhorn - ERASMUS Institutional Coordinator	16.10.2014	 Technische Universität Braunschweig Der Präsident Intern. Office