

Erasmus+ Programme

Key Action 1

- Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20[21]² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Higher Education Institution (Name of the institution, address, website)	Country (Code)	Contact details (Name, position, email, phone, website)	Website (URL of the institution's website)
Aalborg Universitet	DK ALBORG01	Institutional Coordinator Gitte. N. Jensen International Office http://www.internationaloffice.aau.dk/ gij@adm.aau.dk +45 9940 7501 Departmental Coordinator Andrew Ewen Ritchie aer@et.aau.dk Study Board: Energy	studyguide.aau.dk http://www.en.ses.aau.dk/Study+Boards/Energy/Courses/
Yıldız Teknik Üniversitesi	TR ISTANBU07	Institutional Coordinator Assoc.Prof.Dr. Bayram Ali Ersoy (Institutional Erasmus Coordinator) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr Departmental Coordinator Assoc. Prof. Ugur Savas	http://www.bologna.yildiz.edu.tr/

¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Selamogullari Yildiz Technical University Electrical Engineering Department 34220 Istanbul Turkey Phone: 90 212 383 5820 Fax: 90 212 383 58 58 E-mail: selam@yildiz.edu.tr	
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B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

Country	Institution	Staff	Study Cycle	Subjects	Duration of stay	Number of students/staff
DK ALBORG01	TR ISTANBU07	52	Engineering and engineering trades	1st, 2nd, 3rd	2 x 5	-
TR ISTANBU07	DK ALBORG01	52	Engineering and engineering trades	1st, 2nd, 3rd	2 x 5	-

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

TR ISTANBU07: Enrolment only if 30 ECTS per semester

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving Institution	Application Period	Start Date
DK ALBORG01	1 May	1 October
TR ISTANBU07	15 th May-15 th July	15 th October-15 th December

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within
DK ALBORG01: 6-8 weeks
TR ISTANBU07: 4 weeks
3. A Transcript of Records will be issued by the receiving institution
DK ALBORG01: Only upon request from the student in question and
TR ISTANBU07: Only upon request from the student in question, A Transcript of Records will be issued by the receiving institution no later than [4] weeks, after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement

~~DK ALBORG01: [In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.]~~

TR ISTANBU07: [In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.]

F. Information

1. Grading systems of the institutions

DK ALBORG01: <http://studyindenmark.dk/study-in-denmark/the-danish-way-of-teaching-1/the-danish-grading-system>

TR ISTANBU07: <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

Sending Institution	Receiving Institution	ECTS	Field of Study	Duration of Study Period	Notes
DK ALBORG01	TR ISTANBU07	52	Engineering and engineering trades	7 days	
TR ISTANBU07	DK ALBORG01	52	Engineering and engineering trades	7 days	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Sending Institution	Receiving Institution	Language of Instruction	Language of Study	Recommended Language Skills	Notes
DK ALBORG01		English	Danish	www.apply.aau.dk/how-to-apply-Erasmus-Erasmus-Mundus-student/entry-admission-requirements/	
TR ISTANBU07		English		B1	

Note: the recommended language of instruction level at AAU applies to **all** study programmes/courses.

D. Additional requirements

DK ALBORG01: Enrolment only if 30 ECTS per semester

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Address(es) (institutional address)	Contact details (institutional address)	Website for information(s)
DK ALBORG01	incoming-student@adm.aau.dk +45 9940 7504	www.apply.aau.dk/how-to-apply-Erasmus-Erasmus-Mundus-student/residence-permit-visa/
TR ISTANBU07	incoming@yildiz.edu.tr +90 212 383 2069	http://www.konsolosluk.gov.tr/tr/en/start.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Address(es) (institutional address)	Contact details (institutional address)	Website for information(s)
DK ALBORG01	incoming-student@adm.aau.dk +45 9940 7504	www.apply.aau.dk/how-to-apply-Erasmus-Erasmus-Mundus-student/insurance/
TR ISTANBU07	incoming@yildiz.edu.tr +90 212 383 2069	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749

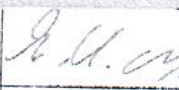
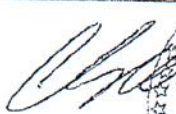

4. Housing

The receiving Institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Person responsible	Telephone / E-mail / Website
DK ALBORG01	Lene Møller lml@adm.aau.dk +45 9940 9658	www.internationaloffice.aau.dk/International_accommodation_office/
TR ISTANBU07	incoming@yildiz.edu.tr +90 212 383 2069	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Person responsible	Date	Signature
DK ALBORG01	Eskild Holm Nielsen, Dean		
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy Institutional Erasmus Coordinator	31.05.2011	 

⁷ Scanned signatures are accepted