



# **Erasmus+ Programme**

## **Key Action 1**

### **– Mobility for learners and staff – Higher Education Student and Staff Mobility**

### **Inter-institutional agreement 2014/2015-2020/2021 between Programme Countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.



**Yildiz Technical University**  
**TR ISTANBU07**



**TU Dortmund University**  
**D DORTMUN01**

# A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details	Website (eg. of the course catalogue)
Yildiz Technical University	TR ISTANBU07	<b>Institutional:</b> Assoc.Prof.Dr. Bayram Ali Ersoy ( <i>Institutional Erasmus Coordinator</i> ) Tel: +90 212 383 2069 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/">http://www.bologna.yildiz.edu.tr/</a>
Yildiz Technical University	TR ISTANBU07	<b>Departmental:</b> Assoc. Prof. Ugur Savas Selamogullari  Yildiz Technical University Electrical Engineering Department 34220 Istanbul Turkey  Phone: 90 212 383 5820 Fax: 90 212 383 58 58 E-mail:	
Technische Universität Dortmund (TU Dortmund University)  tu	D DORTMUN01	Silke Viol <b>ERASMUS Institutional Coordinator / Deputy Director</b>  International Office Emil-Figge-Str. 61 44227 Dortmund Germany  phone: +49 (0)231-755-4727 fax: +49 (0)231-755-5525 <a href="mailto:silke.viol@tu-dortmund.de">silke.viol@tu-dortmund.de</a>	<a href="http://www.aaa.tu-dortmund.de/erasmus">http://www.aaa.tu-dortmund.de/erasmus</a>  <a href="http://www.aaa.tu-dortmund.de/Deutsch-Internationale-Studierende/Austauschstudierende">http://www.aaa.tu-dortmund.de/Deutsch-Internationale-Studierende/Austauschstudierende</a>
Faculty of Electrical Engineering and Information Technology  tu	D DORTMUN01	<b>ERASMUS Departmental Coordinator</b> Dr. Frank Hoffmann Fakultät ET/IT Lehrstuhl RST Otto-Hahn-Str. 6 44221 Dortmund phone: +49 (0)231-755-3998 fax: +49 (0)231-755-2752 <a href="mailto:frank.hoffmann@tu-dortmund.de">frank.hoffmann@tu-dortmund.de</a>	<a href="http://www.e-technik.tu-dortmund.de">http://www.e-technik.tu-dortmund.de</a>  <a href="http://www.e-technik.tu-dortmund.de/cms1/de/Lehre_Studium/Studienangebot/index.html">http://www.e-technik.tu-dortmund.de/cms1/de/Lehre_Studium/Studienangebot/index.html</a>

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Study cycle 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup>	Number of student mobility periods
					Student Mobility for Studies [months per study period]
TR ISTANBU07	D DORTMUN01	0713	Electrical Engineering	1 <sup>st</sup> cycle	1 x 6 months each
				2 <sup>nd</sup> cycle Master level	2 x 6 months each
D DORTMUN01	TR ISTANBU07	0713	Electrical Engineering	1 <sup>st</sup> cycle	1 x 6 months each
				2 <sup>nd</sup> cycle Master level	2 x 6 months each

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [days / teaching period]	Staff Mobility for Training [days / training period]
TR ISTANBU07	D DORTMUN01	0713	Electrical Engineering	--	--
D DORTMUN01	TR ISTANBU07	0713	Electrical Engineering	--	--



### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
TR ISTANBU07	0713	English		B1	
D DORTMUN01	0713	English	German	B1	

### D. Additional requirements

**TR ISTANBU07:** No Additional Requirements.

#### **D DORTMUND01**

*Students who have been selected by their home university to study at **TU Dortmund University** in the framework of the Erasmus+ Programme will find further information on requirements and measures of preparing (e.g. Application) under the following link:*  
<http://www.aaa.tu-dortmund.de>

*English – International Students / Exchange Students (ERASMUS) / Application*

*Deutsch – Internationale Studierende / Austauschstudierende / Anmeldung*

The institution provides infrastructure for welcoming students and staff with disabilities. Please find further information at the website of **DoBus** (Dortmunder Zentrum Behinderung und Studium/ Dortmund Center for Students with Disabilities):

<http://www.dobus.tu-dortmund.de/cms/de/home/>

## E. Calendar

### 1. Application deadlines

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
TR ISTANBU07	Online Application Period 15th May-15th July	Online Application Period 15th October-15th December
D DORTMUN01	May 15 <sup>th</sup>	November 15 <sup>th</sup>

#### TR ISTANBU07

1. Applications should be sent to the contact person at the department level.
2. Yıldız Technical University will send its decision within 4 weeks.
3. A Transcript of Records will be issued no later than 4 weeks after the assessment period has finished.

#### D DORTMUND01

At **TU Dortmund University** a Transcript of Records will be issued at the end of the student stay by the Erasmus departmental coordinator. Students have to contact him/ her a few weeks before departure.

## F. Information

### 1. Grading systems of the institutions

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>1</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

#### TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

#### D DORTMUND01

**TU Dortmund University:** 1 = superior / 2 = above average / 3 = average /

4 = sufficient / 5 & 6 = fail / CR = no grade; class participation on pass/fail basis / AU = class audited

At times decimal scaling is used for grades in between full numbers; i.e. each grade can be increased or lowered by 0.3; thus there is a grade 1.7 (also known as 2+), 2.0, 2.3 (also known as 2-) etc.

<sup>1</sup> [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The following contact points and information sources can provide information and assistance:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.konsolosluk.gov.tr/tr/en/start.aspx">http://www.konsolosluk.gov.tr/tr/en/start.aspx</a>
D DORTMUN01	Miriam Gothe <b>ERASMUS Incomings Coordinator</b> phone: +49 (0)231-755-6370 fax: +49 (0)231-755-5525 email: <a href="mailto:erasmus@tu-dortmund.de">erasmus@tu-dortmund.de</a>	<a href="http://www.aaa.tu-dortmund.de/erasmus">http://www.aaa.tu-dortmund.de/erasmus</a> Visa

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. The following contact points and information sources can provide information and assistance:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.sgk.gov.tr/wps/portal/en?C_SRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?C_SRT=15758577449206964749</a>
D DORTMUN01	Miriam Gothe <b>ERASMUS Incomings Coordinator</b> phone: +49 (0)231-755-6370 fax: +49 (0)231-755-5525 email: <a href="mailto:erasmus@tu-dortmund.de">erasmus@tu-dortmund.de</a>	<a href="http://www.aaa.tu-dortmund.de/erasmus">http://www.aaa.tu-dortmund.de/erasmus</a> Health Insurance  <a href="http://www.aaa.tu-dortmund.de">http://www.aaa.tu-dortmund.de</a> Internationale Studierende / Austauschstudierende / Krankenversicherung



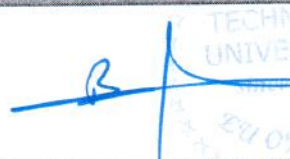



#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

The following persons and information sources can provide information and assistance:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation</a>
D DORTMUN01	Miriam Gothe <b>ERASMUS Incomings Coordinator</b> phone: +49 (0)231-755-6370 fax: +49 (0)231-755-5525 email: <a href="mailto:erasmus@tu-dortmund.de">erasmus@tu-dortmund.de</a>	<a href="http://www.aaa.tu-dortmund.de/erasmus/Accommodation">http://www.aaa.tu-dortmund.de/erasmus/Accommodation</a>  <a href="http://www.aaa.tu-dortmund.de/Deutsch-Internationale-Studierende/Austauschstudierende/Wohnen">http://www.aaa.tu-dortmund.de/Deutsch-Internationale-Studierende/Austauschstudierende/Wohnen</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup> and stamp
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	09 SEP 2014	 
D DORTMUN01	Silke Viol Deputy Director International Office, ERASMUS-Institutional Coordinator	5.9.2014	 

<sup>2</sup> Scanned signatures may be accepted provided they are identical to the original document.