



# Erasmus+ Programme

Key Action 1  
- Mobility for learners and staff -  
Higher Education Student and Staff Mobility

## Inter-institutional agreement 2016/17 – 2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	<b>Institutional:</b> Assoc.Prof.Dr. Bayram Ali Ersoy (Institutional Erasmus Coordinator) Tel: +90 212 383 5650 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/">http://www.bologna.yildiz.edu.tr/</a>
		<b>Departmental:</b> Assoc.Prof.Dr. Fazıl Kayıkcı Tel: +90 212 383 6818 E-mail: <a href="mailto:fkayikci@hotmail.com">fkayikci@hotmail.com</a>	
University of Rostock International Office	D ROSTOCK 01	<b>Institutional Coordinator</b> Sören Koepp P.: +49 381 498 1209 <a href="mailto:auslandsamt@uni-rostock.de">auslandsamt@uni-rostock.de</a>	<a href="http://www.uni-rostock.de/en/intern">http://www.uni-rostock.de/en/intern</a>

Faculty of Economic and Social Sciences			<a href="#">ational/news/</a>
		<b>Departmental Coordinator</b> Prof. Dr. Jörn Dosch P.:+ 49 381 498 43 55 <a href="mailto:joern.dosch@uni-rostock.de">joern.dosch@uni-rostock.de</a>	<a href="http://www.uni-rostock.de/en/faculties/faculty-of-economic-and-social-sciences/">http://www.uni-rostock.de/en/faculties/faculty-of-economic-and-social-sciences/</a>

### B. Mobility numbers per academic year

*[Paragraph to be added, if the agreement is signed for more than one academic year:*

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]*

FROM	TO	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]				Student Mobility for Studies	Student Mobility for Traineeships
[total number of months of the study periods or average duration*]						
TR ISTANBU07	D ROSTOCK 01	Economics	0311	1 <sup>st</sup>	4 x 5 months = 20 months	
D ROSTOCK 01	TR ISTANBU07	Economics	0311	1 <sup>st</sup>	4 x 5 months = 20 months	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English		B1	B2
D ROSTOCK01		German		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

#### D. Additional requirements

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December
D ROSTOCK01	July 15 <sup>th</sup>	January 15 <sup>th</sup>

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

<sup>1</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## **F. Information**

### **1. Grading systems of the institutions**

#### **TR ISTANBU07:**

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

#### **D ROSTOCK01:**

##### **European ECTS grading scale**

A	Excellent	Outstanding performance with only minor errors
B	Good	Above the average standard but with some errors
C	Satisfactory	Generally good work with a number of notable errors
D / E	Pass / Sufficient	Passable performance, meeting the minimum criteria
F	Fail*	Considerable further work is required

DNA	Did not attend*	Absent from exam
I	Incomplete*	No exam taken / did not fulfill all course requirement
S	Signed*	Completed practice / training
R	Refused*	Did not complete practice / training

\* no credit

##### **Local Grading**

1,0 – 1,3	sehr gut
1,7 – 2,3	gut
2,7 – 3,3	befriedigend
3,7 – 4,0	ausreichend
5,0	nicht ausreichend (nicht bestanden) nicht angetreten

##### **Equivalent ECTS Grading**

A	Excellent
B	Good
C	Satisfactory
D / E	Pass / Sufficient
F	Fail

DNA Did not attend

### **2. Visa and Residence Permit**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07		<a href="http://www.goc.gov.tr/main/Eng_3">http://www.goc.gov.tr/main/Eng_3</a> <a href="https://e-ikamet.goc.gov.tr/">https://e-ikamet.goc.gov.tr/</a>
D ROSTOCK01	<a href="mailto:Incoming.io@uni-rostock.de">Incoming.io@uni-rostock.de</a> P.: +49 381 498 1222	<a href="http://www.uni-rostock.de/en/international/incoming/visiting-students-erasmus/entry-and-arrival/">http://www.uni-rostock.de/en/international/incoming/visiting-students-erasmus/entry-and-arrival/</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07		<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a> <a href="https://e-ikamet.goc.gov.tr/">https://e-ikamet.goc.gov.tr/</a>
D ROSTOCK01	<a href="mailto:Incoming.io@uni-rostock.de">Incoming.io@uni-rostock.de</a> P.: +49 381 498 1222	<a href="http://www.uni-rostock.de/fileadmin/UniHome/Internationales/Aus_dem_Ausland/Checkliste_vor_der_Anreise_en_CD.pdf">http://www.uni-rostock.de/fileadmin/UniHome/Internationales/Aus_dem_Ausland/Checkliste_vor_der_Anreise_en_CD.pdf</a>

### 4. Housing


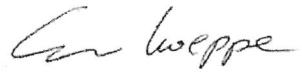

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.eu.yildiz.edu.tr/en/sayfa/8/Erasmus-Student-Network/185">http://www.eu.yildiz.edu.tr/en/sayfa/8/Erasmus-Student-Network/185</a>
D ROSTOCK01	<a href="mailto:Incoming.io@uni-rostock.de">Incoming.io@uni-rostock.de</a>	<a href="http://www.uni-rostock.de/en/international/incoming/visiting-">http://www.uni-rostock.de/en/international/incoming/visiting-</a>

	P.: +49 381 498 1222	students-erasmus/where-to-live
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**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	06 OCT 2016	 YILDIZ TECHNICAL UNIVERSITY Since 1911 TU OFFICE
D ROSTOCK01	Sören Koepe ERASMUS+ Institutional Coordinator	15.03.2016	 

<sup>2</sup>Scanned signatures are accepted