



Erasmus+ Programme



Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2017/18-2020/21 **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	Institutional Coordinator Assoc.Prof.Dr. Bayram Ali Ersoy Tel: +90 212 383 5650 E-mail: erasmus@yildiz.edu.tr Yıldız Teknik Üniversitesi, Davutpaşa Kampüsü, Taşkışla Binası A1004 34220 Esenler-İstanbul, Türkiye	www.yildiz.edu.tr www.bologna.yildiz.edu.tr
		Departmental Coordinator Assoc.Prof.Dr. Kutsal Bozkurt Department of Physics Faculty of Arts and Sciences Tel: +90 212 383 4299 E-mail: kutsalb@yildiz.edu.tr	

TU Dortmund University  Faculty of Physics 	D DORTMUN01	Silke Viol ERASMUS Institutional Coordinator / Deputy Director International Office Emil-Figge-Str. 61 44227 Dortmund Germany phone: +49 (0)231-755-4727 fax: +49 (0)231-755-5525 silke.viol@tu-dortmund.de	http://www.aaa.tu-dortmund.de/erasmus http://www.aaa.tu-dortmund.de [Deutsch] > Internationale Studierende > Austauschstudierende
		Departmental Coordinator Prof. Dr. Heinrich Päs Fakultät Physik, Otto-Hahn-Str. 4, 44227 Dortmund Germany Phone: +49 (0)231-755-3550 Fax: +49 (0)231-755-4547 Heinrich.paes@tu-dortmund.de	

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
TR ISTANBU07	D DORTMUN01	533	Physics	1 st , 2 nd , 3 rd	1 student x 10 months	Only by individual agreement
D DORTMUN01	TR ISTANBU07	533	Physics	1 st , 2 nd , 3 rd	1 student x 10 months	Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training
TR ISTANBU07	D DORTMUN01	533	Physics	2x5days	Only by individual agreement
D DORTMUN01	TR ISTANBU07	533	Physics	2x5days	Only by individual agreement

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07	0533	English		B1	B2
D DORTMUN01	0533	English	German	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

¹For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

D DORTMUN01:

Students who have been selected by their home university to study **at TU Dortmund University** in the framework of the Erasmus+ Programme will find further information on requirements and measures of preparing (e.g. Application) under the following link: <http://www.aaa.tu-dortmund.de>

English: International Students > Exchange Students (ERASMUS) > Application

Deutsch: Internationale Studierende > Austauschstudierende > Anmeldung

The Institution provides infrastructure for welcoming students and staff with disabilities. Please find further information at the website of **DoBus** (Dortmunder Zentrum Behinderung und Studium/ Dortmund Center for Students with Disabilities):

<http://www.dobus.tu-dortmund.de/cms/de/home/>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
D DORTMUN01	May 15th	November 15th

2. The receiving institution will send its decision within 4 weeks.

a) At **TU Dortmund University** a Transcript of Records will be issued at the end of the student stay by the Erasmus departmental coordinator. Students have to contact him/ her a few weeks before departure.

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

The above mentioned institutions agree to cooperate in the activities as contracted above under the terms and conditions of the *Erasmus+ Programme*.

- Both parties agree to abide by the principles and conditions set out in the *Erasmus+ Guidelines for Applicants*, and will work according to the principles of the *Erasmus University Charter*.
- Both parties agree to abide by the bilaterally agreed terms of this inter-institutional agreement and will endeavour to carry out the agreement to the best of their abilities.

- Additional changes in mobility or in specific conditions of contract and termination of the inter-institutional agreement can be made annually, if communicated before January 1st.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

D DORTMUN01:

1 = superior / 2 = above average / 3 = average / 4 = sufficient / < 4 [5 & 6] = fail /

CR = no grade; class participation on pass/fail basis / AU = class audited

At times decimal scaling is used for grades in between full numbers; i.e. each grade can be increased or lowered by 0.3; thus there is a grade 1.7 (also known as 2+), 2.0, 2.3 (also known as 2-) etc.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx https://e-ikamet.qoc.gov.tr/
D DORTMUN01	Mirlam Gothe ERASMUS Incomings Coordinator phone: +49 (0)231-755-6370 fax: +49 (0)231-755-5525 email: erasmus@tu-dortmund.de	http://www.aaa.tu-dortmund.de/erasmus > Visa http://www.aaa.tu-dortmund.de [Deutsch] > Internationale Studierende > Austauschstudierende > Visum

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749
D DORTMUN01	Miriam Gothe ERASMUS Incomings Coordinator phone: +49 (0)231-755-6370 fax: +49 (0)231-755-5525 email: erasmus@tu-dortmund.de	http://www.aaa.tu-dortmund.de/erasmus > Health Insurance http://www.aaa.tu-dortmund.de [Deutsch] > Internationale Studierende > Austauschstudierende > Krankenversicherung





4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=inforstudents/accommodation
D DORTMUN01	Miriam Gothe ERASMUS Incomings Coordinator phone: +49 (0)231-755-6370 fax: +49 (0)231-755-5525 email: erasmus@tu-dortmund.de	http://www.aaa.tu-dortmund.de/erasmus > Accommodation http://www.aaa.tu-dortmund.de [Deutsch] > Internationale Studierende > Austauschstudierende > Wohnen

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	22.02.2017	 
D DORTMUN01	Silke Viol Deputy Director International Office, ERASMUS-Institutional	11.1.17	 

²Scanned signatures are accepted