



## Erasmus+ Programme

- Key Action 1  
- Mobility for learners and staff -  
Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	<b>Institutional:</b> Assoc.Prof.Dr. Bayram Ali Ersoy (Institutional Erasmus Coordinator) Tel: +90 212 383 2069 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/">http://www.bologna.yildiz.edu.tr/</a>
		<b>Departmental:</b> Mrs.Songül Albayrak, Ytu davutpaşa kampüsü, elektrik-elektronik fakültesi, bilgisayar mühendisliği 34220 - İstanbul. TURKEY  Phone:+902123835781Fax: +902123835732 E-mail: <a href="mailto:songul@ce.yildiz.edu.tr">songul@ce.yildiz.edu.tr</a>	

Itä-Suomen yliopisto (University of Eastern Finland)	SF KUOPIO12	Administrative contact: Ms. Mia Laurila Tel. +358 2944 58194 mia.laurila@uef.fi	<a href="http://www.uef.fi/en">http://www.uef.fi/en</a>
		Departmental contact: School of Computing Mr. Mikko Asikainen Tel. +358 403553577 mikko.p.asikainen@uef.fi	

### B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Student Mobility for Studies	
					Student Mobility for Studies (total number of months of the study periods of average duration*)	Student Mobility for Traineeships
TR ISTANBU 07		061	Information and Communication Technologies (ICTs)	1 <sup>st</sup> , 2 <sup>nd</sup>	2 stds /10 months	Only by individual agreement
	TR ISTANBU 07	061	Information and Communication Technologies (ICTs)	1 <sup>st</sup> , 2 <sup>nd</sup>	2 stds /10 months	Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
TR ISTANBU 07		061	Information and Communication Technologies (ICTs)	1	0



	TR ISTANBU 07	061	Information and Communication Technologies (ICTs)	1	0

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English	Turkish	B1	B2
SF KUOPIO12	061	English	Finnish	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

**TR ISTANBU07:**

**SF KUOPIO12:**

- Most of courses offered in English are in MSc level. Incoming exchange students should be either MSc level students or advanced BSc level students with sufficient prior knowledge of the subject matter.
- [www.uef.fi/international](http://www.uef.fi/international)

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December
SF KUOPIO12	15 April (nomination by e-mail) 30 April (online)	15 September (nomination by e-mail) 30 September (online)

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the Inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

#### **TR ISTANBU07:**

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

SF KUOPIO12: <http://www.uef.fi/en/studies/credits-and-grades>



## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.konsolosluk.gov.tr/tr/en/start.aspx">http://www.konsolosluk.gov.tr/tr/en/start.aspx</a>
SF KUOPIO12	<a href="mailto:international@uef.fi">international@uef.fi</a> Tel. +358 2944 58065/58170	<a href="http://www.uef.fi/en/studies/new-students">http://www.uef.fi/en/studies/new-students</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a>
SF KUOPIO12	<a href="mailto:international@uef.fi">international@uef.fi</a> Tel. +358 2944 58065/58170	<a href="http://www.uef.fi/en/studies/new-students">http://www.uef.fi/en/studies/new-students</a>

## 4. Housing

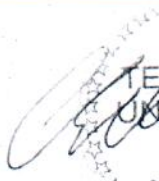


The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
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TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=inforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=inforstudents/accommodation</a>
SF KUOPIO12	opiskelija- asunnot@joensuunelli.fi asiakaspalvelu@kuopas.fi	<a href="http://www.joensuunelli.fi/en/">http://www.joensuunelli.fi/en/</a> <a href="http://www.kuopas.fi">http://www.kuopas.fi</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	26 DEC 2013	 YILDIZ TECHNICAL UNIVERSITY since 1911 EU OFFICE
SF KUOPIO12	Prof. Matti Nykänen, Head of School of Computing	18 12 2013	 

<sup>2</sup> Scanned signatures are accepted